

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room

Belleville Campus

March 7, 2016 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - February 8, 2016

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements
- B. Routine Business Items
 - 1. Gifts to the College
 - 2. Financial Aid Update

3. Personnel Issues

- A. Appointments
 - 1. Full-time Administrative Position: Director of Student Life
 - 2. Full-time Administrative Position: Veterans & Career Services Coordinator
 - 3. Full-time Administrative Position: Web Site Designer/Programmer
 - 4. Full-time Administrative Position: Running Start Specialist
 - 5. Full-time Administrative Position: Academic Records Coordinator in the Enrollment Services Division
 - 6. Full-time SWIC EE Position: Secretary in the Business Division
 - 7. Full-time SWIC EE Position: Executive Assistant for Information Technology
 - 8. Full-time Commissioned Public Safety Officer at the Sam Wolf Granite City Campus
- B. Reappointment of Full-time and Part-time Administrative, Professional and Supervisory Staff
- C. Request to Advertise:
 - 1. Part-time SWIC EE Position: Career Specialist
 - 2. Part-time SWIC EE Position: Office Clerk-Testing Center at the Belleville Campus
 - 3. Part-time SWIC EE Position: Office Assistant at the Red Bud Campus
 - 4. Part-time SWIC EE Position: Switchboard Operator at the Belleville Campus
 - 5. Full-time Administrative Position: Student & Community Services Coordinator/Evening Supervisor
- D. Monthly Notification of Newly-Hired Part-time Personnel
- E. Medical Plan Financial Report for February 2016

4. Executive Session to Discuss Collective Bargaining and Personnel

5. Possible Action/s Taken as a Result of Executive Session

6. Any Other Committee Related Business

- A. ICCTA 2016 Outstanding Faculty Member Awards
 - 1. Full-time Faculty Award
 - 2. Part-time Faculty Award

7. Next scheduled meeting - Monday, April 11, 2016 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment