

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA

Seibert Conference Room
February 12, 2018 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - December 11, 2017
- B. Regular Meeting - January 8, 2018

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Gifts to the College
- B. Financial Aid Update

4. Personnel Issues

- A. Resignations
 - 1. Leroy Crisp, Academic Advisor
 - 2. Angelia Friz, Business Office Functional Analyst
 - 3. Clarissa Henry, Foundation Accounting Specialist
 - 4. Cody Daily, Full-time Public Safety Officer at the Belleville Campus
 - 5. Natalie Klopmeier, Accounts Receivable Clerk-Day
 - 6. Ashley Dunn, Student Services Coordinator
 - 7. Valerie Boelling, Access Specialist
- B. Appointments
 - 1. Full-time Administrative Position: Assistant Controller
 - 2. Full-time Administrative Position: Assistant Director of HR/Benefits Specialist
 - 3. Full-time Administrative Position: Director of Public Safety
 - 4. Full-time Public Safety Officer/BC
 - 5. Full-time Administrative Position: Registration Coordinator in the Enrollment Services Division at the Belleville Campus
 - 6. Part-time Grant-funded Administrative Position: Director, Retired and Senior Volunteer Program
 - 7. Part-time Grant-funded SWIC EE Position: ATS Driver (2)
 - 8. Part-time SWIC EE Position: Communication Specialist
- C. Authorization of Sabbatical Leave
 - 1. Nicole Hancock, Professor of English
- D. Ratification of Foundation Board Appointment
- E. Request to Hire
 - 1. Student Workers: Technical Education Division at the Belleville Campus and SWGCC
 - 2. Student Workers: Career Services Department
 - 3. Student Workers: Student Life Department
 - 4. Student Workers: Financial Aid Department
 - 5. Student Workers: Athletic Department
 - 6. Part-time Faculty: Health Sciences & Homeland Security Division-Police Academy
 - 7. Part-time Grant-funded Members: Belleville AmeriCorps (4)
 - 8. Part-time Non-union Faculty: Community Education Department
- F. Request to Advertise
 - 1. Full-time Faculty Position: Industrial Electricity/Electronics Technology Program
 - 2. Full-time Administrative Position: Academic Advisor (up to 3)
 - 3. Full-time Administrative Position: Business Office Analyst
 - 4. Full-time SWIC EE Position: Foundation Accounting Specialist
 - 5. Full-time SWIC EE Position: Accounts Receivable Clerk-Day
 - 6. Full-time Administrative Position: Public Safety Supervisor, SWGCC
 - 7. Full-time Office and Tech Position: HRIS Specialist
 - 8. Part-time SWIC EE Position: Access Specialist

- 9. Full-time SWIC EE Position: Student Service Coordinator, SWGCC
- 10. Part-time SWIC EE Position: Web Manager/Communication Specialist
- G. Request to Continuously Advertise
 - 1. Part-time Faculty Positions: Health Sciences & Homeland Security Division: Emergency Medical Services; Health Information Technology; Medical Laboratory Technology; Nursing Education; Physical Therapist Assistant; Radiologic Technology; and Sign Language Studies
 - 2. Part-time Non-union CSA Instructors: for Community Education Department through August 2018
- H. Monthly Notification of Part-time Personnel
- I. 2018 ICCTA Distinguished Alumnus

5. Executive Session to Discuss Collective Bargaining (5 ILCS 120/2(c)(2)), Personnel Matters (5 ILCS 120/2(c)(1)), and/or Litigation

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, March 12, 2018 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment