

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**  
**AGENDA**

Seibert Conference Room  
January 8, 2018 - 5:00 p.m.

**1. Approval of Minutes**

- A. Regular Meeting - December 11, 2017

**2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements

**3. Discussion/Information Items**

- A. Gifts to the College
- B. New Course Fees
- C. Financial Aid Update
- D. Kids' Club Child Care Services

**4. Personnel Issues**

- A. Resignation
  - 1. Kristen Albers, Instructional Support Assistant/SWGCC
- B. Retirement Notifications
  - 1. Brian Manring, Physical Plant Custodian/BC
  - 2. Deborah Veath, Financial Aid & Student Employment Secretary
  - 3. Terese Langdon, Enrollment Services Specialist
  - 4. Jana Ross, Biology Lab Technician, Math and Sciences Division
- C. Appointments
  - 1. Full-time Commissioned Public Safety Officer/SWGCC
  - 2. Full-time Commissioned Public Safety Officer/BC
- D. Appointment Ratifications
  - 1. Part-time Faculty: Adult Education Department
  - 2. Part-time Faculty: Liberal Arts Division
  - 3. Part-time Faculty: Health Sciences & Homeland Security Division
  - 4. Part-time Faculty: Math & Sciences Division
  - 5. Part-time Faculty: Technical Education Division
  - 6. Part-time Faculty: Business Division
- E. Award of Tenure
  - 1. Angelia Blackman Donovan, Business Law and Paralegal Studies
- F. Continued Employment for a Third Year for Non-tenured Faculty
  - 1. Jerald Bonifield, Industrial Technology and Precision Machining Programs
  - 2. John Burnett, Heating, Ventilation, Air Conditioning and Refrigeration (HVAC) and Plumbing Programs
  - 3. Trenton Crews, Mathematics
- G. Request to Hire
  - 1. Student Workers: Student Life Department, District-wide
  - 2. Student Workers: Workforce Development/BC
  - 3. Part-time Faculty: Technical Education Division
  - 4. Part-time Faculty: Adult Education Department
  - 5. Part-time Members: Belleville AmeriCorps
- H. Request to Advertise
  - 1. Full-time SWIC EE Position: Instructional Support Assistant/SWGCC
  - 2. Full-time Custodian
  - 3. Part-time SWIC EE Position: Math/Science Specialist in the Success Center/RBC
  - 4. Part-time SWIC EE Position: Success Center Computer Lab Assistant/BC
  - 5. Part-time SWIC EE Position: Academic Records Evaluator in the Enrollment Services Division/BC
- I. Monthly Notification of Part-time Personnel
- J. Medical Insurance Plan Monthly Report for December 2017

- 5. Executive Session to Discuss Collective Bargaining (5 ILCS 120/2(c)(2)), Personnel Matters (5 ILCS 120/2(c)(1)), and/or Litigation**
- 6. Possible Action/s Taken as a Result of Executive Session**
- 7. Next scheduled meeting - Monday, February 12, 2018 at 5:00 p.m., Seibert Conference Room, Belleville Campus**
- 8. Adjournment**