

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
June 8, 2022

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Charles Hannon

Trustees present: Nick Raftopoulos
Sara Soehlke (remote)

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Sue McClure
Missy Roche
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:40 p.m.

APPROVAL OF MINUTES

Mr. Hannon moved, seconded by Mr. Campo, to approve the minutes of the May 11, 2022 meeting and the Executive Session of May 11, 2022 as presented. Upon a voice vote, the motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Bernie Ysursa presented the Public Safety report for May 2022 and stated it was a quiet month. He commended Chief Student Services Officer Danielle Chambers for her leadership at the commencement ceremony when a tornado was forecast causing evacuation of the Varsity Gym. No action was required of the committee.

Intergovernmental Agreement

Chief Financial Officer Missy Roche presented a request to approve the Intergovernmental Agreement between the Board of Trustees, Southwestern Illinois College, Community College District No. 522, and Perandoe Special Education District for usage of a portion of the Red Bud Campus. The term of the agreement is July 1, 2022 through June 30, 2023.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the Intergovernmental Agreement with Perandoe Special Education District as presented. Upon a

roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

FINANCE

Approval of Bills

Chairman Roehrkasse requested Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

FY 2024 RAMP

Chief Administrative Services Officer Bernie Ysursa presented a request to approve the FY 2024 RAMP capital request and to submit to ICCB by the July 1, 2022 deadline.

The six projects were previously requested and approved for the FY2021, FY2022 and FY2023 RAMP. The information for the prior three projects was reviewed by architects in the prior years and have been updated in the current year based on CDB escalation rates.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the FY 2024 RAMP as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Projects/Bid Awards/Purchases/Contracts

Chairman Roehrkasse entertained an omnibus vote for these items. Agenda topics were individually presented and any discussion occurred after each item, after which a roll call vote was taken.

CFO Melissa Roche presented a request to extend rental of a temporary cooling system for the Sam Wolf Granite City Campus to Murphy Company, St. Louis, MO in an amount not to exceed \$48,800.00.

CFO Roche presented a request to award the lowest responsible bid for a Lincoln Electric Realweld Trainer One-Pack located at the Sam Wolf Granite City Campus to Stumpf Welding Supplies, Mascoutah, IL in the amount of \$63,830.38 utilizing Perkins funding.

CFO Roche presented a request to proceed with the PHS funded projects of Main Complex Doors and Flooring and to approve the fee set with FGM Architects, O'Fallon, IL.

CFO Roche presented a request to purchase a security camera and door access system at the Belleville Education Center, Belleville, IL to Utilitra of Edwardsville, IL in the amount of \$39,368.54 utilizing grant funding.

Executive Director IT Linda Andres presented a request to purchase VM Annual Licenses from STL Communications, Chesterfield, MO in the amount of \$99,347.81 utilizing budgeted departmental funds.

Executive Director Andres presented a request to approve CollegeNet software contract with CollegeNET Inc., Portland, OR in the amount of \$25,525.68 for the period July 1, 2022 through June 30, 2023 utilizing budgeted departmental funds.

Executive Director Andres presented a request to approve hardware maintenance contract with Park Place Technologies LLC, Mayfield Heights, OH in the amount of \$34,966.92 for the period July 1, 2022 through June 30, 2023 utilizing budgeted departmental funds.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve all the projects, bid awards, purchases, and contracts as presented. Upon a roll call vote those trustees voting aye were Mr. Campo, Mr. Hannon, and Mr. Roehrkassee. Nays: none. Absent: none. **PASSED** (These items will appear on the consent agenda.)

Disposal of Capital Assets

Staff presented requests to dispose of the following capital assets in accordance with Administrative Procedure 6008AP. All items' original cost exceeded \$5,000; are obsolete; and no longer able to support any institutional need.

Dell Servers (2)	Asset ID 12050 and 219
Collaborative Study Media Unit	SWIC property tag #00000621
Sony CCTV-DVR 4 Channel	SWIC property tag #000384
Sony DVR-16 Channel	SWIC property tag #000356
Fire Science Sprinkler Trainer	SWIC property tag #00000004
SmartBoard Systems	SWIC property tag #016566

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees dispose of the above-presented college assets per Administrative Procedure 6008AP. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkassee. Nays: none. Absent: none. **PASSED** (This item will appear on the consent agenda.)

Manufacturing Training Academy Update

CFO Roche reported the Manufacturing Training Academy bid package was made available to the public with the support of Farnsworth Group and Holland Construction. The bid opening was June 1, 2022; and based on bid responses, the cost is expected to be approximately \$2M higher than discussed in December 2021. Holland Construction is continuing to review the bid packets in order to provide more specific details.

FY 2022 Budget and FY 2023 Planning Update

CFO Roche reported staff is monitoring receipts from property taxes and state grants, as well as enrollment changes for the summer and fall terms as the summer term partially impacts the final FY 2022 budget. Based on preliminary projections, the college is expected to have an increase in net position in the Operating Funds.

CFO Roche presented a request to delay the FY 2023 budget planning process by one month in order to obtain the most current information and recommended administration deliver the tentative budget at the July 2022 meeting of the Board of Trustees. The tentative budget must be

on public display for 30 days. We will not meet the timeline to approve a final budget at the August meeting. A special meeting in August could be called or the final budget could be approved at the regular meeting in September 2022.

ANY OTHER COMMITTEE RELATED BUSINESS

The next meeting of the Facilities and Finance Committee is Wednesday, July 13, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 7:06 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary