

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

### **AGENDA**

Seibert Conference Room

June 12, 2017 - 5:00 p.m.

#### **1. Approval of Minutes**

- A. Regular Meeting - May 10, 2017

#### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Amendment to 2017-2018 Academic Calendar
  - 2. Discontinuation of ACT Examination Services
  - 3. Financial Aid Update

#### **3. Discussion/Information Items**

- A. Use of Facility Space at Red Bud Campus
- B. FY 2018 Grant Allocations for Adult Education
- C. Alternative Transportation System

#### **4. Personnel Issues**

- A. Resignations
  - 1. Kimberly Vrooman, Director of Belleville Americorps
  - 2. Andrea Fohne, Executive Assistant-IT
  - 3. Jeff Blue, Coordinator of College Activities and Theatre Operations at the Belleville Campus
  - 4. Melanie Reinhardt, Communication Specialist
- B. Retirement Notifications
  - 1. Robert Beckett, Associate Professor, Aviation Maintenance Technology Program
  - 2. Tina Dierkes, Professor, Office Administration and Technology Program
  - 3. Charles Gulash, Professor, Welding Technology Program
  - 4. Charles Hannon, Professor, Cisco Networking Academy and the Network Design & Administration Programs
  - 5. Karen Jobe, Associate Professor, Sociology/Anthropology
  - 6. Mary Lutz, Professor, Computer Information Systems and Office Administration and Technology Programs
  - 7. Connie Park, Associate Professor, Mathematics
  - 8. Carol Eckert, Director of Nursing Education
  - 9. Barb Warchol, Administrative Assistant, Business Office
  - 10. Sandra Donjon, Executive Assistant at the Red Bud Campus
- C. Appointment
  - 1. Full-time Administrative Position: Information Security Officer
- D. Status of Vacant Position: Director of Public Safety
- E. Request to Transfer
  - 1. Aaron Hutto, Public Safety Officer at the Sam Wolf Granite City Campus to the Belleville Campus
- F. Illinois Prevailing Wage Act - 2017
- G. Authorization to Create and to Advertise
  - 1. Full-time Grant-funded SWICEE Position: ATS Dispatcher/Scheduler
  - 2. Full-time Grant-funded Administrative Position: Admissions Specialist at the ESLCCC
  - 3. Full-time Grant-funded SWICEE Position: Secretary of Educational Services at the ESLCCC

- H. Authorization to Advertise
  - 1. Full-time Grant-funded Administrative Position: AmeriCorps Project Director
  - 2. Full-time Administrative Position: Admissions Coordinator
  - 3. Part-time Grant-funded SWICEE Position: ATS Driver
- I. Monthly Notification of Part-time Personnel
- J. Medical Insurance Plan Financial Report for May 2017

**5. Executive Session to Discuss Personnel and Collective Bargaining**

**6. Possible Action/s Taken as a Result of Executive Session**

**7. Any Other Committee Related Business**

**8. Next scheduled meeting - Monday, July 10, 2017 at 5:00 p.m., Seibert Conference Room**

**9. Adjournment**