

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room
Belleville Campus
December 5, 2016 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - November 7, 2016
- B. Executive Session - November 7, 2016

2. Standard Committee Operations Items

- A. Agreements - New, Revised or Renewal
 - 1. Agreements
- B. Routine Business Items
 - 1. New Course Fees
 - 2. Financial Aid Update
 - 3. High School Academy Summer 2017 Proposed Tuition Rate

3. Personnel Issues

- A. Retirement
 - 1. Thomas Zach, Associate Professor, Electrical/Electronics Technology
- B. Appointments
 - 1. Full-time SWICEE Position: Accounts Receivable Clerk (Day)
 - 2. Full-time Administrative Position: Director of Human Resources
 - 3. Full-time Grant-funded SWICEE Position: Grant Specialist
- C. Award of Tenure
 - 1. David Mark Light, Librarian
- D. Continuation of Employment - 2nd Year
 - 1. John Bast, Respiratory Care Program
 - 2. Jerald Bonifield, Industrial Technology and Precision Machining Programs
 - 3. Diane Dodd, Respiratory Care Program Coordinator
 - 4. Yvonne Hanger, Health Information Technology Program Coordinator
 - 5. Stephanie Reed, Nurse Assistant Program Coordinator
- E. Authorization to Advertise
 - 1. Part-time SWICEE Position: Office Clerk - Testing Center, Sam Wolf Granite City Campus
 - 2. Part-time SWICEE Position: LR Support Specialist - Testing Center, Sam Wolf Granite City Campus
 - 3. Part-time SWICEE Position: Enrollment Services Specialist, Belleville Campus
 - 4. Part-time SWICEE Position: Mailroom Clerk
 - 5. Full-time Administrative Position: Director of Public Safety
- F. Maternity Leave Request
 - 1. Jessica Evans, Assistant Director of Financial Aid and Student Employment
- G. Ratification of Foundation Board Appointments
- H. Monthly Notification of Part-time Personnel
- I. Medical Plan Financial Report for November 2016

4. Executive Session to Discuss Collective Bargaining, Litigation and Personnel

5. Possible Action/s Taken as a Result of Executive Session

6. Any Other Committee Related Business

7. Next scheduled meeting - Monday, January 9, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment