



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Marsh Conference Room  
Belleville Campus  
June 28, 2016**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Tuesday, June 28, 2016 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:02 p.m.

**ROLL CALL**

Trustees present:

Dr. Harry Briggs  
Kenneth R. Joseph  
Nick Mance  
Samuel Hart Morgan, Student Trustee  
Robert G. Morton  
Philip L. Smith  
Eugene Verdu

Trustee absent:

Richard Roehrkas

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were pulled from the consent agenda.

**MOTION 06-28-16:01**

Mr. Smith moved, seconded by Mr. Verdu, to:

- approve the minutes of the Executive Session Review of May 18, 2016; the Executive Session of the Executive Session Review of May 18, 2016; the regular Board meeting of May 18, 2016; and the Executive Session of the regular Board meeting of May 18, 2016;

- endorse the FY 2018 RAMP capital request and to submit to the Illinois Community College Board;
- accept renewal of the Senior Services Coordination Program grant from the St. Clair County Housing Authority in the amount of \$65,000 for the period July 1, 2016 through June 30, 2017 to ensure the frail elderly living in subsidized housing will continue to obtain services that will allow them to live independently for as long as possible;
- accept renewal of the Madison County Community Services Block grant in the amount of \$13,875 for the period January 1, 2016 through June 30, 2017 to fund tuition for Adult Education students enrolled in Certified Nurse Assistant courses at the Sam Wolf Granite City Campus; the grant also pays for GED testing fees for low income students in Madison County;
- approve new facility agreement between Bridgeway, St. Louis, Missouri and Southwestern Illinois College, Community College District #522 to provide practicum opportunities to students enrolled in the Human Services Technology instructional program at Southwestern Illinois College;
- approve course fee adjustments;
- approve the tentative list of graduates for the Summer 2016 session;
- accept the resignation of Emily Muertz, Academic Advisor, effective close of business June 10, 2016;
- accept the retirement notification of Kim Beran, Library Technician/Interlibrary Loan at the Belleville Campus, effective close of business July 29, 2016;
- accept the retirement notification of Joyce Ray, Professor of Mathematics and Outcomes Assessment Coordinator, effective close of business July 31, 2018;
- appoint Jerald Bonifield to the full-time faculty position of Instructor-Industrial Technology and Precision Machining at the Sam Wolf Granite City Campus effective August 15, 2016 at Step 1, Below Masters level on the 2016-2017 Faculty Salary schedule (\$45,681);
- appoint Trenton “Trent” Crews to the full-time faculty position of Assistant Professor of Mathematics at the Belleville Campus effective August 15, 2016 at Step 4, Masters 0-14 level on the 2016-2017 Faculty Salary Schedule (\$51,781);
- appoint Jennifer Edwards to the full-time administrative position of Public Safety Campus Resource/Compliance Officer at the Belleville Campus effective June 29, 2016 at an annual salary of \$51,000.00 with employment subject to the provisions of the Personnel Procedures for Administrators;
- reassign Belleville Campus faculty member Natasha Moore, Assistant Professor of English, to the Sam Wolf Granite City Campus effective with the start of the Fall 2016 semester;

- create and to advertise the part-time administrative position of Evening Supervisor at the Red Bud Campus with district-wide responsibilities at an hourly rate of \$22;
- adopt by title only resolution required annually by the State of Illinois pertaining to the certification of prevailing wage rates for construction of public works with the District;
- adopt resolution required annually by the State of Illinois pertaining to the certification of prevailing wage rates for construction of public works with the District;
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff; and
- approve the Separation Agreement between Spyros Karayiannis and Southwestern Illinois College, District #522 Board of Trustees.

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Mr. Morton, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Joseph (out of the room) and Mr. Roehrkas. **PASSED**

## **APPROVAL OF BILLS**

### **MOTION 06-28-16:02**

Mr. Morton moved, seconded by Mr. Verdu, to approve the bills:

Education Fund	\$1,006,801.90
Operations & Maintenance Fund	215,318.63
Operations & Maintenance Fund Restricted	3,821.52
Bond & Interest Fund	331,687.50
Restricted Purposes Fund	213,035.09
Trust & Agency Fund	8,965.85
Liability, Protection & Settlement Fund	40,160.52
Self-Insurance Fund	100,645.10
 Grand Total All Funds:	 \$1,920,436.11

Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Roehrkas. **PASSED**

## **PLANNING AND POLICY COMMITTEE REPORT**

Chairman Joseph reported he had no items.

## **FACILITIES AND FINANCE COMMITTEE REPORT**

Board Chair Mance reported the committee had no additional items.

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton reported he had no additional items.

## **EXECUTIVE SESSION**

*Mr. Morton moved, seconded by Mr. Smith, to move into Executive Session at 6:12 p.m. to discuss personnel. Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Roehrkaske. PASSED*

*There was consensus to return to regular session at 6:18 p.m.*

## **ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

### **MOTION 06-28-16:03**

Mr. Morton moved, seconded by Mr. Smith, to approve the Memorandum of Understanding and Settlement with employee Carol Byers, Southwestern Illinois College, and SWIC Educational Employees, Local 6600. Upon a roll call vote, those members voting aye were Mr. Morgan (Opinion), Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Roehrkaske. **PASSED**

## **REPORTS**

### **President's Report**

The ICCTA Board of Representatives created the Trustee Education Award in 1992 to recognize outstanding achievement in the area of professional development. Recipients of this honor have participated in 15 or more ICCTA seminars. This year ten trustees and presidents have achieved that status including four-time recipient Richard Roehrkaske, for his participation in 60 or more ICCTA seminars. Congratulations to our Vice Chairman.

### **Faculty and Staff Training**

Dr. Costello had a conversation with Vice President Ysursa and Director of Public Safety Mark Green concerning active shooter on campus training for faculty and staff. The training seminar filled up in minutes; and a second date is being formalized.

Trustee Briggs inquired about the purchase of cameras for the Public Safety officers and requested Chief Green talk to the trustees at the next Facilities and Finance Committee meeting concerning the topic.

### **Congratulations to SWIC Students**

Skills USA National Competition was held in Louisville, Kentucky on June 21-24, 2016. SWIC's Automated Manufacturing team won 1<sup>st</sup> place (three person team). The CNC (Computerized Numeric Cutting) Turning student won 2<sup>nd</sup> place. Both the Automated Manufacturing and the CNC Turning are part of the precision Machining Technology program. This is the second time since Mark Bosworth, this year's faculty member of the year, has been an instructor at SWIC that students have won a national medal.

## **INSTRUCTION**

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

### **STUDENT DEVELOPMENT**

The Disability & Access Center recently completed its Five Year Program Review for ICCB. Data reflected continued significant increases in accommodations to meet the legally mandated needs of SWIC's students with disabilities.

Staff additionally provided 52 group training presentations to faculty related to disability laws, guidelines, and procedures. 9,179 ADA accommodation plans were developed and in effect in classrooms district-wide during this five year cycle.

Kids' Club is working in conjunction with Missouri Botanical Gardens, participating in the "Sprouting Science Program".

Kids' Club hosted a grant funded family night at Missouri Botanical Gardens.

### **COMMUNITY SERVICES AND CAMPUS OPERATIONS**

The Red Bud Campus is hosting High School Academy once again this summer for students who need to earn lost credits in order to graduate high school with their class. There are 26 students registered for the June 6-28 session. Registration continues for the second session that will meet from July 7-29.

The Red Bud Campus in partnership with the Monroe-Randolph Regional Office of Education sponsored Stella Girls STEM Summer Camp June 6-10. The camp was attended by 39 girls ranging in grades three through eight who are interested in science, technology, engineering and math.

SWIC's Red Bud Campus will be the site host for the Monroe-Randolph County Regional Office of Education's I-STEM program during the month of July. Approximately 40 teachers from local school districts will participate for 10 days to improve their math and science classroom practices. Participating teachers will receive math or science graduate credit from SIUE.

### **ICCTA Report**

Trustee Roehrkas was not in attendance but previously provided the ICCTA Board Highlights from the June 4, 2016 meeting in Springfield, Illinois.

### **Attorney's Report**

Mr. Hoerner stated he had no report.

### **MISCELLANEOUS**

Board Chair Mance stated the next meeting of the Board of Trustees will be held Wednesday, July 20, 2016 at the Belleville Campus. The August and September meetings will be held at the Sam Wolf Granite City Campus and the Red Bud Campus.

**ADJOURNMENT**

Mr. Morton moved, seconded by Dr. Briggs to adjourn the meeting at 6:32 p.m. The motion carried.

Approved:     **07.20.16**

Respectfully submitted,

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Nick J. Mance  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees

## **Faculty Professional/Scholarly/Service Activities**

April and May 2016  
(and earlier items not included previously)

Presented by Julie Muertz, Dean of Health Sciences and Homeland Security

**Diane Dodd, Respiratory Care Program Coordinator**, attended a meeting entitled, “Management Leadership at St. Elizabeth’s Hospital in Belleville, IL on April 9<sup>th</sup>.

**Diane Dodd, Respiratory Care Program Coordinator**, attended a Leadership Webinar entitled “Lean for Every Leader” at St. Elizabeth’s Hospital in Bellville, IL on April 13<sup>th</sup>.

**Diane Dodd, Respiratory Care Program Coordinator**, attended a Leadership Webinar entitled “Lean Processes Review” at St. Elizabeth’s Hospital in Belleville, IL on April 26<sup>th</sup>.

**Diane Dodd, Respiratory Care Program Coordinator**, attended a Leadership meeting entitled “Capitalizing on Change” at St. Elizabeth’s Hospital in Belleville, IL on May 10<sup>th</sup>.

**John Bast, Respiratory Care Program Clinical Coordinator**, attended a conference entitled “Missouri Sleep 2016” at St. Louis University in St. Louis, MO on April 9<sup>th</sup> & 10<sup>th</sup>.

**John Bast, Respiratory Care Program Clinical Coordinator**, taught Arterial Blood Gas In-Service to the RN Residents at St. Elizabeth’s Hospital in Belleville, IL on April 27<sup>th</sup>.

**Kim Snyder, Coordinator, Physical Therapist Assistant Program, Michelle Kujawa, Full Time Instructor, Physical Therapist Assistant Program, Ashley Gisher, Adjunct Faculty, Physical Therapist Assistant Program**, attended the Southern District Illinois Physical Therapy Association meeting hosted by SWIC on May 9<sup>th</sup>. At this event, the Student PTA Club collected shoes and monetary donations for Shoes 4 Kids, which provides shoes to needy children at the site of the American Physical Therapy Association’s annual meeting each year.

**Cynthia Winfield, Associate Professor, Nursing Education Program**, recertified in Advanced Cardiac Life Support at Memorial Hospital in Belleville, IL on April 22<sup>nd</sup>.

**Cynthia Winfield, Associate Professor, Nursing Education Program**, taught Pediatric Advanced Life Support at Memorial Hospital in Belleville, IL on May 6<sup>th</sup>.

**Cynthia Winfield, Associate Professor, Nursing Education Program, Kim Keel, Associate Professor, Nursing Education Program, Gary Gardner, Associate Professor, Nursing Education Program and Sue Wessel, Professor, Nursing Education Program**, attended the 16<sup>th</sup> Annual Nurse Educator Institute in Branson, MO on April 14<sup>th</sup> & 15<sup>th</sup>.

**Carol Eckert, Director, Nursing Education Program, Cynthia Winfield, Associate Professor, Nursing Education Program and Lyn Martin, Professor, Nursing Education Program** volunteered at the PSOP Health Fair held at PSOP in Belleville, IL on April 25<sup>th</sup>.

**Colleen White, Professor, Nursing Education Program**, attended the Illinois AWHONN conference entitled “Beyond the Stethoscope” in Peoria, IL on April 28<sup>th</sup> & 29<sup>th</sup>.

**Curt Schmittling, Coordinator, EMS Programs, Kim Lamprecht, Adjunct Assistant Professor, EMS Programs, Jay Johns, Part-time faculty, EMS Programs and Brad Perry, Part-time faculty, EMS Programs** attended the National Association of EMS Educators Level I Course held at Memorial Health Education Center in O'Fallon, IL on April 22<sup>nd</sup>-24<sup>th</sup>.