



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
February 15, 2017**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, February 15, 2017 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:00 p.m.

ROLL CALL

Trustees present:

Dr. Harry Briggs
Kenneth R. Joseph
Nick Mance
Samuel Hart Morgan, Student Trustee
Robert G. Morton
Richard Roehrkas
Philip L. Smith

Trustee absent:

Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. There were no items pulled from the consent agenda.

MOTION 02-15-17:01

Mr. Smith moved, seconded by Mr. Morton, to:

- approve the minutes of the regular Board meeting of January 18, 2017;
- approve first reading of proposed amendment to Board Policy 6009, Travel Reimbursement;

- approve issuance of Notice to Proceed to Weatherproofing Technologies, Inc., Beachwood, OH for PSOP roof replacement at a cost not to exceed \$201,688.92, financed by FY 2018 PHS funds;
- approve issuance of Notice to Proceed to Weatherproofing Technologies, Inc., Beachwood, OH for Schmidt Art Center roof replacement at a cost not to exceed \$350,196.07, financed by FY 2018 PHS funds;
- award the purchase of a 1966 Aztec aircraft and a 1947 Bonanza aircraft to Wings of Hope, St. Louis, MO in the amount of \$39,000, financed by Perkins funding;
- award the purchase of a DCX MAX NG AATD Flight Training System with Dynamic Control Loading to Precision Flight Controls, Rancho Cordova, CA in the amount of \$156,010, financed by Perkins funding;
- approve master sustainability service agreement with Sustainability Partners LLC, Menlo Park, CA on behalf of member colleges of the Illinois Green Economy Network (IGEN);
- approve Agreement for Sale of Used Equipment between Anheuser-Busch, Incorporated and Southwestern Illinois College, District 522 for the purchase of conveyor systems, gearboxes, electric motors and chain as described in Exhibit A of the agreement;
- approve the Southwestern Illinois College Tentative Budget Calendar for Fiscal Year 2018;
- award the Southwestern Illinois College Purchasing Card Program to United Missouri Bank, Kansas City, MO;
- upgrade the 12 VMware Enterprise licenses with one year of technical support from STL Communications, Inc., Chesterfield MO at a total investment of \$14,352.48;
- purchase two PowerVault MD1200 expansion units for the Dell MD3600f storage arrays with five year warranty and support in the amount of \$15,118.40;
- accept renewal of William Froelich Foundation grant for the Senior Art Competition Program in the amount of \$2,000 for the period January 1, 2017 through December 31, 2017 to help defray the cost of the opening reception scheduled for March 2, 2017 at the Schmidt Art Center; (note: this is the third and final year to receive the William Froelich Foundation grant);
- accept renewal of William Froelich Foundation grant for the PSOP Foster Grandparent Program in the amount of \$20,000 for the period January 1, 2017 through December 31, 2018 to provide funding for program volunteer stipends, travel reimbursement to and from volunteer sites, and support for recognition programs; (note: this is the fifth and final year for the William Froelich Foundation grant);
- accept renewal of William Froelich Foundation grant for PSOP programs in the amount of \$10,000 for the period January 1, 2017 through June 30, 2018 to provide activities, information, social and health services to senior citizens over age 55;

- accept renewal of William Froelich Foundation grant for PSOP Senior Link program in the amount of \$15,000 for the period January 1, 2017 through December 31, 2017 to provide funding for computer education programs for seniors; (note: this is the fourth and final year to receive the William Froelich Foundation grant);
- accept renewal of the RSVP Town of Stookey grant in the amount of \$2,000 for the period April 1, 2016 through March 31, 2017 to help provide recognition to approximately 450 volunteers and travel reimbursement for the RSVP band members; (note: this is the 44th year for this grant);
- accept renewal of the ATS “C” Stookey Township grant in the amount of \$5,000 for the period April 1, 2016 through March 31, 2017 to provide funding for operational and administrative support of ATS incurred in the transportation of the elderly in Stookey Township during its fiscal year; (note: this is the 37th year for this grant);
- accept renewal of the Multipurpose Senior Center Program grant from the St. Clair County Board in the amount of \$62,500 for the period January 1, 2017 through December 31, 2017 to fund activities, information, social and health services to senior citizens age 55 and over;
- approve new facility agreement between Inspired Incorporated, East St. Louis, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve new agreement between Celtic Healthcare, Shiloh, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Nursing Education program) to participate in clinical experience;
- approve renewal agreement between HealthSouth, Birmingham, Alabama and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience at the Rehab Institute of St. Louis facility in St. Louis, Missouri;
- approve new agreement between Caritas Family Solutions and Southwestern Illinois College, District #522 to replace a former agreement between AARP SCSEP and PSOP to allow PSOP to request free services of enrollees from Caritas Family Solutions;
- accept gifts to the college;
- accept the resignation of Clayton Proffitt, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business February 1, 2017;
- accept the retirement notification of Robert Ott, full-time Physical Plant Custodian, effective close of business December 31, 2016;
- appoint Clarissa Henry to the full-time SWIC EE position of Foundation Accounting Specialist at the Belleville Campus effective March 1, 2017 at an annual salary of

\$33,163 which is Grade 6 salary level in accordance with the SWIC Educational Employees Local 6600 IFT/AFT, AFL/CIO Collective Bargaining Agreement;

- appoint Melissa J. Mike as a full-time Commissioned Public Safety Officer at the Belleville Campus effective March 3, 2017 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2012-2016;
- appoint Deborah Bruyette to the full-time grant-funded administrative position of Literacy Coordinator effective March 1, 2017 at an annual salary of \$45,000 subject to the Personnel Procedures for Administrators and contingent upon the continued receipt of external funding;
- ratify the appointment of Bob Novack to the Southwestern Illinois College Foundation Board of Directors; and
- ratify the part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu. **PASSED**

APPROVAL OF BILLS

MOTION 02-15-17:02

Mr. Roehrkasse moved, seconded by Dr. Briggs, to approve the bills:

Education Fund	\$ 843,464.77
Operations & Maintenance Fund	276,598.95
Restricted Purposes Fund	284,983.22
Trust & Agency Fund	11,783.79
Liability, Protection & Settlement Fund	44,094.36
Self Insurance Fund	342,057.35
Grand Total All Funds:	\$1,802,982.44

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph reported he had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse reported he had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported he had no additional items.

EXECUTIVE SESSION

Mr. Morton moved, seconded by Mr. Smith, to move into Executive Session at 6:10 p.m. to discuss personnel. Upon a roll call those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Verdu. PASSED

There was consensus to return to regular session at 6:15 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 02-15-17:03

Mr. Morton moved, seconded by Dr. Briggs, to direct the issuance of a letter of reprimand to the Assistant Director of ATS. Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Joseph (out of room), and Mr. Verdu. **PASSED**

MOTION 02-15-17:04

Mr. Morton moved, seconded by Dr. Briggs, to approve the employment termination of ATS Driver Paul Rongey, effective immediately. Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith, and Mr. Mance. Nays: None. Absent: Mr. Joseph (out of room), and Mr. Verdu. **PASSED**

REPORTS

President's Report

Instruction

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

Student Development

Kids' Club was selected to receive a grant through the Missouri Botanical Gardens. This will fund two parent nights, an expansion to our garden, paid staff training and educational visits to Kids' Club by the Missouri Botanical Gardens staff.

Sam Wolf Granite City Campus

A Diversity Chat was held February 7 with Dr. Michael Smith presenting the topic "Social Unrest in the 1960's".

On February 20 the Diversity & Inclusion Committee is sponsoring "Gentlemen of Vision" at 1:00 p.m. in The Commons. The performance will feature a step show and provide a history and background of the art form.

Red Bud Campus

College Activities held two activities for Random Act of Kindness week. Students made tie blankets for Life Network of Southern Illinois in Waterloo, a local shelter. Materials for the project were purchased through a \$250 grant given by Thrivent Financial.

The College Activities Board participated in an interactive good will post-it wall. Students were able to take a positive message or leave one for their fellow students.

The entry deadline for the Red Bud Campus College Activities 2017 Poetry Contest is February 27. The Awards Ceremony will be held April 18 at 7:00 p.m. Information and registration forms are on the SWIC website.

Phi Theta Kappa will hold its induction ceremony March 9 in the Performing Arts Room at 7:00 p.m.

Platinum Chef High School Cooking Competition workshops took place today at the Red Bud Campus. Five schools and 55 students participated in workshops conducted by SWIC Culinary Arts students in preparation for the March 22 “Platinum Chef Challenge” at Red Bud High School.

Belleville Campus

The College Activities Boards of Belleville and Red Bud participated in an eating disorder awareness program called Mirrorless Monday. Mirrors in the bathrooms were covered with positive messages written on craft paper, reminding people that inner beauty is what is most important.

Black History Month activities kicked off January 26 with the MLK Day of Remembrance. Many activities are scheduled throughout February.

College Activities and the Black Rep will offer performances of “Stamping, Shouting and Singing Home” on Thursday, February 16 at 11 am. The event is free to students, faculty and staff. An additional performance will be Friday, February 17 at 7:00 p.m. with an opening reception at 6:00 p.m. Tickets are on sale in the College Activities office.

ICCTA Report

ICCTA Board Highlights from the February 11, 2017 conference call meeting were provided to the trustees.

The next meeting of the ICCTA Board of Representatives will be held March 10, 2017 at William Rainey Harper College in Palatine, Illinois. This is the first time for a one-day meeting and also for being held at a community college. Trustee Roehrkaase will attend the meeting.

Governor Rauner delivered his third budget address to the General Assembly today.

Lobby Day is April 26, 2017 in Springfield, Illinois. Trustees are encouraged to make appointments with their legislators prior to that day.

Attorney’s Report

Mr. Hoerner stated he had nothing further.

ADJOURNMENT

Mr. Morton moved, seconded by Dr. Briggs, to adjourn the meeting at 6:25 p.m. The motion carried.

Approved: **03.29.17**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

**Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities**

December 2016 and January 2017
(and earlier items not included previously)

Presented by Julie Muertz, Dean of Health Sciences and Homeland Security

Kim Keel, Associate Professor, Nursing Education Program, along with the Student Nurse Association, delivered food and toiletries to 54 families in the surrounding SWIC communities for Thanksgiving on November 22nd.

Lyn Martin, Professor, Nursing Education Program, Beth Raftopoulos, Associate Professor, Nursing Education Program, and Kim Keel, Associate Professor, Nursing Education Program, worked and participated in the Jingle Bell Run for the Illinois Center for Autism held on December 4th.

Memo



To: Clay Baitman
From: Lynette Rienbolt
Date: February 7, 2017
Re: President's Report – January 2017

Selsius™ Corporate & Career Training delivered the following services for the month of January.

Selsius™ Client Projects

HQ SDDC – Provided week long *Leadership Bootcamp* training for 25 employees; some participants came as far away as Kuwait, Germany, North Carolina, Italy, Japan, Hawaii, and Virginia. Two classes were held each day/two different topics each day.

Peabody Energy – Provided *Excel 2010 Fundamentals* training for 13 employees.

Dynegy – Provided *Asbestos Construction/Supervisor Refresher* training for six employees.

SWIC – Provided *Coaching for Peak Performance* for 14 employees.

Career Training (Open Enrollment)

Driver Safety (instructor led) – 2 seminars, 16 participants
Driver Safety (on-line) –127 participants
Business Skills Training - 1 seminar, 3 participants
Software Training – 3 seminars, 11 participants

Corporate Training (Contract)

Business Skills Training - 2 seminars, 45 participants
Software Training – 1 seminar, 13 participants
Industrial Training – 1 seminar, 6 participants
Assessments – 7 participants

Companies Served

1 st Mid-America Credit Union	HQ SDDC
38 Cyber Space Readiness	Illinois South Tourism
AFNIC	Impact Strategies
Alpine Security	Peabody Energy
Belleville Boot Company	Southwestern Illinois College
Grassworx LLC	

Total - 10 seminars; 228 participants; 11 companies served