



**BOARD OF TRUSTEES  
Community College District No. 522  
Marsh Conference Room  
Belleville Campus**

**AGENDA  
January 23, 2019  
6:00 p.m.**

**I. CALL TO ORDER BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. OATH OF OFFICE**

**V. PUBLIC COMMENTS**

**VI. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

**■ VII. APPROVAL OF MINUTES**

**A. Regular Board Meeting, December 19, 2018**

**B. Executive Session, December 19, 2018**

**VIII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$1,194,595.86</b>
<b>Operations &amp; Maintenance Fund</b>	<b>187,589.52</b>
<b>Restricted Purposes Fund</b>	<b>252,890.26</b>
<b>Trust &amp; Agency Fund</b>	<b>11,353.23</b>
<b>Audit Fund</b>	<b>17,500.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>33,224.07</b>
<b>Self Insurance Fund</b>	<b>5,312.74</b>

**Grand Total All Funds:**

**\$1,702,465.68**

**IX. PLANNING AND POLICY COMMITTEE REPORT**

**■ X. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. SECURITY CAMERAS FOR ATS BUSES**

1. **Consideration of the recommendation to authorize the Business Office to make a payment to St. Clair County Transit District in the amount of \$244,868.09 to cover a portion of the total cost for security cameras in ATS buses.**

**B. ADVERTISING AGREEMENT**

1. **Consideration of the recommendation to ratify the agreement between the Belleville News-Democrat and Southwestern Illinois College for advertising for calendar year 2019.**

**■ XI. PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

**C. GIFT TO THE COLLEGE**

1. **Consideration of the recommendation to accept the gift to the college.**

**D. COURSE FEE ADJUSTMENTS**

1. **Consideration of the recommendation to approve course fee adjustments.**

**E. RESIGNATIONS**

1. **Consideration of the recommendation to accept the resignation of Laura Mondy, Business Intelligence Analyst-Programmer, effective close of business January 25, 2019.**
2. **Consideration of the recommendation to accept the resignation of Michele Crehan, Foundation Special Events Administrative Assistant, effective close of business January 15, 2019.**

## **F. RETIREMENT NOTIFICATION**

- 1. Consideration of the recommendation to accept the retirement notification of Gary Gardner, Associate Professor in the Nursing Program, Health Sciences & Homeland Security Division, effective close of business May 31, 2019.**

## **G. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint the full-time administrative position of Recruitment and Retention Specialist in the Enrollment Services Division effective February 1, 2019 at an annual salary of \$40,000 and subject to the provisions of the Personnel Procedures for Administrators.**
- 2. Consideration of the recommendation to appoint the full-time administrative position of Academic Advisor in the Enrollment Services Division effective February 1, 2019 at an annual salary of \$40,000 and subject to the provisions of the Personnel Procedures for Administrators.**
- 3. Consideration of the recommendation to appoint the part-time SWIC EE position of National Test Center Site Administrator and Test Proctor at Scott Air Force Base effective February 1, 2019 at an hourly rate of \$23.31 for up to 28 hours per week.**
- 4. Consideration of the recommendation to appoint the part-time SWIC EE position of English Specialist at the Belleville Campus Success Center effective February 1, 2019 at an hourly rate of \$24.86 for up to 28 hours per week.**
- 5. Consideration of the recommendation to appoint the part-time SWIC EE grant-funded position of Special Projects Coordinator-Transitional Services at the Belleville Campus effective February 1, 2019 at an hourly rate of \$23.31 for up to 28 hours per week.**
- 6. Consideration of the recommendation to appoint the part-time grant-funded SWIC EE positions of ATS Driver effective February 1, 2019 at an hourly rate of \$12.79 for up to 28 hours per week.**
- 7. Consideration of the recommendation to appoint the full-time position of Commissioned Public Safety Officer at the Sam Wolf Granite City Campus effective February 1, 2019 at an annual salary of \$38,188 with employment subject to provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) – Southwestern Illinois College Chapter, 2016-2019.**

## **H. APPOINTMENT RATIFICATIONS**

- 1. Consideration of the recommendation to ratify the hiring of part-time faculty under emergency-hire conditions for the Spring 2019 semester:**

**Kimberly Miles, Medical Assistant  
Julie Range Covlin, Mass Communications  
Tom Calhoun, Mass Communications  
Brandon Schack, Biology  
Dr. Daniel Johnson, Biology**

## **I. REQUEST TO HIRE**

- 1. Consideration of the recommendation to hire part-time faculty in the Technical Education Division and the Health Sciences & Homeland Security Division for the Spring 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Kevin M. Connelly, Aviation Maintenance Program  
Jim Moseley, Aviation Pilot Training Program  
Paige Krausz, Nurse Assistant**

## **J. RATIFICATION OF AMENDED START DATE**

- 1. Consideration of the recommendation to ratify the amended start date of Jean Ellen Oesterle to December 3, 2018 for the part-time grant-funded SWIC EE position of Activities & Recreation Specialist.**

## **K. AWARD OF TENURE**

- 1. Consideration of the recommendation to award faculty tenure effective August 12, 2019 to:**

**John Burnett, Heating, Ventilation, Air Conditioning & Refrigeration Program;  
Yvonne Hanger, Health Information Technology Program; and  
Ami Lilley Plexico, Wellness Advocate.**

## **L. RECOMMENDATION OF CONTINUED EMPLOYMENT FOR SECOND YEAR FOR NON-TENURED FULL-TIME FACULTY**

- 1. Consideration of the recommendation for continued employment throughout 2019-2020 for Michael Dealy, Aviation Maintenance Technology Program.**

**M. POSITION CLASSIFICATION REVIEW FOR SSS-038**

- 1. Consideration of the recommendation to assign SSS-038 to Grade 5 and to adjust the salary of Bargaining Unit member Rose Wolf to \$36,472 as defined in Article 15.D, page 42 of the SWIC Educational Employees Collective Bargaining Agreement, effective February 1, 2019.**

**N. ASSIGNMENT OF PHYSICAL PLANT SHIFT LEADER**

- 1. Consideration of the recommendation to authorize the assignment of Sylvester Collins to full-time Physical Plant Shift Leader (evening shift) at the Sam Wolf Granite City Campus effective February 1, 2019 at an hourly rate of \$29.85 according to the provisions of the agreement between Service Employees Union Local #116 and Southwestern Illinois College.**

**O. REASSIGNMENT OF CAMPUS**

- 1. Consideration of the recommendation to reassign the following faculty members effective with the start of the Fall semester 2019 Opening Week activities, August 12, 2019:**

**Robert Wachtel, Associate Professor of Mathematics from the Red Bud Campus to the Belleville Campus; and**

**Dr. Dianna Shank, Professor of English, from the Sam Wolf Granite City Campus to the Belleville Campus.**

**P. REQUEST TO TRANSFER**

- 1. Consideration of the recommendation to approve the request transfer for full-time Commissioned Public Safety Officer Brendan Wright from the Sam Wolf Granite City Campus to the Belleville Campus effective February 1, 2019 subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and the Illinois Council of Police (ICOPS) – Southwestern Illinois College Chapter, 2016-2019.**

**Q. REQUEST FOR ADDITIONAL CLASSIFICATION**

- 1. Consideration of the recommendation to approve additional classification for Adult Education instructors to meet ICCB budgeting guidelines effective February 1, 2019 for the following personnel:**

**Baumgartner, Elizabeth M.  
Davis, Marie Elaine  
Dollins, Leonard Bryan  
Eden, Darrell Richard  
Fite, Teresa Katherine  
Fowler-Williams, Jennie R.  
Humphrey, Barbara Ann  
Johnson, Richard Kendall  
Kettler, Melissa A.  
McCain, Angel Renee**

**Meddows, Mary Kay  
Rumph, Melissa R.  
Schuetz, Phyllis Jeanette  
Sedabres, Rebecca Faye  
Silva, Lori D.  
Struckhoff, Cecelia Goelz  
Sutton, Katelyn  
Usery, James Albert  
York, Lea**

**R. REQUEST TO CREATE AND TO ADVERTISE A CONTINUOUS VACANCY OPENING**

- 1. Consideration of the recommendation to create and to advertise a continuous vacancy opening to develop a pool of part-time non-union LACE Assistant applicants for the Respiratory Care Program in the Health Sciences & Homeland Security Division during the Spring 2019 semester with an expiration date of August 31, 2019.**

**S. STIPEND FOR BOARD SECRETARY**

- 1. Consideration of the recommendation to increase stipend for the Board Secretary to \$20,000.**

**T. RATIFICATION OF MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

- 1. Consideration of the recommendation to ratify the December 2018 actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**XII. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)), PERSONNEL MATTERS (5 ILCS 120/2(c)(1)), AND/OR LITIGATION**

**XIII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIV. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XV. MISCELLANEOUS**

**XVI. ADJOURNMENT**