



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**

**AGENDA**  
**January 17, 2018**

**I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. PUBLIC COMMENTS**

**V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

**■ VI. APPROVAL OF MINUTES**

**A. Regular Board Meeting, December 20, 2017**

**B. Executive Session, December 20, 2017**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$503,248.31</b>
<b>Operations &amp; Maintenance Fund</b>	<b>160,279.01</b>
<b>Operations &amp; Maintenance Fund Restricted</b>	<b>23,386.00</b>
<b>Bond &amp; Interest Fund</b>	<b>300.00</b>
<b>Restricted Purposes Fund</b>	<b>196,527.63</b>
<b>Trust &amp; Agency Fund</b>	<b>11,786.19</b>
<b>Audit Fund</b>	<b>1,500.00</b>
<b>Liability, Prot &amp; Settlement Fund</b>	<b>28,630.76</b>
<b>Grand Total All Funds:</b>	<b>\$925,657.90</b>

## ■ VIII. PLANNING AND POLICY COMMITTEE REPORT

### A. ACCEPTANCE OF ICCB FINAL RECOGNITION REPORT AND CERTIFICATE OF RECOGNITION

1. Consideration of the recommendation to accept the Illinois Community College Board Final Recognition Report and the Certificate of Recognition effective through December 1, 2022.

## ■ IX. FACILITIES AND FINANCE COMMITTEE REPORT

### A. OUTDOOR ADVERTISING FOR FEBRUARY 2018

1. Consideration of the recommendation to continue outdoor advertising with Mid-America Outdoor Advertising, Collinsville, IL for February 2018 at a cost of \$4,700 and to issue a Request for Proposal for outdoor advertising for the remainder of calendar year 2018.

### B. DISPOSAL OF CAPITAL ASSET

1. Consideration of the recommendation to dispose of a frozen food vendor at the Sam Wolf Granite City Campus per Board Policy 6008.

## ■ X. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

### A. GRANTS

1. Consideration of the recommendation to accept grant awards.

### B. AGREEMENTS

1. Consideration of the recommendation to approve agreements.

### C. GIFTS TO THE COLLEGE

1. Consideration of the recommendation to accept gifts to the college.

### D. NEW COURSE FEES

1. Consideration of the recommendation to approve new course fees.

### E. KIDS' CLUB CHILD CARE SERVICES

1. Consideration of the recommendation to eliminate Kids' Club Child Care Services effective close of business December 20, 2017 based on limited enrollment.

## **F. RESIGNATION**

1. **Consideration of the recommendation to accept the resignation of Kristen Albers, Instructional Support Assistant at the Sam Wolf Granite City Campus, effective close of business January 12, 2018.**

## **G. RETIREMENT NOTIFICATIONS**

1. **Consideration of the recommendation to accept the retirement notification of Brian Manring, full-time Custodian at the Belleville Campus, effective close of business December 31, 2017.**
2. **Consideration of the recommendation to accept the retirement notification of Deborah Veath, Financial Aid & Student Employment Secretary, effective close of business March 1, 2018.**
3. **Consideration of the recommendation to accept the retirement notification of Terese Langdon, Enrollment Services Specialist in the Enrollment Services Division, effective close of business January 5, 2018.**
4. **Consideration of the recommendation to accept the retirement notification of Jana Ross, Biology Lab Technician in the Math and Sciences Division, effective close of business August 30, 2019.**

## **H. APPOINTMENTS**

1. **Consideration of the recommendation to appoint a full-time Commissioned Officer for the Public Safety Department at the Sam Wolf Granite City Campus effective January 18, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2012-2016.**
2. **Consideration of the recommendation to appoint a full-time Commissioned Officer for the Public Safety Department at the Belleville Campus effective February 1, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2012-2016.**

## **I. APPOINTMENT RATIFICATIONS**

1. **Consideration of the recommendation to ratify the following part-time faculty appointments effective January 8, 2018 for opening week activities and spring 2018 classes except as noted:**

**Adult Education Department (grant-funded)**

**Edward Smith, English as a Second Language (DOH 01-16-18)**

**Katelyn Sutton, English as a Second Language (DOH 01-16-18)**

**Sylvia Garrett, Adult Basic Education/Adult Secondary Education (DOH 01-17-18)**

**Michelle Cruise, Adult Basic Education/Adult Secondary Education (DOH 01-17-18)**

**Business Division**

**Christopher Allen, Paralegal Studies**

**Health Sciences & Homeland Security Division**

**Bernadine Gisher, Health Related Occupations**

**Willa Stout, Health Related Occupations**

**Marilyn Bogan, Nursing**

**Ashley Hundelt, Nursing**

**Liberal Arts Division**

**Taryn Pelch, Anthropology**

**Jenni Wilson, English**

**Keith Mocabee, English**

**Katrina Knebel, English**

**Tedla G. Woldeyohannes, Philosophy**

**Meghan Yandowskas, Music**

**Erik Meade, Philosophy**

**Math & Sciences Division**

**Rosemarie Vithayathil, Biology**

**K. Charles Knoth, Jr., Biology**

**Technical Education Division**

**Ronnie Coleman, Welding Technology**

**Michael Dealy, Aviation Maintenance Technology**

**Daniel Pearson, Electrical/Electronics Technology**

**Thomas Rudloff, Electrical/Electronics Technology**

**J. AWARD OF TENURE**

- 1. Consideration of the recommendation to award faculty tenure to Angelia Blackman Donovan, Business Law and Paralegal Studies, effective August 13, 2018.**

**K. RECOMMENDATION OF REEMPLOYMENT FOR THIRD YEAR FOR NON-TENURED FULL-TIME FACULTY**

- 1. Consideration of the recommendation for continued employment throughout FY 2018 for the following individuals:**

**Jerald Bonifield, Industrial Technology and Precision Machining Programs;  
John Burnett, Heating, Ventilation, Air Conditioning and Refrigeration (HVAC)  
and Plumbing Programs; and  
Trenton Crews, Mathematics.**

**L. REQUEST TO HIRE**

- 1. Consideration of the recommendation to hire a sufficient number of student workers to staff the Cyber Lounge operations, College Activities offices and scheduled district-wide Student Life events.**
- 2. Consideration of the recommendation to hire a sufficient number of student workers in the Workforce Development Office at the Belleville Campus to fill 20 hours of work per week as receptionist in the Workforce Development Office and 40 hours per week to assist customers in the Southwestern Illinois workNet Center Office.**
- 3. Consideration of the recommendation to hire Tom Rudloff as part-time faculty in the Technical Education Division for the spring 2018 semester.**
- 4. Consideration of the recommendation to hire the following grant-funded part-time faculty in the Adult Education Department for the spring 2018 semester:**

**Lara Vause, Adult Basic Education/Adult Secondary Education (DOH 02-05-18)  
Angel McCain, Adult Basic Education/Adult Secondary Education (DOH 02-26-18)  
Melissa Rumph, Adult Basic Education/Adult Secondary Education (DOH 02-26-18)  
Jennie Fowler-Williams, Adult Basic Education/Adult Secondary Education  
(DOH 02-26-18)  
James Usery, Adult Basic Education/Adult Secondary Education (DOH 02-26-18)  
Teresa Fite, Adult Basic Education/Adult Secondary Education (DOH 02-26-18)  
Melissa Kettler, Adult Basic Education/Adult Secondary Education (DOH 03-07-18)  
Barbara Humphrey, Adult Basic Education/Adult Secondary Education (DOH 03-07-18)  
Rebecca Sedabres, Adult Basic Education/Adult Secondary Education (DOH 03-07-18)**

- 5. Consideration of the recommendation to hire the following grant-funded part-time members in the Belleville AmeriCorps Program for the spring 2018 semester:**

**Caitlin Cronin, Multi-Subject Tutor at Henry Raab Elementary (01-18-18)  
Karen Hiles, Multi-Subject Tutor at Douglas Elementary (01-18-18)  
Briana Lang, Multi-Subject Tutor at Westhaven Elementary (01-19-18)  
Shana Brewer, Multi-Subject Tutor at Douglas Elementary (01-18-18)  
Dwauna Paulette, Volunteer Coordinator at Harmony Neighborhood Community  
Association (01-18-18)**

**M. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL FOR DECEMBER 2017**

- 1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff for December 2017 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XI. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), PERSONNEL MATTERS (5 ILCS 120/2(c)(1)), AND/OR LITIGATION**

**XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

- A. POSSIBLE MOTION/S TO TERMINATE FULL-TIME AND PART-TIME EMPLOYEES AND ELIMINATE POSITIONS FOR ECONOMIC REASONS (REDUCTION-IN-FORCE)**
- B. POSSIBLE EMPLOYMENT TERMINATION(S) FOR CAUSE**

**XIII. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**