



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
May 17, 2017**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, May 17, 2017 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:09 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Nick Mance
Robert G. Morton
Oscar Rodriguez, Student Trustee
Richard Roehrkas
Philip L. Smith
Eugene Verdu

Trustee absent:

Harry Briggs, Ph.D.

PUBLIC COMMENTS

Geralynn Hobbs, Veteran's Educational Benefits Specialist at SWIC; Hector Hernandez, vice president of Veteran Students of America; and Debbie Vinyard, Digital Print Technician at SWIC, addressed the Board of Trustees concerning the reductions in force.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were removed from the consent agenda.

MOTION 05-17-17:01

Mr. Verdu moved, seconded by Mr. Morton, to:

- approve the minutes of the regular Board meeting of April 26, 2017;

- approve the FY 2017 audit engagement letter with CliftonLarsonAllen, Belleville, IL at a cost of \$49,500 which includes two major programs under Uniform Guidance; a cost of \$3,100 per program for additional programs; and a cost of \$150 per hour for additional management advice;
- renew agreements with Call One, Inc., Chicago, IL for a three-year period effective July 1, 2017;
- award maintenance contract for the MGE-Comet UPS and power battery packs to Engineered Power Systems, Maryland Heights, MO for the period July 1, 2017 through June 30, 2018 at a cost of \$2,556;
- accept New “Bridging the Gap” grant sponsored by ICCB in the amount of \$19,500 for the period November 1, 2016 through June 30, 2017 to focus on working with all district high schools’ math and English departments, faculty, and administration to develop and implement senior year transitional math and English courses which, upon successful completion, will allow students to be considered ‘college ready’. This opportunity for high schools will be available beginning with the fall 2017 semester;
- approve renewal agreement between Memorial Medical Group, LLC, Belleville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Medical Assistant program) to participate in clinical experience;
- approve new agreement between Memorial Regional Health Services on behalf of Memorial Hospital East, Belleville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Nursing Education program) to participate in clinical experience;
- approve revised revision to the SWIC Master Cooperating Agreement for Health Sciences and Homeland Security Division applicable for any Health Science program, used when the facility does not require use of their own contract. The previous master agreement has not been revised in approximately 25 years;
- accept gifts to the college;
- approve a course fee adjustment;
- accept the resignation of Christie Rasmussen, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business April 13, 2017;
- accept the resignation of Nancy Homann, Senior Functional Analyst, effective close of business May 12, 2017;
- accept the resignation of Sonia Fischer, Admissions Coordinator in the Enrollment Services Division, effective close of business May 11, 2017;
- accept the resignation of Stefanie Martin, Secretary for the Teaching and Learning Center, effective close of business May 10, 2017;

- accept the resignation of Tricia Poettker, Account Executive for Selsius™ Corporate and Career Training, effective close of business April 28, 2017;
- accept the resignation of Adrienne Haas, Administrative Assistant for Public Information and Marketing, effective close of business May 15, 2017;
- accept the retirement notification of Thomas M. Chamblin, Professor of Speech in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Theodore O. Dolter, Professor of Chemistry in the Math & Sciences Division, effective close of business July 31, 2019;
- accept the retirement notification of Rhonda Kern, Professor in the Radiologic Technology program in the Health Sciences & Homeland Security Division, effective close of business July 31, 2019;
- accept the retirement notification of Katherine Witzig, Professor of Philosophy in the Liberal Arts Division, effective close of business July 31, 2019;
- accept the retirement notification of Linda Boyce, Program Development Specialist, Selsius™ Corporate & Career Training Division, effective close of business June 30, 2017;
- accept the retirement notification of Lynette Rienbolt, Director, Selsius™ Corporate and Career Training, effective close of business May 12, 2017;
- accept the retirement notification of Stehn Soderman, Computer Graphic Artist/Publishing Specialist, effective close of business May 31, 2017;
- accept the retirement notification of Raymond Frost, Systems Analyst Programmer, effective close of business June 30, 2017;
- accept the retirement notification of Michael R. Fleming, Vice President for Marketing and Institutional Advancement, effective close of business June 30, 2017;
- accept the retirement notification of Jill Lorance, Evening and College Activities Supervisor, SWGCC, effective close of business June 30, 2017;
- approve maternity leave request for Theresa Kirkwood, Faculty Secretary for the Math & Sciences Division, for the projected period mid-June through early August 2017; and
- ratify the hire and termination of part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

APPROVAL OF BILLS

MOTION 05-17-17:02

Mr. Smith moved, seconded by Mr. Verdu, to approve the bills including travel-related expenses of members of the Board of Trustees and of employees:

Education Fund	\$1,284,964.46
Operations & Maintenance Fund	276,189.75
Bond and Interest Fund	396,062.50
Restricted Purposes Fund	199,981.62
Trust & Agency Fund	28,309.49
Liability, Protection & Settlement Fund	105,594.15
Self-Insurance Fund	334,984.70

Grand Total All Funds:	\$2,626,086.67
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Upon a roll call vote, those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Mr. Morton, Mr. Roehrkassee, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: Dr. Briggs. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Mance reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkassee reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had no additional items.

REPORTS

President's Report

Happy Birthday to trustees Dr. Harry Briggs and Philip Smith, who celebrated May birthdays. Thank you for all you do on behalf of Southwestern Illinois College.

Each month the Instructional Division will provide a report entitled Professional/Scholarly/Service Activities which will highlight faculty members and their accomplishments. These reports are provided to the trustees and will be made a part of the public record.

Community Education

2,823 unduplicated students participated in dual credit classes during the 2016-17 school year. These students earned 10,716 credit hours. Another 100 students took early bird/dual enrollment classes, earning 300 credit hours. This does not include any data from Running Start.

Sixty (60) Running Start students representing seven high schools (New Athens, O'Fallon, Mascoutah, Granite City, Belleville, Cahokia and East St. Louis) and local homeschoools will receive their SWIC associate degree diplomas at the May 18

Commencement Ceremony. This graduating class will be the fourth Running Start graduating class.

The Foster Grandparent Recognition luncheon honoring 56 Foster Grandparents was held April 21 at Bellecourt Banquet Center. These Foster Grandparents serve in schools and Head Start sites assisting at-risk youths. Marlene Williams was the recipient of the annual Eugene Verdu Volunteer Service Award.

More than 50 volunteers and staff pulled together to make PSOP's annual Senior Celebration a huge success. The May 12 event was sponsored by PSOP, the City of Belleville and Belleville Township and was attended by approximately 350 seniors.

Forty-three RSVP volunteers participated in "Welcome to the Real World", a workshop geared to teach students life lessons in budgeting and living expenses. This event drew 900 seventh-grade students representing nine schools. The event has become so popular that an additional session was added to accommodate the large response.

The Red Bud Campus is partnering with Monroe-Randolph Regional Office of Education to offer Stellar Girls STEM Summer Camp 2017 from June 5-9. The week long camp can accommodate up to 80 girls in grades 3-8 who are interested in science, technology, engineering and math.

ICCTA Report

Trustee Roehrkaase stated the next meeting of the ICCTA Board of Representatives will be held in conjunction with the ICCTA Annual Convention, to be held June 2-3, 2017 in Bloomington, IL.

Attorney's Report

Mr. Hoerner stated he had no report.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Smith to adjourn the meeting at 6:27 p.m. The motion carried.

Approved: **06.21.17**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees

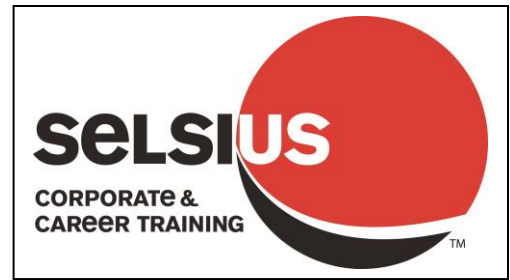
Southwestern Illinois College
Faculty Professional/Scholarly/Service Activities

May 2017

Presented by Dr. Janet Fontenot, Dean of Business Division

Matt Swinford, Coordinator of the Network Design and Administration program received the Advanced Level Instructor Award from the Cisco Network Academy. This award recognizes Mr. Swinford's achievements as one of the top 25 percent of instructors globally in the areas of student feedback and performance. He is now listed with other instructors who have received an award on the Cisco NetSpace Recognition Program website. This is the fifth time he has received this prestigious award.

Memo



To: Clay Baitman
From: Lynette Rienbolt
Date: May 10, 2017
Re: President's Report – April 2017

Selsius™ Corporate & Career Training delivered the following services for the month of April.

Selsius™ Client Projects

US TRANSCOM – Provided *Customized Excel 2013* training for 24 employees.

DISA Global – Provided *Network+ CompTIA Certification* training for 11 employees.

DISA/DITCO – Provided *Pivot Tables, Advanced Formulas & Functions, and Macros and External Data* training for 24 employees at each session.

Career Training (Open Enrollment)

Driver Safety (instructor led) – 2 seminars, 18 participants

Driver Safety (on-line) –123 participants

Business Skills Training - 3 seminars, 10 participants

Corporate Training (Contract)

Software Training – 6 seminars, 107 participants

Assessments – 1 participant

Companies Served

Community Link

DISA Global

DISA/DITCO

ICL Advanced Additives

Impact Strategies

Lapham-Hickey Steel

Southern Illinois Living Center

Southwestern Illinois College

US TRANSCOM

We Care Day Care

Total - 11 seminars; 259 participants; 10 companies served