

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

**AGENDA**

Seibert Conference Room

July 11, 2016 - 5:00 p.m.

**1. Approval of Minutes**

- A. Regular Meeting - June 13, 2016
- B. Executive Session - June 13, 2016

**2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements

**3. Discussion/Information Items**

- A. Financial Aid Update
- B. Schmidt Art Center Hours of Operation

**4. Personnel Issues**

- A. Resignations
  - 1. Dr. Peter Weitzel, Director of Grants
  - 2. Julie Baker, Academic Records Evaluator
  - 3. Jennifer Selden, Admissions Specialist
- B. Retirement Notification
  - 1. Char Baldwin, Administrative Secretary for Technical Education Division
- C. Appointments
  - 1. Full-time Commissioned Public Safety Officer at the Belleville Campus
  - 2. Full-time Faculty Position: Respiratory Care Coordinator/Instructor
  - 3. Full-time Faculty Position: Respiratory Care Instructor
  - 4. Full-time Faculty Position: Heating, Ventilation, A/C and Refrigeration (HVAC) and Plumbing Instructor
  - 5. Full-time Administrative Position: Academic Advisor (2)
- D. Full-time Hiring Eligibility List – Full-time Commissioned Public Safety Officer
- E. Salary Freeze of a Part-time Administrator
- F. Authorization to Advertise
  - 1. Full-time Administrative Position: Director of Grants
  - 2. Part-time SWIC EE Position: Accounts Receivable/Clerk Assistant
  - 3. Part-time Custodian Position at the Sam Wolf Granite City Campus (2)
  - 4. Part-time SWIC EE Position: Child Care Data Technician
  - 5. Part-time SWIC EE Position: Learning Resource Support Specialist at the Red Bud Campus
  - 6. Part-time SWIC EE Position: Academic Records Evaluator at the Belleville Campus (2)
  - 7. Part-time SWIC EE Position: Learning Specialist in the Success Center at the Belleville Campus
  - 8. Full-time SWIC EE Position: Administrative Secretary in the Technical Education Division at the Sam Wolf Granite City Campus
  - 9. Full-time Administrative Position: Admissions Specialist in the Enrollment Services Division
  - 10. Full-time Grant-funded SWIC EE Position: Scheduler for Alternative Transportation System
- G. Monthly Notification of Part-time Personnel
- H. Medical Insurance Plan Monthly Report for June 2016

**5. Executive Session to Discuss Collective Bargaining and Personnel**

**6. Possible Action/s Taken as a Result of Executive Session**

**7. Next scheduled meeting - Monday, August 8, 2016 at 5:00 p.m., Seibert Conference Room, Belleville Campus**

**8. Adjournment**