

FACILITIES AND FINANCE COMMITTEE
Seibert Conference Room
Belleville Campus
December 6, 2021

Committee members present: Richard Roehrkasse, Chair
Steve Campo
Charles Hannon

Trustees present: Mya Gill, Student Trustee
Nick Raftopoulos
Sara Soehlke (remote)

Administrators present: Nick Mance
Linda Andres
Danielle Chambers
Missy Roche
Dr. Gina Segobiano
Bob Tebbe
Bernie Ysursa

Marisa Ruser (remote)

Attorney present: Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 7:14 p.m.

APPROVAL OF MINUTES

Mr. Campo moved, seconded by Mr. Hannon, to approve the minutes from the October 11, 2021 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Mr. Campo moved, seconded by Mr. Hannon, to table the minutes from the November 8, 2021 meeting to discuss at the upcoming Board Retreat. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

FACILITIES

Public Safety Report

Chief Administrative Services Officer Bernie Ysursa presented the Public Safety report for November 2021. COVID testing continues except when the college will be closed December 22, 2021 through January 2, 2022. Physical Plant has a number of projects going on over the winter break. Trustee Campo called attention to a burglary that occurred at the Schmidt Art Center

(SAC) and stressed safety and to not place an individual alone at the SAC. No action was required of the committee.

Master Site Plan and Central Quad

CFO Missy Roche reported Farnsworth Group will present the Master Site Plan and a vision for the Central Quad at the Board of Trustees meeting December 15, 2021. ICCB guidelines recommend the college have a Master Site Plan approved by the Board of Trustees. The architects will provide additional material at the meeting; and administration plans to bring a recommendation to approve the Master Site Plan in January 2022.

Manufacturing Training Academy-Revised Budget

CFO Roche reported design of the Manufacturing Academy is progressing. She has been notified of escalation in the cost of supplies, labor and a design element change causing the projected budget to increase \$1,355,721.00 and provided an updated memo to the trustees.

Discussion ensued concerning the projected increases and possible funding sources.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees authorize administration to proceed with the revised budget as outlined in the memorandum received at the meeting increasing the budget \$1,355,721.00 utilizing Operations and Maintenance funds. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Manufacturing Training Academy-Additional Services Agreement

CFO Roche reported the college is currently working with Farnsworth on design of the Manufacturing Training Academy (MTA) and also working with the group on the Central Quadrangle project to ensure design of the MTA coordinates with the Central Quad plan. She requested permission to proceed with a topographic survey between the Main Complex, Information Sciences and Liberal Arts buildings to include locating surface utilities as well as collection flowline data of existing sewers in the project area that will impact the MTA. Information from the additional work will assist with preliminary grading to set Quad elevations in reference to existing buildings as well as the proposed MTA and will also allow the architects to analyze and correct existing drainage issues. Cost of the additional services total \$32,436 and will be funded by PHS funding levied for the Central Quadrangle project to address drainage issues.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees authorize administration to proceed with additional services agreement with Farnsworth in the amount of \$32,426.00. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Protection, Health & Safety (PHS) Projects Proposed for FY 2023

CFO Roche stated the college recommends projects to be funded by the Protection, Health and Safety fund levy as part of the tax levy process. Review and prioritization of the proposed

projects were completed by the Physical Plant team and FGM Architects. These projects are related to repairs and alterations that deal directly with the health or safety of students, employees or visitors to the college. The list of PHS projects proposed for FY 2023 totals \$3,250,000.00.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees adopt resolution to improve Protection, Health and Safety Projects for FY 2023 as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

FINANCE

Approval of Bills

Chairman Roehrkasse directed that Approval of Bills be placed on the non-consent agenda for action by the Board of Trustees. In the interim, any questions should be directed to him or to CFO Missy Roche.

Bid Awards

CFO Roche presented a request to approve the following lowest responsible bid awards:

replacement of a chiller for the Sam Wolf Granite City Campus to Murphy Company, St. Louis, MO in the amount of \$524,000.00 utilizing PHS funds; and

replacement of a boiler for the Programs and Services for Older Persons (PSOP) building to Bergmann-Roscoe Plumbing, Inc., Belleville, IL in the amount of \$62,500.00 utilizing PHS funds.

The chiller and the boiler are obsolete and need replacing; it is difficult to get parts. FGM Architects served as project manager and drafted all specifications and blueprints.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the lowest responsible bid awards as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Purchases

CFO Roche presented a request to purchase Zeiss DuraMax Measuring Equipment from Carl Zeiss Industrial Metrology, LLC of Maple Grove, MN in the amount of \$49,890.96 utilizing Perkins grant funds. This equipment will be used to train students on automated measurement devices in the machining/manufacturing program. The equipment must work in conjunction with existing equipment in the lab and is therefore considered sole source.

Mr. Campo moved, seconded by Mr. Hannon, to recommend the Board of Trustees approve purchase of Zeiss DuraMax Measuring Equipment as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

CFO Roche presented a request to purchase UMC-500 machining equipment from Haas Factory Outlet, St. Louis, MO in the amount of \$129,579.50 utilizing approved funds from the Perkins grant. The equipment will enhance training in the Precision Machining Technology program and will be used at the Sam Wolf Granite City Campus. The UMC-500 must work in conjunction with existing equipment in the lab and is therefore considered sole source.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve purchase of UMC-500 machining equipment from Haas Factory Outlet as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. Nays: none. Absent: none. **PASSED**

Disposal of a Capital Asset

Chief Academic Officer Segobiano presented a request to dispose of a Digital Computed Radiography Unit, s/n K47455001, SWIC tag #00000515, in accordance with Board Policy 6008 and Administrative Procedure 6008AP. The equipment is obsolete and no longer used by the majority of clinical settings.

Mr. Hannon moved, seconded by Mr. Campo, to recommend the Board of Trustees approve the request to dispose of a Digital Computed Radiography Unit as presented. Upon a roll call vote, those trustees voting aye were Mr. Campo, Mr. Hannon and Mr. Roehrkasse. The motion carried. (These items will appear on the consent agenda.)

ADJOURNMENT

Mr. Hannon moved, seconded by Mr. Campo, to adjourn the meeting at 8:14 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary