



BOARD OF TRUSTEES
Community College District No. 522
Belleville Campus
Marsh Conference Room
May 15, 2019
5:00 p.m.

AGENDA

- I. CALL TO ORDER BY CHAIRMAN**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL BY SECRETARY**
- IV. PRESENTATION OF THE FULL-TIME FACULTY MEMBER OF THE YEAR AWARD**
- V. PRESENTATION OF THE PART-TIME FACULTY MEMBER OF THE YEAR AWARD**
- VI. PUBLIC COMMENTS**
- VII. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**
- VIII. APPROVAL OF MINUTES**
 - A. Regular Board Meeting of April 17, 2019**
 - B. Special Board Meeting of April 29, 2019**

IX. APPROVAL OF BILLS

Education Fund	\$2,032,621.63
Operations & Maintenance Fund	268,367.23
Operations & Maintenance Fund Restricted	312,200.00
Restricted Purposes Fund	287,496.41
Trust & Agency Fund	33,859.88
Liability, Protection & Settlement Fund	181,531.35
 Grand Total All Funds:	 \$3,116,076.50

■ X. PLANNING AND POLICY COMMITTEE REPORT

A. FIRST READING OF PROPOSED AMENDMENT TO BOARD POLICIES

1. Consideration of the recommendation to approve first reading of proposed amendment to Board Policy 3002, Eligibility for Initial Employment, and Board Policy 3005, Recruitment, Selection and appointment of Faculty and Staff.

B. FIRST READING OF NEW BOARD POLICY AND NEW ADMINISTRATIVE PROCEDURE

1. Consideration of the recommendation to approve first reading of new Board Policy 7017 and new Administrative Procedure 7017AP, Information Technology Breach.

XI. FACILITIES AND FINANCE COMMITTEE REPORT

■ A. MASTER AGREEMENT FOR ARCHITECTURAL SERVICES

1. Consideration of the recommendation to approve master agreement negotiated by the Board Attorney with Farnsworth, Fairview Heights, IL to provide architectural services for the college.

■ B. LEASE AGREEMENT FOR PRINT SHOP PRODUCTION EQUIPMENT

1. Consideration of the recommendation to award the lease of production print equipment from Sumner One, Highland, IL in the amount of \$4,647.52 per month for a term of 60 months.

C. ELECTRIC RATE CONTRACT

1. Consideration to approve electric supply contract recommended and provided by BJ Hilton of Midwest Energy Alliance on May 15, 2019.

■ D. ORACLE SOFTWARE CONTRACT

1. Consideration of the recommendation to approve annual payment for Oracle PeopleSoft contract in the amount of \$292,107.80 for the period July 1, 2019 through June 30, 2020.

■ **E. AVAYA SOFTWARE CONTRACT**

1. **Consideration of the recommendation to approve annual payment for Avaya Software Advantage contract to STL Communications, Inc., Chesterfield, MO in the amount of \$77,952.80 for the period July 1, 2019 through June 30, 2020.**

■ **F. COLLEGENET SOFTWARE CONTRACT**

1. **Consideration of the recommendation to approve annual payment for maintenance contract to CollegeNET, Portland, OR in the amount of \$22,050 for the period July 1, 2019 through June 30, 2020.**

■ **G. DISPOSAL OF CAPITAL ASSETS**

1. **Consideration of the recommendation to dispose of the following capital assets in accordance with Board Policy 6008, Disposal of College Property:**
Hydraulic Power Unit
Hydraulic Ram
Hydraulic Shears
Hydraulic Spreader

■ **XII. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

A. GRANTS

1. **Consideration of the recommendation to accept grant awards.**

B. AGREEMENT

1. **Consideration of the recommendation to approve an agreement.**

C. GIFTS TO THE COLLEGE

1. **Consideration of the recommendation to accept gifts to the college.**

D. NEW COURSE FEES

1. **Consideration of the recommendation to approve new course fees.**

E. RESIGNATIONS

1. **Consideration of the recommendation to accept the following resignations:**

Amanda Guinn, Dual Credit Coordinator in the Student Services Division, effective close of business June 30, 2019;

Brandon Braye, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business April 27, 2019;

Brendan Wright, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business May 6, 2019; and

Jamia Swift, Employment Training Specialist at the Belleville Campus, effective close of business April 18, 2019.

F. RETIREMENT NOTIFICATIONS

1. **Consideration of the recommendation to accept the following retirement notifications:**

Dr. Janet S. Fontenot, Dean of Business Division and Acting Dean of Arts & Sciences, effective close of business June 30, 2019; and

Sylvester Collins, Full-time Shift Leader at the SWGCC, effective close of business June 14, 2019.

G. AMENDED RETIREMENT DATE

1. **Consideration of the recommendation to amend the retirement date of Nancy Wagner, Assistant Professor of Reading in the Arts & Humanities Division, from January 1, 2020 to June 1, 2019.**

H. APPOINTMENTS

1. **Consideration of the recommendation to appoint eight part-time grant-funded SWIC EE positions of ATS Driver effective June 1, 2019 at an hourly rate of \$12.79 for up to 28 hours per week.**
2. **Consideration of the recommendation to appoint the following positions:**

Part-time SWIC EE position of Early School Leaver Coordinator-Madison County, effective May 16, 2019 at an hourly rate of \$23.31 for up to 28 hours per week;

Full-time tenure-track faculty position of Precision Machining Technology/Industrial Technology Instructor at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 12, 2019 at Below Master, Step 1 (\$46,599) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;

Full-time faculty position of Aviation Maintenance Technology Instructor at the Sam Wolf Granite City Campus effective July 1, 2019 at Below Master, Step 1 (\$46,599) based upon the current faculty salary schedule;

Full-time tenure track Chemistry faculty position at the Sam Wolf Granite City Campus in the Math and Sciences Division effective August 12, 2019 at the Doctorate Level, Step 2 (\$57,054) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;

Full-time tenure track Coordinator/Instructor faculty position in the Office Administration and Technology program at the Belleville Campus effective August 12, 2019 at the Master 0-14 Level, Step 3 (\$52,435) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;

Full-time tenure track faculty position in the English Department effective August 12, 2019 with campus assignment identified prior to the employment start date at the Master 0-14 Level, Step 1 (\$49,453) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;

Full-time tenure track faculty position in the English Department effective August 12, 2019 with campus assignment identified prior to the employment start date at the Master 0-14 Level, Step 1 (\$49,453) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule; and

Full-time administrative position of Director of Financial Aid and Student Services at the Belleville Campus effective May 16, 2019 at an annual salary of \$79,500 and subject to the provisions of the Personnel Procedures for Administrators.

I. AMENDED START DATE FOR FULL-TIME FACULTY

- 1. Consideration of the recommendation to amend the start date of the following full-time faculty from August 19, 2019 to August 12, 2019 due to the requirement that full-time faculty be in attendance during Opening Week activities:**

Eric Danford, Deputy Director/Instructor of the Police Academy and Administration of Justice;

Casie Dugan, Coordinator/Instructor, Radiologic Technology;

Angela Gilbreth, Nursing Education and Health Related Occupations Coordinator/Instructor; and

Diane Iberg, Coordinator/Instructor, Medical Laboratory Technology.

J. REQUEST TO HIRE

- 1. Consideration of the recommendation to hire part-time faculty in the Health Sciences & Homeland Security Division for the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Angela Gilbreth, Nursing Education: \$46.23 per contact hour;
Jennifer Charles-Ajao, Nursing Education: \$46.23 per contact hour;
Casie Dugan, Radiologic Technology: \$46.23 per contact hour; and
Melissa Epps, Medical Assistant: \$46.23 per contact hour.**

2. **Consideration of the recommendation to hire part-time faculty in the Technical Education Division for the Summer 2019 and Fall 2019 semesters and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

Joseph Deptula, Heating, Ventilation and Air Conditioning Program: \$38.78 per contact hour (Summer 2019 beginning June 3, 2019);

Richard Ivan Mihalich, Heating, Ventilation and Air Conditioning Program: \$38.78 per contact hour (Summer 2019 beginning June 3, 2019); and

Dr. John Gaal, Construction Management Technology Program: \$49.19 per contact hour (Fall 2019 beginning August 12, 2019).

3. **Consideration of the recommendation to hire part-time faculty in the Business Division beginning with the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Luke Behme, Paralegal Studies;
Charles Hayes, Paralegal Studies; and
Angie Zinzilieta, Paralegal Studies.**

4. **Consideration of the recommendation to hire part-time faculty in the Math & Sciences Division for the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Kristen Huffman, Biology;
Jeremy Howard, Biology; and
Brent Wessel, Math.**

5. **Consideration of the recommendation to hire part-time faculty in the Arts & Humanities Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Brenda Thacker, History;
Dr. Erin Mignin, History; and
Evelyn Wisbey, German.**

6. **Consideration of the recommendation to hire part-time, grant-funded, non-union members in the Belleville AmeriCorps Program for the Summer 2019 semester (May 30, 2019 through July 31, 2019) to act as summer camp counselors at Belleville School District 118; Belleville School District 175; and Franklin Neighborhood Community Association, contingent upon the continued receipt of grant funding:**

7. **Consideration of the recommendation to hire part-time non-union instructors in the Community Education Department for the Summer 2019 College for Kids Program:**

**Tabatha White;
Connie Pecoraro; and
Scott Way.**

K. REASSIGNMENT OF CAMPUS

1. **Consideration of the recommendation to reassign faculty member Natasha Olufeye, Assistant Professor of English, from the Sam Wolf Granite City Campus to the Belleville Campus effective with the start of the Fall Semester 2019 Opening Week Activities, August 12, 2019.**

L. REQUEST TO WITHDRAW CAMPUS REASSIGNMENT

1. **Consideration of the recommendation to withdraw the reassignment of campus for faculty member Dr. Dianna Shank, Professor of English, and to remain in current position at the Sam Wolf Granite City Campus.**

M. REQUEST FOR ADDITIONAL CLASSIFICATION TO MEET ICCB BUDGETING GUIDELINES

1. **Consideration of the recommendation for authorization of additional classification to meet ICCB grant budgeting guidelines to the following Adult Education instruction personnel effective May 16, 2019:**

**Candy Buechler;
Brenda Cook; and
Melanie Warfield.**

N. RATIFICATION OF PART-TIME PERSONNEL ACTIONS FOR APRIL 2019

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions for April 2019 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.**

XIII. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1)); COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); AND/OR LITIGATION (5 ILCS 120/2(c)(11))

XIV. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION

XV. REPORTS

A. PRESIDENT

B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION

C. BOARD ATTORNEY

XVI. MISCELLANEOUS

XVII. ADJOURNMENT