

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room
Belleville Campus
February 7, 2017 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - January 9, 2017

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements
- B. Routine Business Items
 - 1. Gifts to the College
 - 2. Financial Aid Update

3. Personnel Issues

- A. Resignation
 - 1. Clayton Proffitt, Full-time Commissioned Public Safety Officer at the Belleville Campus
- B. Retirement Notification
 - 1. Robert Ott, Custodian at the Belleville Campus
- C. Appointments
 - 1. Full-time SWIC EE Position: Foundation Accounting Specialist
 - 2. Full-time Public Safety Officer at the Belleville Campus
 - 3. Full-time Grant Funded Administrative Position: Literacy Coordinator
- D. Ratification of Foundation Board Member: Bob Novack
- E. Request to Create and to Advertise
 - 1. Full-time Grant-funded Administrative Position: Admissions Specialist at the East St. Louis Community College Center
 - 2. Full-time Grant-funded SWIC EE Position: ATS Dispatcher/Scheduler
 - 3. Part-time Grant-funded SWIC EE Position: Office and Student Services Assistant at the East St. Louis Community College Center
 - 4. Full-time Grant-funded SWIC EE Position: Secretary of Educational Services at the East St. Louis Community College Center
- F. Request to Advertise
 - 1. Full-time Custodian (location to be determined after the bidding process is complete)
 - 2. Full-time Grant Funded SWIC EE Position: ATS Dispatcher/Scheduler
 - 3. Full-time Grant-funded Administrative Position: Youth Services Coordinator
- G. Monthly Notification of Part-time Personnel
- H. Medical Plan Financial Report for January 2017

4. Executive Session to Discuss Collective Bargaining and Personnel

5. Possible Action/s Taken as a Result of Executive Session

6. Any Other Committee Related Business

7. Next scheduled meeting - Monday, March 6, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment