



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
July 20, 2016**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, July 20, 2016 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:02 p.m.

ROLL CALL

Trustees present:

Dr. Harry Briggs
Kenneth R. Joseph
Nick Mance
Samuel Hart Morgan, Student Trustee
Robert G. Morton
Richard Roehrkaske
Philip L. Smith
Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were pulled from the consent agenda.

MOTION 07-20-16:01

Mr. Smith moved, seconded by Mr. Verdu, to:

- approve the minutes of the regular Board meeting of June 28, 2016 and the Executive Session of June 28, 2016;
- award the lowest responsible bid for the District Parking Lots Maintenance and Repair Project to Sonnenberg Asphalt Co., Inc., Belleville, IL at a cost of \$99,600;

- adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds;
- adopt Resolution Authorizing Permanent Operating Transfers of Funds;
- move from Konica Minolta to Xerox for all multi-function copiers as leases expire;
- approve Homefield Energy to provide electric energy to Southwestern Illinois College for a nine-month period beginning August 2016 and concluding May 2017, subject to review by the college attorney;
- eliminate all grant expenses tied to the ICCB Greater East St. Louis Community Grant;
- renew the Virtual desktop maintenance and license agreement from Unidesk, Marlborough, MA in the amount of \$7,380.00 for the period June 30, 2016 through June 29, 2019;
- approve contract from Oracle for PeopleSoft support services in the total amount of \$1,459,094.27 for the five-year period beginning July 1, 2016 through June 30, 2021;
- renew license agreement for software support and maintenance from Dell for the KACE appliances (Kbox-1000) in the total amount of \$69,865.00 for the three-year period June 30, 2016 through June 30, 2019;
- accept new St. Clair County Regional Office of Education grant in the amount of \$5,000 for the period July 11, 2016 through July 22, 2016 to provide instructional support for the Math Area Partnership grant at SWIC, subject to review by the college attorney;
- accept continuation of the Foster Grandparent Program state grant in the amount of \$16,157 for the period July 1, 2015 through December 31, 2016 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21; (Note: the allocation represents an increase of \$1,190 from FY 2015.)
- accept continuation of the Retired Senior Volunteer Program state grant in the amount of \$39,401 for the period July 1, 2015 through December 31, 2016 to provide volunteers for nonprofit agencies in St. Clair and Madison Counties and to reimburse volunteers within certain guidelines; (Note: the allocation represents a decrease of \$513 from FY 2015.)
- accept new Village of Shiloh grant in the amount of \$20,000 for the period July 1, 2016 through June 30, 2017 to provide educational, recreational, and social activities at the Senior Center in the Village of Shiloh;
- accept renewal of Perkins Postsecondary grant in the amount of \$999,392 for the period July 1, 2016 through June 30, 2017 to focus state and local efforts on continuously improving programs to facilitate the academic achievements of Career and Technical Education students;
- approve renewal cooperative agreement between John A. Logan, District 530 and Southwestern Illinois College, District 522 to provide a wide range of educational

services at the lowest possible cost to the students of Southwestern Illinois College and John A. Logan College;

- approve renewal agreement between Touchette Regional Hospital, Centreville, Illinois and Southwestern Illinois College, District 522 to allow Health Sciences students (currently the Nursing Education program) to participate in clinical experience;
- approve renewal agreement between Bridge & Structural Ironworkers Local 392 and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Local 309, International Brotherhood of Electrical Workers, AFL-CIO and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Painters District Council 58 AFL-CIO and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Plumbers' Local 101 United Association of Journeymen & Apprentices and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between JATC Sheet Metal Workers Local 268 and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Southern Illinois Carpenters' Joint Apprenticeship Committee and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Steamfitters' Local 439 and Southwestern Illinois College, District 522 representing the annual renewal of a lease agreement to enable SWIC to offer apprenticeship classes at this facility and with this organization;
- approve renewal agreement between Greenville College, Greenville, Illinois and Southwestern Illinois College, District 522 to provide classroom use and other amenities to Greenville College to facilitate coursework offerings for upper division and graduate courses on the Belleville, Red Bud or Sam Wolf Granite City Campuses of Southwestern Illinois College;
- accept the resignation of Peter Weitzel, Ph.D., Grants Director, effective close of business June 30, 2016;

- accept the resignation of Julie Baker, Academic Records Evaluator in the Enrollment Services office, effective close of business June 20, 2016;
- accept the resignation of Jennifer Selden, Admissions Specialist in the Enrollment Services division, effective close of business July 15, 2016;
- accept the retirement notification of Char Lee Baldwin, Technical Education Administrative Secretary at the Sam Wolf Granite City Campus, effective close of business August 31, 2016;
- appoint Rebecca Addison to the position of full-time Commissioned Public Safety Officer at the Belleville Campus effective August 16, 2016 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2012-2016, subject to passing the pre-employment, pre-Academy POWER test scheduled August 24, 2016;
- appoint Diane Dodd to the full-time tenure track faculty position of Respiratory Care Coordinator/Instructor effective August 15, 2016 at Step 7, Below Masters level, on the 2016-2017 faculty salary schedule (\$51,965);
- appoint John Bast to the full-time tenure track faculty position of Respiratory Care Instructor effective August 15, 2016 at Step 3, Below Masters level on the 2016-2017 faculty salary schedule (\$48,435);
- appoint John Burnett to the full-time tenure track faculty position of Heating, Ventilation, A/C and Refrigeration (HVAR) and Plumbing Instructor at the Belleville Campus with district-wide responsibilities effective August 15, 2016 at Step 1, Below Masters level on the 2016-2017 faculty salary schedule (\$45,681);
- appoint Haley Kovarik to the full-time administrative position of Academic Advisor effective August 1, 2016 at an annual salary of \$36,000 and subject to the Personnel Procedures for Administrators;
- appoint Angie Stewart-Brown to the full-time administrative position of Academic Advisor effective August 1, 2016 at an annual salary of \$36,000 and subject to the Personnel Procedures for Administrators;
- approve the tentative Hiring Eligibility List for full-time Commissioned Public Safety Officers;
- require Human Resources/Payroll to freeze the salary of Norma Irwin, Ph.D., part-time administrator and manager of the Faculty Technology function, at \$42,212.08 effective for the employment tenure of the employee; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED**

APPROVAL OF BILLS

MOTION 07-20-16:02

Mr. Morton moved, seconded by Mr. Roehrkaske, to approve the bills:

Education Fund	\$1,324,408.52
Operations & Maintenance Fund	301,506.48
Operations & Maintenance Fund Restricted	28,056.55
Restricted Purposes Fund	909,962.91
Trust & Agency Fund	22,232.46
Liability, Protection & Settlement Fund	19,111.85
Self-Insurance Fund	105,221.60
 Grand Total All Funds:	 \$2,710,500.37

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph reported he had no items.

FACILITIES AND FINANCE COMMITTEE REPORT

Trustee Roehrkaske had no additional items, but he commented the price from Homefield Energy to provide electric energy was lower than originally quoted.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Trustee Morton reported he had no additional items.

REPORTS

President's Report

Dr. Costello reported each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

ICCTA Report

Trustee Roehrkaske reported the ICCTA Executive Committee Planning Retreat will be held August 5-6 in Springfield, IL. The next meeting of the ICCTA Representatives will be held September 9-10, 2016 in Springfield, IL.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

Board Chair Mance stated the next meeting of the Board of Trustees will be held Wednesday, August 17, 2016 at the Sam Wolf Granite City Campus. The September 21, 2016 meeting will be held at the Red Bud Campus.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:15 p.m. The motion carried.

Approved: **08.17.16**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

May and June 2016
(and earlier items not included previously)

Presented by Julie Muertz, Dean of Health Sciences and Homeland Security

Diane Dodd, Respiratory Care Program Coordinator, attended the Illinois Society for Respiratory Care Annual Conference at the Drury Conference Center in Chicago, IL on June 1st and 2nd.

Kim Keel, Associate Professor, Nursing Education Program, taught CPR for the Student Nurse Association Fundraiser at Southwestern Illinois College, Belleville, IL on May 20th, May 21st and June 10th.

Michelle Kujawa, Assistant Professor, Physical Therapist Assistant Program, attended the American Physical Therapy Association House of Delegates as an elected Illinois delegate representing the Southern District in Nashville, TN on June 5th thru 8th.

Van Muschler, Director of Police Academy and Administration of Justice Coordinator, attended the Illinois Law Enforcement Training Board Meeting in Downers Grove, IL on June 1st and 2nd.

Memo



To: Clay Baitman
From: Lynette Rienbolt
Date: July 15, 2016
Re: President's Report – June 2016

Selsius™ Corporate & Career Training delivered the following services for the month of June.

Selsius™ Client Projects

Menasha Packaging – Provided *Making High Quality Decisions* training for 12 employees.

Lutheran Senior Services – Provided *PC Basics* training for 125 employees in Columbia, MO and Jefferson City, MO

Dynegy Midwest Generation – Provided *Confined Space High Angle Rescue (4 sessions)* training for a total of 80 employees.

Career Training (Open Enrollment)

Driver Safety (instructor led) – 2 seminar, 33 participants
Driver Safety (on-line) –169 participants
Business Skills Training - 2 seminars, 6 participants
Software Training – 3 seminars, 18 participants

Corporate Training (Contract)

Business Skills Training - 1 seminar, 12 participants
Software Training – 11 seminars, 125 participants
Industrial Training / Assessments – 25 seminars, 105 participants

Total - 19 seminars; 468 participants; 19 companies served