

# **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

## **AGENDA**

Seibert Conference Room

July 10, 2017 - 5:00 p.m.

### **1. Approval of Minutes**

- A. Regular Meeting - June 12, 2017
- B. Executive Session - June 12, 2017

### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Gifts to the College
  - 2. Financial Aid Update

### **3. Discussion/Information Item**

- A. Update on Funding Status of Adult Education Grants
- B. Update on Athletic Department

### **4. Personnel Issues**

- A. Resignations
  - 1. Katherine Bernal, Assistant Director of Athletics
  - 2. Karen Lanter, Accountant, Business Office
  - 3. Mitchell Ettling, Full-time Commissioned Public Safety Officer at the Belleville Campus
  - 4. Aaron Hutto, Full-time Commissioned Public Safety Officer at the Belleville Campus
  - 5. Star Spates, Intake Coordinator
  - 6. Glen Binkley, Veterans Services Clerk at the Belleville Campus
- B. Retirement Notifications
  - 1. Claude Heimbürger, Coordinator and Associate Professor of the Automotive Collision Repair Technology Program
  - 2. Gail Metzler, Accounts Receivable Specialist
- C. Appointments
  - 1. Full-time Administrative Position: Director IT Support Services
  - 2. Full-time Administrative Position: Sr. Functional Analyst/PeopleSoft Specialist
  - 3. Full-time Administrative Position: SharePoint and Database Administrator
  - 4. Full-time Commissioned Public Safety Officer at the Belleville Campus
- D. Termination of Grant-funded Position: Special Projects Coordinator: Construction Training Projects, HCCTP
- E. Full-time Hiring Eligibility List - Commissioned Public Safety Officers
- F. Employment Status Change: Jamie Wheeler, IGEN Accountant
- G. Authorization to Advertise
  - 1. Full-time Administrative Position: Accountant
  - 2. Part-time SWICEE Position: Administrative Services Assistant/Purchasing
  - 3. Part-time Administrative Position: Head Coach-Women's Basketball
  - 4. Part-time Administrative Position: Cheerleading Coach
- H. Monthly Notification of Part-time Personnel
- I. Medical Insurance Plan Financial Report for June 2017

### **5. Executive Session to Discuss Personnel and Collective Bargaining**

### **6. Possible Action/s Taken as a Result of Executive Session**

### **7. Any Other Committee Related Business**

### **8. Next scheduled meeting - Monday, August 7, 2017 at 5:00 p.m., Seibert Conference Room**

### **9. Adjournment**