



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
March 30, 2015**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522 was held Monday, March 30, 2015 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 5:05 p.m.

ROLL CALL

Trustees present:

Dr. Harry Briggs
Kenneth R. Joseph
Nick Mance
Robert G. Morton
Richard Roehrkas
Philip L. Smith
Eugene Verdu

Trustee absent:

Nicholas Raftopoulos, Student Trustee

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Briggs requested item IX.C.1. Tuition Increase be pulled from the consent agenda.

MOTION 03-30-15:01

Dr. Briggs moved, seconded by Mr. Smith, to:

- approve the minutes of the regular Board meeting of February 18, 2015;
- approve the bills:

Education Fund	\$6,130,750.09
Operations & Maintenance Fund	296,451.31
Operations & Maintenance Fund Restricted	65,489.74
Bond & Interest Fund	300.00
Restricted Purposes Fund	333,113.47
Trust & Agency Fund	25,579.85
Liability, Protection & Settlement Fund	39,681.21
Self-Insurance Fund	56,412.77
 Grand Total All Funds:	 \$6,947,778.44

- approve first reading of proposed amendments to Board Policy 3023, Substance Abuse/Employees, and Board Policy 4020, Substance Abuse/Students;
- approve Change Order #001 to Shay Roofing, Millstadt, IL in the amount of \$29,382 for the Belleville Campus Intramural Gym Roof project;
- approve Change Order #001 to Korte & Luitjohan Contractors, Highland, IL in the amount of \$34,594 for the Restroom Renovations project at the Sam Wolf Granite City Campus;
- award the lowest responsible bid to Lucid Design Group, Inc., Oakland, CA in an amount not to exceed \$336,000 to design a dashboard for data integration to be used by participating Illinois community colleges;
- purchase network bandwidth traffic shapers for the Belleville, Sam Wolf Granite City and Red Bud Campuses from ConVergence Technologies, Inc., Burr Ridge, IL in the amount of \$62,205.98;
- renew contract with Mediaworks Advertising Solutions, Mound, MN in the amount of \$9,100 for six months to provide check-out lane advertising at seven area Schnucks stores;
- accept new American Legacy Foundation grant in the amount of \$4,980 for the period April 1, 2015 through March 31, 2016 to be used for signage and materials related to the implementation of the Smoke/Tobacco-Free Campus Act;
- accept extension of the Memorandum of Understanding between Southwestern Illinois College and the College of Lake County in the amount of \$136,700 for the period April 1, 2015 through September 30, 2015 to enable the 48-college consortium to develop an innovative curriculum for training the next wave of green economy employees in an equally innovative online/hybrid delivery system;
- accept renewal of Community Services Block grant from the St. Clair Community Action Agency contracted through the Illinois Department of Commerce and Economic Opportunity in the amount of \$5,000 for the period January 1, 2015 through December 31, 2015 to provide transportation assistance to eligible seniors and disabled individuals who reside in St. Clair County;

- accept renewal of the William Froelich Foundation grant in the amount of \$10,000 for the period January 1 2015 through December 31, 2016 for the PSOP Senior Link Program to enrich the lives of seniors through computer education programs;
- accept renewal of the William Froelich Foundation grant in the amount of \$10,000 for the period January 1, 2015 through December 31, 2016 for the PSOP Foster Grandparent Program to provide funding for program volunteers while traveling to and from volunteer sites, in-service meetings and recognition programs;
- approve renewal facility agreement between Kindred Rehab Services, d/b/a Rehab Care, Louisville, Kentucky and Southwestern Illinois College, District #522 to permit Physical Therapist Assistant program students to utilize the clinical facility;
- approve renewal facility agreement between St. Joseph's Hospital, Breese, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (Nursing Education) to participate in clinical experience at the hospital;
- approve new facility agreement between Lutheran Social Services of Illinois, Alton, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at SWIC;
- approve new facility agreement between Writers Planners, Inc., East St. Louis, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at SWIC;
- approve new facility agreement between Columbia Community Unit School District #4, Columbia, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve renewal facility agreement between Discovery School, O'Fallon, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve renewal facility agreement between Laugh and Learn Preschool and Child Care Center, Mascoutah, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve renewal facility agreement between Lighthouse Learning Center, Freeburg, Illinois and Southwestern Illinois College, District #522, to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve renewal facility agreement between Michelle's Place Child Care Center, Inc., Cahokia, Illinois and Southwestern Illinois College, District #522 to provide practicum

opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;

- approve renewal facility agreement between TLC Child Enrichment Center, Inc., Smithton, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve renewal facility agreement between Tri-City Assembly of God, Granite City, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve new facility agreement between Vivian Adams ECE ESL District #189, East St. Louis, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education program at Southwestern Illinois College;
- approve new facility agreement between Gateway Family Church, Glen Carbon, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Music Technology program at Southwestern Illinois College;
- approve new course fees;
- accept the resignation of Zachary Hancock, full-time Commissioned Public Safety Officer at the Belleville Campus effective close of business March 4, 2015;
- accept the resignation of Angela McVey, Special Events Coordinator/Administrative Assistant effective close of business February 27, 2015;
- appoint Clayton Proffitt to the position of full-time Commissioned Public Safety Officer at the Belleville Campus effective May 1, 2015 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS)-Southwestern Illinois College Chapter, 2012-2016;
- appoint Melissa Roche to the full-time administrative position of Controller, effective April 1, 2015 at an annual salary of \$75,000.00 and subject to the Personnel Procedures for Administrators;
- appoint Heather Prandini to the full-time, grant-funded administrative position of Student Development Specialist-TRIO effective April 1, 2015 at an annual salary of \$35,000.00 and subject to the Personnel Procedures for Administrators;
- extend the employment contracts for the Administrative, Professional and Supervisory personnel for the period July 1, 2015 through June 30, 2016 subject to the Personnel Procedures for Administrators;

- extend the employment contracts for the Administrative, Professional and Supervisory personnel employed in Grant/Contract programs for the period July 1, 2015 through June 30, 2016 subject to Grant/Contract approval and continuance as well as subject to the Personnel Procedures for Administrators;
- award a salary grade classification change to Adrienne Haas, Administrative Assistant to Public Information and Marketing, in the amount of \$1973.00 in accordance with the Collective Bargaining Agreement between Community College District #522 and SWIC Educational Employees, Local 6600 IFT/AFT, AFL/CIO;
- revise employment start date to March 8, 2015 for Kimberly Nollau, full-time Custodian;
- ratify the hire of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff; and
- ratify the selection of Outstanding Full-Time Faculty Member of the Year as the College's 2014 ICCTA Awardee.

Upon a roll call vote, those trustees voting aye were Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkaase, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Raftopoulos (Opinion). **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Joseph reported he had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Dr. Briggs began discussion concerning the proposed tuition increase and stated this is a very difficult issue, but it is something that has to be done. "We have to continue looking at the integrity of the college and that of Instruction. We do everything we can to cut expenses. I am comfortable with the fact that we are trying to reduce our budget and operations and trying to predict state funding. I question if \$3 a credit hour is enough? I hate tuition increases and it is especially hard in my district."

Peer institutions smaller than SWIC have recently increased their tuitions. John A. Logan raised their tuition \$10/credit hour, and Kaskaskia College raised their tuition \$12/credit hour.

Trustee Verdu voiced his concern about the drop in enrollment. "We spend a lot of money on marketing. The Foundation does a good job in offering scholarships. I wish we could do more. I wish there was some study or way we could gauge if we are we going to continue to lose students because of the tuition increases. There are three other institutions in our near vicinity. I also wish we could make it more clear about our hiring practices concerning the 6% SURS issues."

Dr. Costello stated she would hate to think where we would be without Marketing. "What they do on such a miniscule amount of money is amazing. They receive less than half of 1% of the budget."

Chairman Mance stated, "The issue comes down to this: the Board of Trustees has always been very conservative. The trustees are cognizant of tuition, tax rates, levies, etc. If you look deep down in the financial statements the columns are about even. If you don't stay ahead of the

curve, you at some point will have to have a large increase in tuition. It is difficult to go out in the district and ask for \$8 at one time. It is easier to ask for small amounts several times than one large amount at one time.”

Dr. Costello quoted that SWIC has the 27th lowest tuition in the state out of 48 community colleges. Vice President Fleming stated that \$1 of the proposed \$3 tuition increase will cover the WiFi costs, which 74% of SWIC students have requested.

Chairman Mance thought the \$3 per credit hour increase is enough right now and will look at a possible increase in the fall or next spring semester. Trustee Roehrkasse offered that at the time the budget comes to the Board of Trustees we should look at tuition at the same time. There was consensus from the trustees.

MOTION 03-30-15:02

Dr. Briggs moved, seconded by Mr. Verdu, to approve \$3 per credit hour tuition increase effective summer semester 2015. Upon a roll call vote, those trustees voting aye were Dr. Briggs, Mr. Joseph, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Mr. Raftopoulos (Opinion). **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported he had no additional items.

REPORTS

President’s Report

STUDENT DEVELOPMENT

Athletics

Men’s and Women’s Basketball had three athletes named as All-Conference and All-Region players:

- Adrianna McNeal Women’s Basketball
- Quan Poindexter Men’s Basketball
- De’Antae McMurray Men’s Basketball

Poetry Out Loud

Area high school students recently took part in the Poetry Out Loud competition held at the Schmidt Art Center. Students from five local high schools (Alton, Edwardsville, Freeburg, Gibault, & Sparta) memorized and recited their poems out loud, with the winners moving on to the state, and possibly national competition. Sarah Lantsberger from Gibault was the champion, and Malec Caudell from Freeburg was the runner-up. The competition was co-sponsored by the Illinois Arts Council and the National Endowment for the Arts.

Belleville Campus College Activities

Many activities were sponsored by the Office of College Activities in honor of Black History Month. The climax of the month was an African dancing and drumming demonstration from the Sunshine Cultural Arts Center.

The International Student Club in partnership with the College Activities Board hosted a Chinese New Year celebration in the LAC. Students were treated to traditional Chinese food and had their fortunes told by the year of their birth.

Over 60 student leaders from three campuses gathered for a Leadership Summit on March 7. Students were able to hone their leadership skills with workshops on building effective teams, business etiquette and avoiding student burn-out.

SWGCC College Activities

Collected \$325 for the Siteman Cancer Center for the World Cancer Day Pinwheel sales; and on February 11th collected non-perishable food items for local food pantries.

ESLCCC College Activities

SWIC at the East St. Louis Community College Center Campus took 37 students and a guest to the Griot Museum of Black History and for a luncheon at The Choice Restaurant on February 28. The Griot Museum is only the second of its kind in the U.S., spotlighting notable African-Americans who were born in St. Louis or impacted the St. Louis region in arts & entertainment, politics & government, or business.

Red Bud College Activities

RBC College Activities and the American Red Cross hosted a blood drive on March 3 at the Red Bud Campus. Nineteen units of blood were collected.

Red Bud Campus College Activities will again host the Sweet Week Fundraiser. College Activities Board members will sell sweets April 13-16 in an effort to raise money to help fund Alternative Spring Break and Phi Theta Kappa Beta Iota Iota Scholarship.

Veterans & Career Services

Five student veterans attended the Student Veterans Leadership Day at the Illinois State Museum in Springfield, Illinois on February 25. The students attended sessions on legislative/governmental leadership, entrepreneurial/business leadership, and community leadership.

The Veterans & Career Services hosted a Job Fair at the Red Bud Campus on March 4. A total of 23 employers and 45 job seekers attended the Fair.

ICCTA Report

Trustee Roehrkas attended the March meeting held in Naperville, Illinois and provided a copy the ICCTA Board Highlights from that meeting. The ICCTA Board of Representatives adopted a motion concerning baccalaureate degree-granting authority at Illinois community colleges. The ICCTA Government Relations and Public Policy Committee directed ICCTA to engage in another study with input from all segments of higher education and to produce a report to present by November 1, 2015. The vote was 30-1 with SWIC being the lone no vote.

The next meeting of the ICCTA Board of Representatives will be held April 28-29, 2015 in Springfield, Illinois in conjunction with Lobby Day on April 29. Mr. Roehrkas plans to attend.

Attorney's Report

Mr. Hoerner stated he had no items to report.

MISCELLANEOUS

Chairman Mance suggested moving the April meeting of the Board of Trustees to one week later since the March meetings were rescheduled.

MOTION 03-30-15:03

Mr. Smith moved, seconded by Mr. Morton, to move the Board of Trustees meeting to Wednesday, April 22, 2015. Following a voice vote the motion **PASSED**.

ADJOURNMENT

Mr. Morton moved, seconded by Dr. Briggs, to adjourn the meeting at 6:00 p.m. The motion carried.

Approved: **04.22.15**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees