



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**  
**March 21, 2018**

**AGENDA**  
**Amended March 19, 2018**

- I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PUBLIC COMMENTS**
- V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VI. APPROVAL OF MINUTES**
  - A. Regular Board Meeting of February 21, 2018**
  - B. Special Board Meeting of February 28, 2018/reconvened March 6, 2018**
  - C. Executive Session of February 28, 2018**
  - D. Executive Session of March 6, 2018**

**VII. APPROVAL OF BILLS**

Education Fund	\$3,747,012.00
Operations & Maintenance Fund	175,111.73
Operations & Maint Fund-Rest	30,914.36
Bond & Interest Fund	1,700.00
Restricted Purposes Fund	222,956.05
Trust & Agency Fund	25,434.10
Audit Fund	10,000.00
Liability, Protection & Settlement Fund	21,326.91

**Grand Total All Funds:**

**\$4,234,455.15**

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. FIRST READING OF NEW BOARD POLICY 7017 AND NEW ADMINISTRATIVE PROCEDURE 7017AP: BREACH**

1. Consideration of the recommendation to approve first reading of new Board Policy 7017 and new Administrative Procedure 7017AP: Breach.

**IX. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. BID AWARD**

1. Consideration of the recommendation to award the lowest responsible bid for a storage building at the Belleville Campus to H. Gasser Construction, Millstadt, IL in the amount of \$91,280.

■ **B. FY 2019 BUDGET CALENDAR**

1. Consideration of the recommendation to approve the FY 2019 Budget Calendar.

■ **C. PURCHASE OF VMWARE SERVER AND MONITOR**

1. Consideration of the recommendation to purchase a VMware Host server with one year of technical support and one computer monitor from Avalon Technologies LLC, Bloomfield, MI at a total cost of \$8,460.24.

■ **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. Consideration of the recommendation to accept grant awards.

**B. AGREEMENTS**

1. Consideration of the recommendation to approve agreements.

**C. GIFT TO THE COLLEGE**

1. Consideration of the recommendation to accept a gift to the college.

**D. FEE ADJUSTMENT**

1. Consideration of the recommendation to increase fee for American Heart Association Heartsaver card to \$17.

**E. MINIMUM INSTRUCTOR REQUIREMENTS**

1. **Consideration of the recommendation to approve the Minimum Instructor Requirements.**

**F. WITHDRAWAL OF OCCUPATIONAL DEGREE AND CERTIFICATE PROGRAMS**

1. **Consideration of the recommendation to authorize administration to begin the withdrawal of occupational degree and certificate programs having the CIPS code 470603 (Auto Collision Repair Technology) from the college's Curriculum Master File.**

**G. RESIGNATION**

1. **Consideration of the recommendation to approve the resignation of Heather Prandini-Shute, Student Development Specialist, TRIO Student Support Services, effective close of business June 8, 2018.**

**H. RETIREMENT NOTIFICATION**

1. **Consideration of the recommendation to accept the retirement notification of Deborah Tate, Student Accounts Receivable Clerk, Business Office, Belleville Campus, effective close of business April 30, 2018.**

**I. POSITION RECLASSIFICATION**

1. **Consideration of the recommendation to approve the reclassification of Brian Etherton to Part-time Commissioned Public Safety Officer from Part-Time Non-Commissioned Public Safety Officer effective April 2, 2018 at an hourly rate of \$16.50 and subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and the Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2016-2019.**

**J. REQUEST FOR UNPAID LEAVE OF ABSENCE**

1. **Consideration of the recommendation to approve an unpaid leave of absence for Desareal Black beginning March 3, 2018 through April 15, 2018, per Article 10, Section 6 of the SWICEE Collective Bargaining Agreement.**

**K. REQUEST TO HIRE**

1. **Consideration of the recommendation to hire Ronald Guay as a part-time, grant-funded ATS Driver effective April 2, 2018 at an hourly rate of \$12.54 based on the SWIC Educational Employees IFT-AFT Local 6600 Salary Schedule and a projected 28-hour work week, contingent upon the continued receipt of external funding.**
2. **Consideration of the recommendation to hire Rebecca Bissette as a non-union, part-time instructor teaching Health & Wellness classes in the Community Education Department for the Spring 2018 semester.**

3. **Consideration of the recommendation to hire Imad Yousif as a non-union, part-time instructor teaching Conversational French in the Community Education Department for the Spring 2018 semester.**

**L. RATIFICATION OF PART-TIME PERSONNEL ACTIONS FOR FEBRUARY 2018**

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

**M. 2018 ICCTA AWARDS**

1. **Consideration of the recommendation to ratify the selection of Thomas “Mac” Chamblin as the college’s ICCTA 2018 Outstanding Full-Time Faculty Member of the Year.**
2. **Consideration of the recommendation to ratify the selection of Robert McCarty as the college’s ICCTA 2018 Outstanding Part-time Faculty Member of the Year.**

**XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2); AND/OR LITIGATION (5 ILCS 120/2(c)(11))**

**XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**A. RESOLUTION ON REDUCTION IN FORCE FOR FULL-TIME AND PART-TIME ADMINISTRATIVE, PROFESSIONAL AND SUPERVISORY STAFF**

1. **Consideration to adopt by title only Resolution on Reduction in Force for Full-time and Part-time Administrative, Professional and Supervisory Staff.**
2. **Consideration to adopt Resolution on Reduction in Force for Full-time and Part-time Administrative, Professional and Supervisory Staff.**

**B. ADMINISTRATIVE REORGANIZATION FOR FY 2019**

1. **Consideration to approve Administrative Reorganization for FY 2019.**

**C. REAPPOINTMENT OF ADMINISTRATIVE, PROFESSIONAL AND SUPERVISORY STAFF**

1. **Consideration to extend the employment contracts for the full-time and part-time Administrative, Professional and Supervisory personnel for the period July 1, 2018 through June 30, 2019 and subject to the Personnel Procedures for Administrators.**

2. **Consideration to extend the employment contracts for the full-time and part-time Administrative, Professional and Supervisory personnel employed in grant/contract programs for the period July 1, 2018 through June 30, 2019 and subject to the Personnel Procedures for Administrators and the continued receipt of external grant funds.**

**D. MEMORANDUMS OF UNDERSTANDING WITH SWIC EDUCATIONAL EMPLOYEES, LOCAL 6224.**

**XIII. REPORTS**

- A. PRESIDENT**
- B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
- C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**