

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**  
**AGENDA**

Seibert Conference Room  
Belleville Campus  
January 9, 2017 - 5:00 p.m.

**1. Approval of Minutes**

- A. Regular Meeting - December 5, 2016
- B. Executive Session - December 5, 2016

**2. Standard Committee Operations Items**

- A. Grants and Agreements- New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. New Course Fees
  - 2. Financial Aid Update

**3. Personnel Issues**

- A. Award of Tenure:
  - 1. Nicolyn (Nikki) Hensley: Coordinator/Instructor for the Graphic Communication and Web Designer, Development & Administration Programs
  - 2. Julie Willis: Speech and Theatre
- B. Continuation of Employment of Non-tenured Full-time Faculty - 3<sup>rd</sup> Year
  - 1. Angelia Donovan: Paralegal Studies Program
- C. Continuation of Employment of Non-tenured Full-time Faculty - 2<sup>nd</sup> Year
  - 1. John Burnett: Heating, Ventilation, A/C and Refrigeration (HVAR) and Plumbing Instructor
  - 2. Trenton Crews: Mathematics
- D. Request to Reorganize Learning Resources and Success Programs: Authorization to Fill Full-time Administrative Position: Dean of Learning Resources
- E. Request to Advertise:
  - 1. Full-time, Grant-funded Administrative Position: Literacy Coordinator
  - 2. Full-time, Grant-funded SWIC EE Position: Secretary, Alternative Transportation System
  - 3. Part-time SWIC EE Position: Office Clerk-Testing Center at the Belleville Campus
- F. Monthly Notification of Part-time Personnel
- G. Medical Plan Financial Report for December 2016

**4. Executive Session to Discuss Collective Bargaining and Personnel**

**5. Possible Action/s Taken as a Result of Executive Session**

**6. Any Other Committee Related Business**

**7. Next scheduled meeting - Monday, February 6, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus**

**8. Adjournment**