



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Performing Arts Room
Red Bud Campus
June 17, 2015**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No 522, was held Wednesday, June 17, 2015 in the Performing Arts Room at the Red Bud Campus, 500 West South 4th Street, Red Bud, Illinois. Chairman Nick Mance called the meeting to order at 6:05 p.m.

ROLL CALL

Trustees present:

Dr. Harry Briggs
Nick Mance
Robert G. Morton
Richard Roehrkas
Philip L. Smith
Savannah Stellhorn, Student Trustee
Eugene Verdu

Trustee absent:

Kenneth R. Joseph

MOMENT OF SILENCE

Board Chair Mance requested Dr. Costello lead a moment of silence for SWIC on-site physician Dr. Ken Rybicki, M.D., Ph.D. who lost his battle with pancreatic cancer June 17, 2015.

Dr. Rybicki operated a private practice in St. Louis and Belleville as an internist since 1990, and served as the college physician since July 2014. In February 2002 he was diagnosed with pancreatic cancer. He had been in remission since the fall of that year.

Side effects from his chemotherapy treatments led him to research and develop NeoVitin, a multivitamin/antioxidant supplement formulated to complement his medical care.

Dr. Rybicki will be greatly missed by the college and community.

PRESENTATION BY COLLEGE ARCHITECT

Dennis Young, President and CEO of Ittner, provided a progress report concerning the Central Quad and the Early Childhood Center projects at the Belleville Campus.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Mance pulled X.B.1. Employee Wellness Program Services Contract, from the consent agenda.

MOTION 06-17-15:01

Mr. Smith moved, seconded by Dr. Briggs, to:

- approve the minutes of the Executive Session Review of May 20, 2015; the Executive Session of the Executive Session Review of May 20, 2015; and the regular Board meeting of May 20, 2015;
- approve the bills:

Education Fund	\$ 817,302.57
Operations & Maintenance Fund	349,956.25
Operations & Maintenance Fund Restricted	44,701.07
Restricted Purposes Fund	301,570.37
Trust & Agency Fund	30,929.64
Liability, Protection & Settlement Fund	20,792.88
Self-Insurance Fund	55,295.67

Grand Total All Funds: \$1,620,548.46

- adopt proposed amendment to Board Policy 5003, Curriculum Development;
- approve Change Order 002 to Bruce Unterbrink Construction, Inc., Greenville, IL in the amount of \$11,237.12 for the Information Sciences Building Renovations project at the Belleville Campus;
- endorse the FY 2017 RAMP capital request and submit to the Illinois Community College Board;
- approve proposal to provide outsourcing services from CliftonLarsonAllen, LLP, Belleville, IL on an as-needed basis at a cost range of \$15,000-\$20,000 beginning June 22, 2015;
- renew the Oracle PeopleSoft software licensing agreement for 2015-2016 in the amount of \$300,301.85;

- purchase replacement Storage Area Network from Dell and Avalon Technologies in the amount of \$323,925.00;
- accept renewal of the Postsecondary Perkins grant in the amount of \$576,886 for the period July 1, 2015 through June 30, 2016 to focus state and local efforts on continuously improving programs to facilitate the academic achievement of Career and Technical Education students;
- approve new facility agreement between Court Appointed Special Advocates of Southwestern Illinois, Belleville, Illinois and Southwestern Illinois College, Community College District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve renewal of agreement between St. Louis Children's Hospital, St. Louis, Missouri and Southwestern Illinois College, Community College District #522 to allow Health Sciences students to participate in clinical experience;
- approve renewal agreement between Memorial Hospital, Belleville, Illinois and Southwestern Illinois College, Community College District #522 to allow Health Sciences students (currently Medical Laboratory Technology program) to participate in clinical experience;
- approve new agreement between Illinois State Police Merit Board and Southwestern Illinois College, Community College District #522 to provide a testing site on campus for the Illinois State Police Merit Board to conduct applicant testing at times and dates determined appropriate and necessary by the Illinois State Police Merit Board;
- approve new agreement between East St. Louis School District #189 and Southwestern Illinois College, Community College #522 to facilitate the Running Start Program with East St. Louis School District #189;
- approve new agreement between Coulterville School District #1 and Southwestern Illinois College, Community College District #522 to provide the structure to facilitate the Running Start Program with Coulterville School District #1;
- approve Amendment to the Running Start Homeschool Agreement (2014-2016) and Southwestern Illinois College, Community College District #522 to reduce the homeschool rate to \$3,235;
- approve Amendment to the Running Start Homeschool Agreement (2015-2017) and Southwestern Illinois College, Community College District #522 to reduce the homeschool rate to \$3,235;
- accept gifts to the college;

- approve new course fees;
- accept the resignation of LeKeisha Norman, Placement Testing Coordinator, effective close of business May 26, 2015;
- accept the resignation of Joseph M. Streit, Account Executive with Selsius™ Corporate and Career Training, effective close of business June 5, 2015;
- accept the retirement notification of Dana Schneebeli, HRIS Specialist at the Belleville Campus Business Office, effective close of business May 31, 2015;
- accept the retirement notification of Faith Christiansen, Professor of Reading, effective close of business July 31, 2017;
- appoint Karen Lanter to the full-time administrative position of Accountant effective July 16, 2015 at an annual salary of \$50,000.00 with employment subject to the provisions of the Personnel Procedures for Administrators;
- appoint Christie Highlander to the full-time faculty position of Coordinator/Instructor of the Paralegal Studies program assigned to the Belleville Campus with district-wide responsibilities effective June 18, 2015 and retention of her placement on the full-time faculty salary schedule;
- appoint Aysha M. Flowers to the full-time administrative position of Admissions Specialist in the Enrollment Services Division effective July 1, 2015 at an annual salary of \$38,000.00 with employment subject to the provisions of the Personnel Procedures for Administrators;
- appoint Dehlia Jahns to the full-time SWIC EE position of Greenhouse Technician in the Math & Sciences Division effective June 18, 2015 at an annual salary of \$28,844.00 which is Grade 4 on the SWIC EE 2011-2014 salary schedule;
- appoint Chelsey Mikuleza to the full-time SWIC EE position of Financial Aid Technical Support Specialist effective July 1, 2015 at an annual salary of \$30,604.00 which is Grade 5 on the SWIC EE 2011-2014 salary schedule;
- appoint Lisa Atkins to the full-time administrative position of Director of Adult Education effective July 16, 2015 at an annual salary of \$86,500.00 with employment subject to the provisions of the Personnel Procedures for Administrators;
- reassign Sam Wolf Granite City Campus faculty member Professor Michael T. Oliver to the Belleville Campus effective with the start of the Spring 2016 semester;
- ratify the appointment of Mary Buettner to serve on the Foundation Board of Directors;

- adopt by title only resolution required annually by the State of Illinois pertaining to the certification of prevailing wage rates for construction of public works with the District;
- adopt resolution required annually by the State of Illinois pertaining to the certification of prevailing wage rates for construction of public works with the District;
- ratify the hire of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff; and
- award partial student support to the following individuals:

Carrigan Whitworth to attend Lewis and Clark Community College in the Supported College Transition program for Fall 2015, Spring 2016 and Summer 2016 semesters; and

Kierra D. Lynn to attend Lewis and Clark Community College in the Supported College Transition program for Fall 2015, Spring 2016 and Summer 2016 semesters.

Upon a roll call vote, those members voting aye were Ms. Stellhorn (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Joseph. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Board Chair Mance reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkaske reported he had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had one additional item to present for consideration.

MOTION 06-17-15:02

Mr. Morton moved to create a full-time grant-funded administrative position of Youth Services Coordinator at an annual salary of \$37,000.00 contingent upon external funding through ICCB. This full-time grant-funded position has been requested as part of the FY 2016 ICCB grant for Out of School Youth to meet the growing demands and need for service, as well as increased case load with this targeted population. This position provides comprehensive services to out-of-school youth including extensive recruitment, home visits, one-on-one counseling, career assessment and planning, and job placement. Mr. Verdu seconded the motion.

Upon a roll call vote, those members voting aye were Ms. Stellhorn (Opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Joseph. **PASSED**

REPORTS

President's Report

Once again Southwestern Illinois College Industrial Training programs have shown their mettle in metal. The SWIC Precision Machining Technology program recently received reaccreditation from the National Institute for Metalworking Skills. This accreditation demonstrates the SWIC program maintains industry standards for its machinist training. It is the second consecutive time SWIC has received the accreditation since the standard was established by NIMS in 2009. Accreditation lasts five years. Terry Babb, the NIMS evaluator and president of Apex Tool and Manufacturing, Inc., visited the college earlier this year and rated SWIC highly in all eight evaluation criteria. SWIC programs will maintain their NIMS Machining Level I National Standard rating. Additionally, students can use their training at SWIC to earn NIMS machining credentials.

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

Student Development

Belleville Campus

Kids' Club received the Gold Circle of Quality through ExceleRate Illinois, the state's new quality rating and improvement system for learning and development programs. Gold Circle programs meet or exceed specific quality benchmarks on learning environment, instructional quality, and all the program administrative standards; group size and staff/child ratios; staff qualifications; and professional development. The Gold Circle of Quality is the highest level, and with this level we receive a bonus of \$2,500 along with a 15% add on for our reimbursement from the state for parents receiving state child care funding.

Phi Theta Kappa

The new officers of the Belleville and the Red Bud chapters of Phi Theta Kappa in early June attended their regional conference comprised of representatives from the Phi Theta Kappa chapters across the state of Illinois. Students Janeece Woodson and Kaitlyn Williford were presented Outstanding Officer awards and Melissa Bowlin was given an Outstanding Member award. The Belleville chapter was awarded the highest level of achievement in the Five Star Chapter Plan, a plan that requires academic research, participation at the regional level of PTK and the completion of several service projects throughout the year.

Red Bud Campus

Red Bud Campus College Activities will sponsor the Red Cross Summer Blood Drive on June 24, 2015 from 10am to 2pm. In conjunction with the Blood Drive, the College Activities Summer BBQ will be held from 11:45am to 1pm. SWIC students and all those who give blood or attempt to give blood will enjoy a free lunch.

Community Services and Campus Operations

PSOP

PSOP's Retired Senior Volunteer Program provided more than 80 volunteers for this year's Art on the Square, representing the largest group of volunteers at the event. The Art on the Square Committee specifically thanked RSVP saying they could not have achieved their goal without their volunteers and mentioned that the artists said the volunteers at this show are the greatest in the nation!

Great Day St. Louis

PSOP's Geriatric Consultant, Jodi Gardner, and Joy Paeth from AgeSmart appeared on Great Day St. Louis on April 27 during the Ask the Expert segment to talk about caregiving and to spotlight the Healthy Living Expo that was held at the Belleville Campus on May 29.

Honoring Our Veterans

PSOP will host two events on July 1 honoring senior veterans. The Honor Flight movie will be shown at 8:30a, followed by the Heroes Dance from 10:30a-2:00p.

Red Bud Workforce Development Project

SWIC participated in a job fair sponsored by the City of Red Bud for local industries on May 30. Mike Reed represented SWIC's Red Bud Campus. Enrollment Services' Kelly Bione and Industrial Technology's Mark Bosworth were on-hand to provide detailed information about SWIC programs in the industrial fields and to learn first-hand local businesses' current training needs.

ICCTA Report

Trustee Roehrkas provided the Board Highlights recap from the June 6, 2015 meeting of the ICCTA Representatives.

The Executive Committee retreat/planning session will be held in Galena, Illinois on August 7-8, 2015.

The next meeting of the ICCTA Board of Representatives will be held September 10-11, 2015 in Springfield, Illinois.

Attorney's Report

Mr. Hoerner had no report.

ADJOURNMENT

Dr. Briggs moved, seconded by Mr. Morton, to adjourn the meeting at 6:55 p.m. The motion carried.

Approved: **07.15.15**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

April and May 2015
(and earlier items not included previously)

Presented by Julie Muertz, Dean of Health Sciences and Homeland Security

Diane Dodd, Coordinator, Respiratory Care Program attended the CoARC Annual Report of Current Status at St. Elizabeth's Hospital in Belleville, IL on May 8th.

Diane Dodd, Coordinator, Respiratory Care Program attended the Illinois Society for Respiratory Care Annual Conference & Exhibition in Oak Brook Terrace, IL on May 27th-29th.

Cynthia Winfield, Associate Professor, Nursing Education, Jane Ohl, Associate Professor, Nursing Education, Colleen White, Professor, Nursing Education, and Jill Bingheim, Professor, Nursing Education, attended the Nursing Educator's Institute, "Leading the Path for Change" on April 15th – 17th in Branson, Missouri.

Carol Eckert, Director, Nursing Education, Lyn Martin, Associate Professor, Nursing Education, and Cynthia Winfield, Associate Professor, Nursing Education along with the SWIC Nursing Students, attended the "Senior Health Fair Passport for Health" at PSOP on April 24th.

Cynthia Winfield, Associate Professor, Nursing Education was appointed to the School Board at Belle Valley School in Belleville, Illinois on April 28th.

Chris Frawley, EMS Program Adjunct Instructor, received a Certificate of Recognition from the Illinois State Fire Marshall's Office and the Illinois State Senate for successful rescue of an unconscious victim from their home which was fully engulfed in heavy smoke and fire. The person survived with full recovery after 6 days in the Burn Unit ICU.

President's Report Item from Technical Education

The Industrial Technology department designed and built a float for the 49th annual Shriner's Parade that was held on May 29. The float was designed and machined by the Computer Numerical Control (CNC) classes this past spring. After completing all the machined pieces, Donnie Eversole and Mark Bosworth assembled all the pieces which included LED rope lights. The float was entered in the Red, White and Blue section of the parade. Their efforts paid off by winning third place and receiving a trophy that is being displayed in the Industrial Technology Center at the SWGCC.

President's Report – June 2015 Board Meeting

Steve Bushong, Professor, Network Design & Administration and Cisco Academy recently passed the Cybersecurity Fundamentals Certificate exam. The certificate is a knowledge-based certificate offered by Information Systems Audit and Control Association (now known as ISACA) and covers: (1) Cybersecurity Concepts; (2) Cybersecurity Architecture Principles; (3) Security of Networks, Systems, Applications and Data; (4) Incident Response; and (5) Security Implications and Adoption of Evolving Technology. Mr. Bushong teaches in the Network Design & Administration and Cybersecurity programs and also has a graduate certificate in Information Assurance from the University of Illinois at Springfield.