



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**  
**February 25, 2019**  
**6:00 p.m.**

**AGENDA**

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**

**A. Regular Board Meeting: January 23, 2019**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$ 920,702.58</b>
<b>Operations &amp; Maintenance Fund</b>	<b>266,727.72</b>
<b>Restricted Purposes Fund</b>	<b>262,103.74</b>
<b>Trust &amp; Agency Fund</b>	<b>10,160.93</b>
<b>Audit Fund</b>	<b>3,500.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>53,960.04</b>
<b>Grand Total All Funds:</b>	<b>\$1,517,155.01</b>

**VIII. PLANNING AND POLICY COMMITTEE REPORT**

## **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

### **■ A. FY 2018 AUDIT REPORT**

- 1. Consideration of the recommendation to accept the FY 2018 Audit Report and to file with ICCB.**

### **B. CONSULTING AGREEMENT**

- 1. Consideration to approve consulting agreement with CliftonLarsonAllen LLP to review PSOP revenue and expense records in an amount not to exceed \$7,000.**

### **■ C. BID AWARDS**

- 1. Consideration of the recommendation to award the purchase of two 2019 Ford Expeditions to Marrow Brothers Ford, Greenfield, IL in the amount not to exceed \$35,000 each and in the total amount not to exceed \$70,000.**
- 2. Consideration of the recommendation to award the purchase of a 2019 Ford pickup truck to Bob Ridings Fleet Sales, Taylorville, IL in the amount of \$43,448.**
- 3. Consideration of the recommendation to award the purchase of a Heater & A/C System Trainer to Avotak, Weyers Cave, VA in the amount of \$24,995.**

### **■ D. PAYMENT FOR HELICOPTER FLIGHT TRAINING**

- 1. Consideration of the recommendation to authorize the Business Office to make payment of \$238,315 to North American Helicopter for helicopter flight training conducted per an agreement approved by the Board of Trustees on November 30, 2016.**

### **■ E. SHARED DATA AGREEMENT**

- 1. Consideration of the recommendation to approve Shared Data Agreement with Illinois Department of Employment Security and Illinois Community College Board to provide data for the purpose of accessing the Career Outcome Higher Education Institutional Research Tool.**

### **■ F. FY 2020 BUDGET CALENDAR**

- 1. Consideration of the recommendation to approve Tentative Budget Calendar for Fiscal Year 2020.**

## **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

### **■ A. GRANTS**

- 1. Consideration of the recommendation to accept grant awards.**

■ **B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

■ **C. COURSE FEE ADJUSTMENTS**

1. **Consideration of the recommendation to approve course fee adjustments.**

■ **D. RESIGNATION**

1. **Consideration of the recommendation to accept the resignation of Jacob Fowler, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business January 25, 2019.**

■ **E. APPOINTMENTS**

1. **Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor in the Student Services Division effective March 18, 2019 at an annual salary of \$40,000 with employment subject to the Personnel Procedures for Administrators.**
2. **Consideration of the recommendation to appoint the part-time SWIC EE position of Office Assistant in the Adult Education Division at the Sam Wolf Granite City Campus effective March 1, 2019 at the rate of \$12.79 per hour for up to 28 hours per week.**
3. **Consideration of the recommendation to appoint the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective March 1, 2019 at a salary of \$38,188 (\$18.36 per hour) with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS).**
4. **Consideration of the recommendation to appoint the part-time position of Public Safety Dispatcher at the Belleville Campus effective March 1, 2019 at a rate of \$10.38 per hour with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
5. **Consideration of the recommendation to appoint the part-time position of Public Safety Dispatcher at the Sam Wolf Granite City Campus effective March 1, 2019 at a rate of \$10.38 per hour with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
6. **Consideration of the recommendation to appoint the part-time position of Custodian at the Sam Wolf Granite City Campus effective March 1, 2019 at an hourly rate of \$12.88, Local 148, AFL-CIO.**
7. **Consideration of the recommendation to appoint the part-time position of Custodian at the Sam Wolf Granite City Campus effective March 1, 2019 at an hourly rate of \$12.88, Local 148, AFL-CIO.**

8. **Consideration of the recommendation to appoint the full-time administrative position of Student Services Coordinator effective March 4, 2019 at an annual salary of \$45,000 with employment subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Director of Transportation, Alternative Transportation System (ATS) effective March 1, 2019 at an annual salary of \$82,500 with employment subject to the provisions of the Personnel Procedures for Administrators.**
10. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Assistant Director of Transportation, Alternative Transportation System (ATS) effective May 1, 2019 at an annual salary of \$55,000 with employment subject to the provisions of the Personnel Procedures for Administrators.**
11. **Consideration of the recommendation to appoint the full-time grant-funded administrative position of Assistant Director of Transportation, Alternative Transportation System (ATS) effective March 18, 2019 at an annual salary of \$54,000 with employment subject to the provisions of the Personnel Procedures for Administrators.**

■ **F. REQUESTS TO HIRE**

1. **Consideration of the recommendation to hire part-time faculty in the Health Sciences & Homeland Security Division for the Spring 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:  
Brienne Funk, Administration of Justice - Police Academy; and  
Chris Mattingly, Administration of Justice - Police Academy.**
2. **Consideration of the recommendation to hire Whitey O'Dell as a part-time LACE Assistant in the Respiratory Care program, Health Sciences & Homeland Security Division, at an hourly rate of \$20.37 not to exceed five hours per week for the 2019 Spring semester.**
3. **Consideration of the recommendation to hire Kimberly Watkins-Cooper as Belleville AmeriCorps Quarter-time Volunteer Coordinator, Franklin Neighborhood Community Association/Belleville Public School District #118 for the 2018/2019 program year.**

■ **G. RATIFICATION OF EMERGENCY HIRE OF PART-TIME PERSONNEL**

1. **Consideration of the recommendation to ratify the emergency hire of part-time personnel:**

**Ivan Simms, Part-time Non-union Fitness Center Lab Assistant at the Sam Wolf Granite City Campus, at the rate of \$16.58 per hour for less than ten hours per week;**

**Jeffrey Baltes, Part-time seasonal Greenhouse Technician at the Belleville Campus, at the rate of \$15.00 per hour up to 28 hours per week February 11, 2019 through April 30, 2019; and**

**Torri Kuhse, Part-time seasonal Greenhouse Technician at the Belleville Campus, at the rate of \$15.00 per hour up to 28 hours per week February 11, 2019 through April 30, 2019.**

**H. AUTHORIZATION TO CREATE AND TO ADVERTISE POSITION**

- 1. Consideration to create and to advertise the full-time administrative position of Dean of Arts and Humanities at a pay rate of Grade 9 on the Administrator pay scale.**

**■ I. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL ACTIONS FOR JANUARY 2019**

- 1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for January 2019 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**■ J. 2019 ICCTA DISTINGUISHED ALUMNUS NOMINATION**

- 1. Consideration of the recommendation to accept the nomination of Antoinette D. Hayes-Triplett as the college's candidate for the 2019 ICCTA Distinguished Alumnus Award.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS (5 ILCS 120/2(c)(1)), COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION**
- C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**