



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
PSOP  
Mildred Feurer Hall  
201 North Church Street  
Belleville IL 62220  
December 19, 2018**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No 522 was held Wednesday, December 19, 2018 in the Mildred Feurer Hall of PSOP, 201 North Church Street, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 6:00 p.m.

**ROLL CALL**

Trustees present:

John S. Blomenkamp  
Harry Briggs, Ph.D.  
Robert G. Morton  
Richard Roehrkasse  
Stephanie Scurlark-Belt  
Philip L. Smith  
Eugene Verdu  
Sonny Wilson, Student Trustee

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Blomenkamp requested X.J.1-14., FY 2019 Reorganization, be pulled from the consent agenda.

**MOTION 12-19-18:01**

Mr. Verdu moved, seconded by Ms. Scurlark-Belt, to:

- approve the minutes of the Executive Session Review of November 29, 2018; the Executive Session of the Executive Session Review of November 29, 2017; and the regular Board meeting of November 29, 2018;
- adopt by title only Resolution to Approve Protection, Health, and Safety Projects;
- adopt Resolution to Approve Protection, Health, and Safety Projects for FY 2020 as follows:

BC Main Complex Building Automation System	\$ 790,540
BC Main Complex Elevator Modernization, PH1	\$ 106,260
BC Emergency Notification System	\$ 463,630
BC Main Complex Fire Alarm System Upgrade	\$1,006,830
RBC Roofs A1, A2, C	\$ 474,070
RBC Roofs B, D1-D4	\$ 261,990
PSOP Building Roofs A, B, F, H Preservation	\$ 146,680
 Total	 \$3,250,000;

- approve construction of a dispatch center in Room 1240 of the Main Complex at the Belleville Campus for the SWIC Public Safety Department to J. E. Novak, St. Louis, MO at a cost not to exceed \$55,031;
- award the purchase of virtual welding equipment to Realityworks, Eau Claire, WI in the amount of \$26,435.89;
- award the lowest responsible bid for welding equipment to Aidex corporation, Rossville, IN in the amount of \$115,218;
- approve bulk purchase of 367 computers from Dell, Round Rock, TX in an amount not to exceed \$503,418.52;
- award the lowest responsible bid for a coordinated measurement machine to Carl Zeiss Industrial Metrology, LLC, Maple Grove, MN in the amount of \$46,234;
- award the purchase of a boiler for the Schmidt Art Center to C&K Heating and Cooling, Inc., Lebanon, IL in the amount of \$57,762;
- continuation of Madison County Community Services Block grant in the amount of \$45,750 for the period January 1, 2019 through December 31, 2019 to fund tuition for Adult Education students enrolled in training programs offered by Adult Education at the SWGCC and to also fund high school equivalency testing fees for low-income students in Madison County; (note: this grant amount represents a \$10,000 increase in funding);

- continuation of Senior Companion Program grant through the Illinois Department of Aging in the amount of \$22,050 for the period July 1, 2018 through June 30, 2019 to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;
- renewal agreement between Gateway Regional Medical Center, Granite City, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently Medical Assistant-Medical Billing and Coding program) to participate in clinical experience;
- renewal facility agreement between Freeburg Care Center, Freeburg, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology program at Southwestern Illinois College;
- renewal facility agreement between Call for Help, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- accept the gifts to the college;
- approve the Minimum Instructor Requirements for all Electrical/Electronic (EET) courses;
- amend the Minimum Instructor Requirements to comply with amendments to the Dual Credit Quality Act effective January 1, 2019;
- approve Emergency Medical Services (EMS) Field Training Officers in the Emergency Medical Technician/Paramedic programs be included in the reduced tuition program at Southwestern Illinois College in the same manner as afforded to non-paid dual credit instructors;
- accept the resignation of Megan Gilbert, Academic Advisor in the Enrollment Services Division, effective close of business November 30, 2018;
- accept the resignation of Charles Green, Web Site/Designer Programmer, effective close of business November 26, 2018;
- accept the resignation of Dustin Johnson, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business December 13, 2018;
- accept the retirement notification of William Dave Wasson, Director of Transportation in the Alternative Transportation System, effective close of business March 29, 2019;

- appoint Joseph H. Smith to the full-time Maintenance position at the Belleville Campus at an annual salary of \$54,080 effective January 16, 2019 with employment subject to the Collective Bargaining Agreement between SWIC and Local 116 SEIU;
- appoint Jennifer Neptune to the full-time administrative position of Reporting and Compliance Analyst at an annual salary of \$58,500 effective January 2, 2019 and subject to the Personnel Procedures for Administrators;
- appoint Sarah Pollard to the full-time SWIC EE position of Student Accounts Receivable Clerk at an annual salary of \$30,016 effective January 2, 2019 which is Grade 4 on the 2014-2019 Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO;
- appoint Monique Banks to the part-time SWIC EE position of Pearson VUE Test Proctor at the Belleville Campus at a rate of \$14.10 per hour for up to 28 hours per week effective January 2, 2019;
- appoint Heidi Wilkinson to the part-time SWIC EE position of Pearson VUE Test Office Clerk at the Belleville Campus at a rate of \$10.58 per hour for up to 28 hours per week effective January 2, 2019;
- appoint Jeannie Schubert to the part-time SWIC EE Math Specialist position at the Belleville Campus Success Center at a rate of \$24.86 per hour for up to 28 hours per week effective January 2, 2019;
- appoint William Fithen to the part-time SWIC EE Math/Science Specialist position at the Sam Wolf Granite City Campus Success Center at a rate of \$24.86 per hour for up to 28 hours per week effective January 2, 2019;
- appoint Jennifer Watkins to the part-time SWIC EE position of Police Academy Assistant in the Health Sciences & Homeland Security Division at the Belleville Campus at a rate of \$12.79 per hour for up to 28 hours per week effective March 1, 2019;
- appoint Landon Hiebert to the part-time SWIC EE position of Physical Fitness Specialist at the Belleville Campus at a rate of \$17.50 per hour for 12 hours per week effective January 14, 2019;
- appoint Cortez Donaby; Tequita Douglas; Dan Hipes; and Douglas Simmons to the four part-time grant-funded SWIC EE positions of ATS Driver each at an hourly rate of \$12.79 for up to 28 hours per week effective January 2, 2019;
- appoint Nick Douglas to the full-time faculty position of Industrial Electricity/Electronics Technology Instructor at the Sam Wolf Granite City Campus at a salary of \$50,786, Step 4, Below Master level on the 2018-2019 Faculty Salary schedule effective January 7, 2019;

- hire James Pavlisin as part-time faculty in the Aviation Pilot Training Program, Technical Education Division for the Spring 2019 semester (hire date January 7, 2019) and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty;
- hire part-time faculty in the Health Sciences & Homeland Security Division for the Spring 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Denise Armstrong	Nurse Assistant
Cara Dayhoff	Nurse Assistant
Jennifer Riggs	Medical Assistant;

- hire the following part-time faculty in the Arts & Sciences Division for the Spring 2019 semester:

Cynthia Hickman-Brecks	Biology
Truynh Quoc Tran	Chemistry
Torrey Holland	Physics
Josh Lucker	Sociology
Monica Heimos	Sociology
Sandra Schaefer	English
Emily Phillips	English
Michele Howerton-Vargas	English
Jasmine Sawers	English
Devan Ellet	Music - Private Applied Percussion;

- hire part-time faculty in the Business Division for the Spring 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Dr. Darren Cross	Marketing
Mark Berger	Accounting;

- award faculty tenure to the following faculty effective August 12, 2019:

Jerald (Jerry) Bonifield	Industrial Technology & Precision Machining Technology
Trenton Crews	Mathematics
Diane Dodd	Respiratory Care
Stephanie Reid	Nurse Assistant;

- approve continued employment throughout 2019-2020 for Elizabeth Repp, Respiratory Care;

- reassign faculty member Dr. Corrine Carey, Professor of Biology, from the Red Bud Campus to the Belleville Campus effective with the start of the Fall Semester 2019 opening week activities, August 12, 2019; and
- ratify the actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**APPROVAL OF BILLS**

**MOTION 12-19-18:02**

Mr. Smith moved, seconded by Mr. Verdu, to approve the bills:

Education Fund	\$2,996,394.49
Operations & Maintenance Fund	238,450.48
Operations & Maintenance Fund Rest	133,867.80
Bond & Interest Fund	4,116,287.50
Restricted Purposes Fund	445,682.89
Trust & Agency Fund	10,432.06
Liability, Protection & Settlement Fund	39,571.93
 Grand Total All Funds:	 \$7,980,687.15

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**PLANNING AND POLICY COMMITTEE REPORT**

Trustee Morton reported the committee had no items to report.

**FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had no additional items.

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton referred to the topic pulled from the consent agenda, FY 2019 Reorganization.

**EXECUTIVE SESSION**

*Dr. Briggs moved, seconded by Mr. Blomenkamp, to move into Executive Session at 6:20 p.m. to discuss personnel. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. PASSED*

*There was consensus to return to regular session at 6:55 p.m.*

## **ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION**

### **MOTION 12-19-18:03**

Mr. Morton moved, seconded by Mr. Smith, to approve the Fiscal Year 2019 Southwestern Illinois College Organization Chart and to give the President authority to align job duties and positions, per Appendix A. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

### **MOTION 12-19-18:04**

Mr. Morton moved, seconded by Mr. Smith, to approve the pay grade structure for Administrative, Professional and Supervisory Staff per Appendix B. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

### **MOTION 12-19-18:05**

Mr. Morton moved, seconded by Mr. Smith, to approve creation of the following administrative positions for fiscal year 2019, and subject to the provisions of the Personnel Procedures for Administrators:

- Chief Financial Officer at pay grade 10 (formerly Controller)
- Executive Director of Enrollment Development and Institutional Planning at pay grade 9
- Executive Director of Human Resources at pay grade 9 (formerly Director of Human Resources)
- Executive Director of Information Technology at pay grade 9 (formerly Director of Information Technology)
- Dean of Student Services at pay grade 9 (formerly Dean of Enrollment Services)
- Associate Dean of Student Success Programs at pay grade 5 (formerly Associate Dean of Success Programs)
- Chief of Staff at pay grade 5 (formerly Executive Assistant to the President)
- Compliance Officer at pay grade 7
- Executive Assistant for Student Development at pay grade 2

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

### **MOTION 12-19-18:06**

Dr. Briggs moved, seconded by Mr. Smith, to approve the reclassification appointment of Melissa Roche to the retitled and restructured full-time administrative position of Chief Financial Officer, pay grade 10, effective July 1, 2018, at an annual salary of \$92,100, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson

(opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**MOTION 12-19-18:07**

Mr. Morton moved, seconded by Mr. Smith, to approve the reclassification appointment of Anna Moyer to the retitled and restructured full-time administrative position of Executive Director of Human Resources, pay grade 9, effective July 1, 2018, at an annual salary of \$99,500, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**MOTION 12-19-18:08**

Mr. Morton moved, seconded by Mr. Smith, to approve the reclassification appointment of Linda Andres to the retitled and restructured full-time administrative position of Executive Director of Information Technology, pay grade 9, effective July 1, 2018, at an annual salary of \$125,000, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

**MOTION 12-19-18:09**

Mr. Morton moved, seconded by Mr. Smith, to approve the reclassification appointment of Michelle Birk to the retitled and restructured full-time administrative position of Dean of Student Services, pay grade 9, effective July 1, 2018, at an annual salary of \$102,000, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

**MOTION 12-19-18:10**

Mr. Morton moved, seconded by Mr. Smith, to approve the reclassification appointment of Suzanne McClure to the retitled and restructured full-time administrative position of Associate Dean of Student Success Programs, pay grade 5, effective July 1, 2018, at an annual salary of \$70,118, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

**MOTION 12-19-18:11**

Mr. Morton moved, seconded by Mr. Smith, to approve the reclassification appointment of Beverly Fiss to the retitled and restructured full-time administrative position of Chief of Staff, pay grade 5, effective July 1, 2018, at an annual salary of \$63,000, with employment subject to the provisions of the Personnel Procedures for Administrators. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr.

Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**MOTION 12-19-18:12**

Mr. Morton moved, seconded by Mr. Smith, to approve an annual stipend for Janet Fontenot for fiscal year 2019 in the amount of \$5,000 for assuming additional responsibilities in the role of Acting Dean of Arts and Sciences. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

**MOTION 12-19-18:13**

Mr. Morton moved, seconded by Mr. Smith, to approve advertisement of the following full-time administrative positions:

- Compliance Officer at pay grade 7
- Director of Development and Grants at pay grade 7
- Director of Enrollment Development and Campus Operations at pay grade 6
- Assistant Controller at pay grade 7
- Executive Assistant for Student Development at pay grade 2
- Executive Director of Enrollment Development and Institutional Planning at pay grade 9

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: Mr. Blomenkamp. Absent: None. **PASSED**

**MOTION 12-19-18:14**

Mr. Morton moved, seconded by Ms. Scurlark-Belt, to eliminate the following Administrative, Professional and Supervisory positions:

- Associate Dean of Success Programs
- Controller
- Dean of Enrollment Services
- Director of Human Resources
- Director of IT Development
- Executive Assistant to the President

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**MOTION 12-19-18:15**

Mr. Morton moved, seconded by Mr. Smith, to approve the Fiscal Year 2019 Amended Reappointment of Full-time and Part-time Administrative, Professional and Supervisory Staff and to reclassify and retitle Office and Technical employees to the Administrative, Professional and Supervisory Staff Classification per Appendices C and D. Upon a roll

call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**MOTION 12-19-18:16**

Mr. Morton moved, seconded by Mr. Smith, to eliminate the Office and Technical employee group classification effective fiscal year 2019. Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith, Mr. Verdu, and Mr. Morton. Nays: None. Absent: None. **PASSED**

**REPORTS**

**President’s Report**

President Mance requested his report be read into the public record.

**ICCTA Report**

Trustee Roehrkasse reported the next ICCTA Board of Representatives meeting will be held February 12, 2019 via conference call in conjunction with the ACCT Legislative Conference in Washington, D.C.

**Attorney’s Report**

Mr. Hoerner stated he had no additional items.

**2019 MEETING SCHEDULE**

Chairman Morton presented the 2019 meeting schedule for the Board of Trustees. The Board of Trustees will meet the third Wednesday of each month at 6:00 p.m.

The Personnel, Programs and Services Committee; the Planning and Policy Committee; and the Facilities and Finance Committee will meet at 5:00 p.m. on Monday in the week before the Board meeting. The meeting location will be the Belleville Campus. One meeting per year, as determined by the Board of Trustees, will be held at each of the college’s campuses including PSOP.

**MOTION 12-19-18:**

Mr. Smith moved, seconded by Mr. Verdu, to adopt the 2019 meeting schedule for the Board of Trustees and its committees. Following a voice vote the motion carried.

**ADJOURNMENT**

Mr. Smith moved, seconded by Mr. Morton, to adjourn the meeting at 7:13 p.m. The motion carried.

Approved: **01.23.19**

Respectfully submitted,

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Robert G. Morton  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees

## PRESIDENT'S REPORT

### Student Development

#### Disability & Access Center

- Enrollment headcount for students with disabilities increased 2.4 % comparing Fall 2017 (879) and Fall 2018 (900).
- The Disability & Access Center gave outreach presentations in November and December for the Belleville Area Special Services Cooperative and High School Partnership Day. Program materials were also provided to Highland High School.
- Accommodated testing increased 23% to date during FY'19 (891) compared to the same timeframe in FY '18 (725). Testing accommodations provide retention support and required access for students unable to test in the regular classroom.
- DAC promotional "Access to SWIC" brochures continue to be disseminated at appropriate community agencies.

#### Financial Aid, Veterans Services & Student Employment

- The 2019-2020 FAFSA application process opened October 1; communication has gone out to current students and via outreach at local high schools. Belleville and Granite City staff are currently assisting students who visit the respective offices.
- The Annual Military Friendly School survey was completed and submitted; results are anticipated March 2019.
- The Director and Assistant Director presented at the annual Fall ILASFAA workshop to area financial aid professionals regarding the use of professional judgment in relation to awarding Title IV aid.
- The administrative team recently attended the annual Federal Student Aid Conference in Atlanta, GA; verification updates, Year-Round Pell, Gainful Employment and FAFSA simplification were a few significant topics discussed.
- The PALS Program participated in six outreach events during November.

#### Student Life Services

- Student Life kicked off the holiday season and the annual toy drive for Big Brothers Big Sisters with the Holiday Tree Lighting on November 14. Toys were collected at all three campuses through December 12 and was a huge success. In addition, the Culinary Arts Club collected \$119.62 in cash donations at the Granite City Campus. The items were delivered to Big Brothers Big Sisters by the Student Life Leaders.
- Student Life began outreach with area high schools in November for the Poetry Out Loud 2019. This is an IACA grant funded program. Area high school students will compete in poetry recitation competitions at their high school in January and the finalists will travel to SWIC Schmidt Art Center for the South-Central Illinois Regional Competition on February 15, 2019.
- Student Life kicked off the Red Bud Campus Poetry Contest in December 2018. Students in grades 4-12 and adults in the community are invited to submit their original poetry for judging. Poems are due February 28 and the awards ceremony is scheduled at the Red Bud Campus April 23, 2019.

### **Business Division**

The SWIC Business Division last week delivered 1046 canned goods to the Interfaith Community Food Pantry in Belleville. This initiative started by the Business Division has grown each year, and staff hope to spread the project to other buildings on the Main Complex to help more families in need.

### **Community Services**

College staff was a part of another very successful joint venture to provide holiday cheer to the servicemen and women assigned to Scott Air Force Base. Our employees, along with the cooperation of Eckert's, baked or purchased 12,656 cookies or 1054.5 dozen to be distributed by the Scott Spouses Club. In addition to the cookie project, staff members donated \$50 in cash and \$75 in gift cards to be used for service members who are spending the holidays away from their families.

### **PSOP**

- During Open Enrollment for Medicare, PSOP Resource Center staff helped 64 clients with Medicare related issues.
- The PSOP Resource Center staff, together with staff from the Senior Services Coordination (Housing) program staff, provided the names of 180 individuals/families to receive Christmas food boxes from the Belleville Exchange Club.
- PSOP Activities staff and RSVP volunteers baked 3,176 (265 dozen) cookies as part of this year's Operation Cookie Drop.
- Staff with the Senior Services Coordination (Housing) program, through the St. Clair County Intergovernmental Grants Department, completed 151 applications for LIHEAP (Low Income Heating Assistance Program). LIHEAP enables seniors to pay their utility bills in the winter season.
- Senior Services Coordination (Housing) staff worked with Resident Councils and held holiday parties at the following public housing complexes: New Athens, Marissa, Bel Plaza II, and Amber Court. Eighty-nine seniors in total enjoyed a festive meal.
- The Senior Companion Program was featured in the *Belleville News Democrat's* "Blessed to Give" campaign with an on-line feature on December 11, 2018.
- PSOP Activities' Friendsgiving luncheon and dance served a traditional Thanksgiving lunch to more than 200 seniors.