

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA

Seibert Conference Room
March 12, 2018 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - February 8, 2018
- B. Executive Session - February 8, 2018

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Gift to the College
- B. Financial Aid Update
- C. Fee Adjustment: Community Training Center for American Heart Association Heartsaver Card
- D. Minimum Instructor Requirements
- E. Withdrawal of Occupational Degree and Certificate Programs from College Curriculum Master File

4. Personnel Issues

- A. Resignation
 - 1. Heather Prandini-Shute, Student Development Specialist, TRIO Student Support Services
- B. Retirement Notification
 - 1. Deborah Tate, Student Accounts Receivable Clerk
- C. Position Reclassification: Part-time Non-Commissioned to Part-time Commissioned Public Safety Officer
- D. Unpaid Leave of Absence: SWIC EE Employee
- E. Request to Hire
 - 1. Part-time Grant-funded ATS Driver: Ronald Guay
 - 2. Part-time Non-union Community Education Faculty for Spring 2018 semester:
 - a. Rebecca Bissette: Health & Wellness Classes
 - b. Imad Yousif: Conversational French
- F. Request to Advertise
 - 1. Full-time Grant-funded Administrative Position: Student Development Specialist, TRIO Student Support Services, SWGCC
 - 2. Full-time Grant-funded SWIC EE Position: Administrative Secretary, ATS
 - 3. Part-time Grant-funded SWIC EE Position: ATS Dispatcher
 - 4. Full-time SWIC EE Position: Student Accounts Receivable Clerk
 - 5. Full-time SWIC EE Position: Instructional Support Assistant, SWGCC
 - 6. Part-time SWIC EE Position: Office Clerk-Testing Center, SWGCC
 - 7. Full-time Administrative Position: Dean of Learning Resources & Success Programs
- G. Request to Continuously Advertise
 - 1. Part-time SWIC EE ATS Drivers
- H. Monthly Notification of Part-time Personnel
- I. 2018 ICCTA Awards
 - 1. Full-time Faculty Member of the Year
 - 2. Part-time Faculty Member of the Year

5. Executive Session to Discuss Collective Bargaining (5 ILCS 120/2(c)(2)), Personnel Matters (5 ILCS 120/2(c)(1)), and/or Litigation

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, April 9, 2018 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment