



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
February 18, 2015**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, February 18, 2015 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:15 p.m.

ROLL CALL

Trustees present:

Dr. Harry Briggs
Nick Mance
Robert G. Morton
Nicholas Raftopoulos, Student Trustee
Richard Roehrkas
Philip L. Smith

Trustees absent:

Kenneth R. Joseph
Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. There were no items pulled from the consent agenda.

MOTION 02-18-15:01

Mr. Smith moved, seconded by Mr. Morton, to:

- approve the minutes of the special Board meeting of January 12, 2015; the Executive Session of January 12, 2015; and the regular Board meeting of January 21, 2015;

- approve the bills:

Education Fund	\$1,448,176.86
Operations & Maintenance Fund	367,598.24
Operations & Maintenance Fund Restricted	343,145.32
Bond & Interest Fund	3,824,557.50
Restricted Purposes Fund	1,271,727.46
Trust & Agency Fund	22,161.08
Liability, Protection & Settlement Fund	77,225.69
Self-Insurance Fund	21,926.28
 Grand Total All Funds:	 \$7,376,518.43

- adopt proposed amendments to Board Policy 7002 and Administrative Procedure 7002AP, Tobacco Free Campus;
- award the lowest responsible bid to Douglas Equipment, Bluefield, WV in the amount of \$45,242.01 for refrigerator and freezer units to be used for the Culinary program at the Sam Wolf Granite City Campus;
- award the lowest responsible bid to Frost Electric Supply, Maryland Heights, MO to provide consortium pricing for the supply of exterior lighting fixtures identified by participating Illinois community colleges in the Illinois Green Economy Network;
- approve IGEN/SWIC contract with Mightybytes in the amount of \$32,500.00 to continue website design and construction for IGEN;
- adopt Budget Calendar for Fiscal Year 2016;
- purchase an MD1200 expansion shelf for the Dell MD3600 storage array from Dell, Round Rock, TX in the amount of \$13,775.48;
- purchase a Qualstar TLS-8466 backup tape library from USI Corporation, Western Springs, IL in the amount of \$17,214.00;
- dispose of the five modular buildings at the Belleville Campus, in accordance with Board Policy 6008;
- dispose of a Sony Plasma Screen 36 x 18, SWIC tag #000138, in accordance with Board Policy 6008;
- sell or dispose of two commercial refrigerators and two commercial freezers installed in the kitchen area of the Sam Wolf Granite City Campus;
- accept renewal Multipurpose Senior Center Program grant from the St. Clair County Board in the amount of \$62,500 for the period January 1, 2015 through December 31, 2015 to fund activities, information, and social and health services to senior citizens age 55 and over;

- accept renewal of Equipment Loan Program for Midwest Energy Efficiency Alliance (MEEA) through the Illinois Home Performance Program under a DCEO grant operated by IGEN in the amount of \$20,000 for the period June 1, 2014 through May 31, 2015 for program coordination costs, website maintenance and equipment;
- accept renewal of ICCB Manufacturing Outreach Services grant in the amount of \$25,000 for the period October 1, 2014 through September 30, 2015 to provide outreach services to manufacturers; (Note: The Illinois Manufacturing Excellence Center selected Selsius as one of the partners under this agreement. This grant was \$50,000 last year.)
- approve renewal agreement between The Association of Bright Learners' Education (ABLE) and Southwestern Illinois College, District #522 to offer a variety of programs as developed in conjunction with SWIC's Community Education;
- approve new agreement between Illinois Community College Board and Southwestern Illinois College, District #522 so that ICCB will operate as an approved Professional Development (PD) Provider in partnership and under the authority of the Illinois State Board of Education (ISBE); As a PD Provider, ICCB is entering into a partnership with SWIC to service as an Approved Presenter. As the Approved Presenter, SWIC agrees to ensure that all required information is collected and submitted to the ISBE and ICCB for each professional development activity offered for license renewal credit;
- approve revised agreement between St. Clair County Community Action Agency and Southwestern Illinois College, District #522 to increase PSOP's Community Service Block Grant (CSBG) funding from \$5,000 to \$6,385 for established funding period. SWIC will identify CSBG eligible individuals or households that reside in St. Clair County and provide St. Clair County Community Services Division with documentation required for payment of approved costs. No funds under this contract will be expended after March 31, 2015. Unexpended funds will be retained and reprogrammed by the St. Clair County Community Action Agency;
- approve renewal agreement between Belleville Township High School District #201 and Southwestern Illinois College, District #522 to facilitate the Running Start Program with Belleville Township High School District #201, now entering the second year of their participation in the pilot project;
- approve renewal agreement between Granite City Community School District #9 and Southwestern Illinois College, District #522 to provide the structure to facilitate the Running Start Program with Granite City Community School District #9, now entering the fourth year of their participation in the pilot project;
- approve renewal agreement between Mascoutah Community Unit School District #19 and Southwestern Illinois College, District #522 to provide the structure to facilitate the Running Start Program with Mascoutah Community Unit School District #19, now entering the third year of their participation in the pilot project;
- approve new facility agreement between Caritas Family Solutions, East Alton, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;

- approve new facility agreement between Foxes Grove Supportive Living Community, Wood River, Illinois and Southwestern Illinois College, District #522, to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Human Support Services, Waterloo, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Jarvis Township Senior Citizen's Center, Troy, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Leaps and Bounds Learning Center, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Trinity Services, Mascoutah, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve new facility agreement between Jefferson Barracks "Six String Heroes" Program, Waterloo, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- accept gifts to the college;
- approve new course fees;
- accept the retirement notification of Thomas Campbell, Print Services Manager, effective close of business April 30, 2015;
- accept the retirement notification of Thomas J. Harper, full-time Custodian at the Belleville Campus, effective close of business March 31, 2015;
- accept the retirement notification of Linda J. Cowden, Ph.D., Counselor, effective close of business May 31, 2015;
- accept the retirement notification of Tobin R. Brown, Ed.D., Counselor, effective close of business May 31, 2015;

- appoint Sharon Lewis to the full-time grant-funded position of Registration, Records, Verification and Billing Support Technician-ATS effective March 2, 2015 at an annual salary of \$26,600 and contingent upon the continued receipt of external funding. Administration will recommend future annual salary increases of 6% over the previous year's SURS earnings until the full contemplated salary of \$28,844 is received, which is Grade 4 and in accordance with the provisions of the 2013-2014 SWIC Educational Employees IFT-AFT Local 6600 Collective Bargaining Agreement;
- appoint Kimberly Nollau to the full-time Custodian position at the Belleville Campus effective March 2, 2015 at an annual salary of \$43,139.20 (\$20.74 per hour) and in accordance with the collective bargaining agreement between Southwestern Illinois College and Service Employees Union Local #116;
- appoint DeAnna Mueller to the full-time administrative position of Academic Advisor in the Academic Advising/Counseling Department of the Enrollment Services division, effective March 2, 2015 at an annual salary of \$37,700 and in accordance with the Personnel Procedures for Administrators and subject to employment at will with reappointment evaluations conducted throughout the first 11 months of employment, at a salary subject to SWIC's provisions in adherence to the SURS 6% rules;
- award faculty tenure for Joseph Sobieralski, Ph.D., Associate Professor of Business Transfer, effective August 17, 2015;
- deny a one full academic year sabbatical to Matthew McCarter, Ph.D., Associate Professor, English;
- approve maternity leave request for Shannon Meier, Secretary in the Health Sciences and Homeland Security Division, for the projected period March 6, 2015 through May 4, 2015;
- create and to advertise the part-time, grant-funded SWIC EE position of Advocacy Representative at PSOP, contingent upon the continued receipt of external funding;
- ratify the hire of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff; and
- award partial student support to Jermesha Ewing to attend Southwestern Illinois College in the Physical Therapist Assistant program for the Spring 2015 semester.

Upon a roll call vote, those members voting aye were Mr. Raftopoulos (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkaase, Mr. Smith and Mr. Mance. Nays: None. Absent: Mr. Joseph and Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph reported he had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkas presented the following IGEN proposal to be considered for action.

By accessing Illinois DCEO matching grant funds via the Illinois Green Economy Network (IGEN) Bulk Solar Program, SWIC proposes to construct rooftop solar photovoltaic arrays on the Liberal Arts Complex, using FY16 utility operating funds. System design and construction management will be provided by IGEN contractor StraightUp Solar, LLC. The total cost of the system will be \$285,000, with a DCEO grant paying \$142,500 and SWIC paying \$142,500. If SWIC chooses to sell its solar renewable energy credits it can recoup approximately \$45,000 thereby reducing its cost. It is anticipated the return on investment would be realized in eight years.

The advantage to participating in the project would be an overall reduction in utility costs for the college. Dr. Costello stated community colleges are doing a much better job reporting on energy and using energy throughout the state.

MOTION 02-18-15:02

Mr. Roehrkas moved, seconded by Dr. Briggs, to authorize the college to participate in the IGEN Bulk Solar Program at a cost not to exceed \$142,500. Upon a roll call vote, those members voting aye were Mr. Raftopoulos (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkas, Mr. Smith and Mr. Mance. Nays: None. Absent: Mr. Joseph and Mr. Verdu. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported he had no additional items.

REPORTS

President's Report

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

SWIC has captured six more national Collegiate Advertising Awards. The list below confirms one gold, three silver and two bronze awards so far for 2014, with other awarding agencies still to report their winners. Since 2007, the college has garnered 69 awards in several national competitions against two- and four-year institutions, many of which pay outside agencies a far greater creative and production cost.

Award: Gold

Entry Name: Technical Education- All Programs

Group: School 10,001 - 20,000 students

Category: Brochure - Multiple Pages

Award: Silver

Entry Name: College for Kids 2014

Group: School 10,001 - 20,000 students

Category: Direct Mail - Single

Award: Silver

Entry Name: Find Your Place at SWIC- It's Easy! Facebook Videos

Group: School 10,001 - 20,000 students

Category: Social Media Marketing

Award: Silver

Entry Name: "Snappy" SWIC Fliers- Series

Group: School 10,001 - 20,000 students

Category: Special Events

Award: Bronze

Entry Name: Southwestern Illinois College- 15 sec Screen-vision

Group: School 10,001 - 20,000 students

Category: TV/Video Advertising/PSA - Single

Award: Bronze

Entry Name: 2014-2015 Student Planner

Group: School 10,001 - 20,000 students

Category: Student Viewbook - Printed

<http://www.collegiateadawards.com/winners/>

KSDK anchor Mike Bush featured the SWIC Soup Program as part of the station's "Making a Difference" segment. The three-minute video aired Sunday, February 8 as part of the 10 p.m. news. The Soup Program was started by a group of SWIC employees and helps provide a small meal to students who cannot otherwise afford to eat. Along with the video was an article that discussed the program and ways for people to donate. The ad equivalency value of the online article on KSDK's website was \$4,800. The video link shared on the college's Facebook page has nearly 150 likes and 100 shares, making it one of our best posts ever. Trustees were provided a DVD copy of the video.

<http://www.ksdk.com/story/news/local/making-a-difference/2015/02/08/local-professors-feed-homeless-college-students/23100405/>

SWIC was again featured in the Belleville News Democrat Sunday Magazine on February 15. The school activities president, Lacey Crain, was recognized for her outstanding leadership in this role. The ad equivalency value for this article was an estimated \$1,197.

PSOP, in partnership with AgeSmart Community Resources and University of Missouri St. Louis, will host a vision van on Monday, February 23. Twelve low income seniors will receive a free eye exam as well as glasses if needed.

Art students from area high schools will display their art work for Art du Jour at the Red Bud Campus on Friday, February 20. A public reception will be held later that day to present awards to winning art students.

Red Bud Campus College Activities and Beta Iota Iota Phi Theta Kappa will host its fifth annual Trivia Night and Silent Auction at Red Bud High School on February 21. All proceeds will help fund the PTK/College Activities Alternative Spring Break volunteer trip to New Orleans to the St. Bernard Parish Home building project site.

The Red Bud Campus will host the Platinum Chef Workshops on March 11 to help seven area high schools participate and prepare for the Platinum Chef Challenge scheduled for March 25 at Red Bud High School. SWIC is a co-sponsor for this event. Leisa Brockman and the Culinary Arts students will conduct the workshops.

Save the date for this year's Sam Wolf Granite City Campus Annual Scholarship Golf Scramble scheduled for Friday, May 22, 2015 at the Legacy Golf Course in Granite City. Details will be forthcoming.

Congressman Bost recently visited the Tech Ed Center at the Sam Wolf Granite City Campus with Dean Sparks providing the tour. The Congressman expressed his interest in visiting the other SWIC campuses.

ICCTA Report

Trustee Roehrkaske provided the ICCTA Board Highlights of the February meeting held in Washington, D.C. in conjunction with the ACCT Annual Legislative Summit and requested any questions be directed to him.

The next meeting of the ICCTA Board of Representatives will be held March 13-14, 2015 in Naperville, Illinois. Two seminars are scheduled Friday afternoon. The first session will be a presentation concerning the Applied Baccalaureate Degree granting authority for community colleges. The second seminar will feature a presentation by the FY15 ICCB SAC Leadership Extern students. Mr. Roehrkaske will attend the meeting.

Trustee Roehrkaske requested administration provide him with the college's position concerning awarding Applied Baccalaureate Degrees so he may carry forth for the vote that will be taken March 14. He also requested a discussion concerning this topic to take place at the Personnel, Programs and Services Committee meeting on March 9 that will provide guidance in preparation for the March 14 meeting.

Attorney's Report

Mr. Hoerner stated he had no items to report.

MISCELLANEOUS

Chairman Mance requested moving the March 18, 2015 meeting of the Board of Trustees to the following Wednesday, March 25, 2015. There was consensus from the trustees. The meeting will be held in the Marsh Conference Room at the Belleville Campus beginning at 6:00 p.m.

Governor Rauner delivered his budget address today. Community colleges were flat funded, and MAP funding is intact. Dr. Costello cautioned to not read anything into this and to take a wait and see approach.

Dr. Briggs inquired if a date had been set for the Board Retreat. The last week of March was suggested. The Board Secretary was directed to ascertain the number of trustees who could attend and to secure a location.

ADJOURNMENT

Dr. Briggs moved, seconded by Mr. Morton, to adjourn the meeting at 6:43 p.m. The motion carried.

Approved: **03.30.15**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

Memo



To: Clay Baitman
From: Lynette Rienbolt
Date: February 18, 2015
Re: President's Report – January 2015

Selsius™ Corporate & Career Training delivered the following services for the month of January.

Selsius™ Client Projects

DYNEGY

Dynegy Midwest Generation, Inc. continues to utilize Selsius for OSHA-related training. In January, Selsius brokered Asbestos Refresher training to help workers and supervisors recognize, avoid, abate, and prevent health hazards in the workplace.

SUNCOKE ENERGY—GRANITE CITY OPERATIONS

SunCoke contracted with Selsius Corporate & Career Training to provide third-party proctored work-skill demonstration in January. This demonstration allows SunCoke to have an unbiased look at the capabilities of prospective maintenance technicians using job specific, hands-on tasks.

PRAIRIE STATE GENERATING COMPANY

Prairie State is utilizing Selsius to conduct knowledge assessments of mechanical and electrical maintenance technicians in both their power plant and coal mine facilities. These assessments are being conducted to identify the knowledge gaps between necessary competencies and employee competencies, for the purposes of future training plans.

SCOTT AIR FORCE BASE

Scott employees across the base are combining to participate in a customized Computer-aided Drafting (CAD) class. This class is a customized, shortened offering of CAD 101 and addresses key elements targeted to site-specific needs at Scott AFB.

AFTON CHEMICAL CO.

Afton is continuing to use SWIC through Selsius Corporate & Career Training. Afton employees are joining traditional students in welding, hydraulics, rigging, and other industrial technology classes.



Career Training (Open Enrollment)

Driver Safety (instructor led) – 2 seminars, 28 participants

Driver Safety (on-line) –108 participants

Business Skills Training - 0 seminars, 0 participants

Software Training – 2 seminars, 9 participants

Industrial – 0 seminars, 0 participants

Corporate Training (Contract)

Business Skills Training - 0 seminars, 0 participants

Software Training – 0 seminars, 0 participants

Industrial Training – 3 seminars, 29 participants

Total: 7 seminars; 174 participants; 13 companies served