



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Programs and Services for Older Persons**  
**Mildred Feurer Hall**  
**201 North Church Street**  
**Belleville, Illinois**

**AGENDA**  
**December 14, 2016**

- I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. OATH OF OFFICE**
- VI. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VII. APPROVAL OF MINUTES**
  - A. Executive Session Review, November 16, 2016**
  - B. Executive Session of Executive Session Review, November 16, 2016**
  - C. Regular Board Meeting, November 16, 2016**

## **VIII. APPROVAL OF BILLS**

Education Fund	\$1,491,244.05
Operations & Maintenance Fund	191,601.22
Bond & Interest Fund	3,886,697.92
Restricted Purposes Fund	123,226.46
Trust & Agency Fund	10,425.45
Liability, Protection & Settlement Fund	26,928.09
 Grand Total All Funds:	 \$5,730,123.19

## **■ IX. PLANNING AND POLICY COMMITTEE REPORT**

### **A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICIES AND ADMINISTRATIVE PROCEDURES**

1. Consideration of the recommendation to approve first reading of the following Board Policies and Administrative Procedures:

Board Policy 4003 and Administrative Procedure 4003AP: Admission of Students;  
Administrative Procedure 4004AP:P Residency; and  
Board Policy 4011 and Administrative Procedure 4011AP: Evaluation of Prior Knowledge, Experience, and Transfer Credit.

## **■ X. FACILITIES AND FINANCE COMMITTEE REPORT**

### **A. WEBSITE UPGRADE AND PLATFORM TRANSITION**

1. Consideration of the recommendation to award the purchase of a website build on WordPress by Match Box Design, St. Louis, MO in the amount of \$40,000.

## **■ XI. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

### **A. AGREEMENTS**

1. Consideration of the recommendation to approve agreements.

### **B. NEW COURSE FEES**

1. Consideration of the recommendation to approve new course fees.

### **C. HIGH SCHOOL ACADEMY TUITION FOR SUMMER 2017**

1. Consideration of the recommendation to approve reduced tuition rate for Summer 2017 High School Academy at \$71 per credit hour.

**D. RETIREMENT NOTIFICATION**

1. Consideration of the recommendation to accept the retirement notification of Thomas Zach, Electrical and Electronics Technology Program Coordinator in the Technical Education division, effective close of business May 31, 2018.

**E. APPOINTMENTS**

1. Consideration of the recommendation to appoint the full-time SWIC EE position of Accounts Receivable Clerk-Day at the Belleville Campus effective January 3, 2017 at a salary of \$31,220 which is Grade 5 of the SWIC Educational Employees IFT-AFT Local 6224 salary schedule.
2. Consideration of the recommendation to appoint the full-time administrative position of Director of Human Resources effective January 3, 2017 at an annual salary of \$79,900 and subject to the Personnel Procedures for Administrators.
3. Consideration of the recommendation to appoint the full-time, grant-funded SWIC EE position of Grant Specialist effective January 3, 2017 at an annual salary of \$31,220 which is Grade 5 of the 2016-2017 SWIC Educational Employees IFT-AFT Local 6600 salary schedule and contingent upon the continued receipt of external funding.

**F. AWARD OF TENURE**

1. Consideration of the recommendation to award faculty tenure to David Mark Light, Librarian, effective August 14, 2017.

**G. RECOMMENDATION FOR CONTINUED EMPLOYMENT**

1. Consideration of the recommendation for second year reemployment throughout FY 2017 for the following individuals:

John Bast, Respiratory Care Program;  
Jerald Bonifield, Industrial Technology and Precision Machining Programs;  
Diane Dodd, Respiratory Care Program Coordinator;  
Yvonne Hanger, Health Information Technology Program Coordinator; and  
Stephanie Reid, Nurse Assistant Program Coordinator.

**H. MATERNITY LEAVE REQUEST**

1. Consideration of the recommendation to approve maternity leave request for Jessica Evans, Assistant Director of Financial Aid and Student Employment for the projected period February 7, 2017 through May 9, 2017.

**I. RATIFICATION OF FOUNDATION BOARD APPOINTMENTS**

1. Consideration of the recommendation to ratify the Foundation Board appointments of Matthew Gomric, Michael Leopold and Michael Sutton.

**J. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

**XII. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING AND PERSONNEL**

**XIII. POSSIBLE ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION**

1. Consideration to approve the 2016-2021 Collective Bargaining Agreement between SWIC and SEIU Local 116 Maintenance Union.
2. Consideration to approve the 2016-2021 Collective Bargaining Agreement between SWIC and SEIU Local 116 Custodial Union.
3. Consideration to approve the Separation Agreement with Angela Liefer.
4. Consideration to approve Intergovernmental Agreement with the City of Fairview Heights for State Route 159 TIF.
5. Consideration to approve Intergovernmental Agreement with the City of Fairview Heights for Ludwig Drive TIF.

■ **XIV. REQUEST FOR AUTHORIZATION FOR PARTIAL STUDENT SUPPORT WHILE ATTENDING A RECOGNIZED PUBLIC COMMUNITY COLLEGE IN THE STATE OF ILLINOIS**

<u>NAME</u>	<u>PROGRAM</u>	<u>COLLEGE</u>	<u>PERIOD</u>
Devin Winter	Supported College Transition	Lewis and Clark Community College	Spring 2017, Summer 2017, and Fall 2017

**XV. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XVI. MISCELLANEOUS**

**A. 2017 MEETING SCHEDULE**

- 1. Consideration of meeting time, meeting day, and meeting place for regular meetings of the Board of Trustees for calendar year 2017.**

**XVII. ADJOURNMENT**