

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
October 11, 2021

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Nick Raftopoulos

Trustees present: John Blomenkamp
Mya Gill, Student Trustee
Charles Hannon
Robert G. Morton
Sara Soehlke (remote)

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Missy Roche
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Paula Haniszewski
Marisa Ruser

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:41 p.m.

APPROVAL OF MINUTES

Mr. Raftopoulos moved, seconded by Mr. Campo, to approve the minutes from the September 13, 2021 minutes. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkasse. Nays: None. Absent: None. The motion carried.

FACILITIES

Public Safety Report

Chief Administrative Services Officer Bernie Ysursa presented the Public Safety monthly report for September 2021.

Mr. Ysursa also reported a COVID vaccination clinic will be held in the History Room at the Sam Wolf Granite City Campus and is open to the public. Student Trustee Mya Gill inquired the date

and time. Executive Director IT Linda Andres replied we are waiting for third party Shield to staff the testing site and let SWIC staff know. Students will be notified via email.

FINANCE

Approval of Bills

Chairman Roehrkasse requested a motion to place Approval of Bills on the non-consent agenda and directed any questions be directed to CFO Missy Roche or to him.

Mr. Campo moved, seconded by Mr. Raftopoulos, to place Approval of Bills on the non-consent agenda for action by the Board of trustees. The motion carried.

Bid Award

CFO Roche presented a request to award the lowest responsible bid for the Fire Alarm Upgrade System at the Belleville Campus to JF Electric, Edwardsville, IL in the amount of \$393,932.00 using Protection, Health, and Safety (PHS) funds.

The scope of the project is to upgrade the fire alarm system at the Belleville Campus in the following areas:

1. Upgrade the entire fire alarm system in the Main Complex.
2. Incorporate the fire alarm system at the Schmidt Art Center with the system being utilized at the Belleville Campus.
3. Upgrade the fire panel in the Information Sciences Building to coordinate with the system being utilized at the Belleville Campus.

FGM Architects served as project manager and drafted all specifications and blueprints. The bid packet was very specific regarding requirements, and potential bidders were informed of the project specifications.

Student Trustee Gill questioned if staff is looking at any other campuses, and Ms. Roche replied the other campuses are being currently reviewed.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees award the lowest responsible bid for the Fire Alarm Upgrade System at the Belleville Campus to JF Electric, Edwardsville, IL in the amount of \$393,932.00 using Protection, Health, and Safety (PHS) funds. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkasse. Nays: None. Absent: None. The motion carried. (This item will appear on the consent agenda.)

Purchases

CFO Roche presented a request to purchase seven Hampden H-ACTK-10 room air conditioner trainer kits from Hampden Engineering Corporation, East Longmeadow, MA in the amount of \$27,671 funded by the Workforce Equity Initiative grant. The equipment is manufactured

specifically for Southwestern Illinois College and will be used for training in the HVACR program at the East St. Louis Higher Education Campus beginning January 2022.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the purchase of seven Hampden H-ACTK-10 room air conditioner trainer kits from Hampden Engineering Corporation, East Longmeadow, MA in the amount of \$27,671 funded by the Workforce Equity Initiative grant. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Raftopoulos, and Mr. Roehrkasse. Nays: None. Absent: None. The motion carried. (This item will appear on the consent agenda.)

Executive Director IT Linda Andres presented a request to approve the purchase of licenses from Dell, Round Rock, TX in the amount of \$96,329.75 utilizing budgeted department funds. Southwestern Illinois College is in year two of a three-year Microsoft Campus Agreement Volume Licensing in Enrollment for Education Solutions (EES) through Dell. This is the second year SWIC is required to comply with the new licensing model.

Mr. Campo moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees approve the purchase of licenses as presented from Dell, Round Rock, TX in the amount of \$96,329.75 utilizing budgeted department funds. The motion carried. (This item will appear on the consent agenda.)

Disposal of College Property

Executive Director Andres presented a request to dispose of computer equipment that is obsolete, outlived its useful life and is no longer able to support any institutional needs.

Mr. Raftopoulos moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the disposal of the computer equipment in accordance with Administrative Procedure 6008AP. The motion carried. (This item will appear on the consent agenda.)

ADJOURNMENT

Mr. Raftopoulos moved, seconded by Mr. Campo, to adjourn the meeting at 6:50 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary