



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
May 21, 2018**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522 was held Monday, May 21, 2018 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 5:11 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Dr. Harry Briggs
Nick J. Mance
Robert G. Morton
Richard Roehrkas
Philip L. Smith
Eugene Verdu
Sonny Wilson, Student Trustee

OATH OF OFFICE

Board Chairman Mance directed the Board Secretary to administer the oath of office to Keaton Wright, full-time Public Safety Officer at the Sam Wolf Granite City Campus, who was appointed January 17, 2018.

PRESENTATION OF THE FULL-TIME FACULTY MEMBER OF THE YEAR AWARD

President Costello requested SWIC's Faculty Member of the Year, Thomas "Mac" Chamblin to come forward to accept an award from Board Chair Mance on behalf of the Board of Trustees. Dean of Liberal Arts Richard Spencer accepted the award on Mr. Chamblin's behalf.

PRESENTATION OF THE ADJUNCT FACULTY MEMBER OF THE YEAR AWARD

President Costello asked SWIC's Adjunct Faculty Member of the Year, Robert McCarty to come forward to accept an award from Board Chair Mance on behalf of the Board of Trustees.

PUBLIC COMMENTS

President Tim Grant of the Faculty Union addressed the Board of Trustees on behalf of the faculty concerning reorganization and communication, with an offer of support and a request to act in partnership with the Board and the administration in the best interests of the students.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. The following items were pulled from the consent agenda:

- XIII. H. 2. Appointment of Public Safety Officer at the Belleville Campus
- XIII. H. 3. Appointment of Public Safety Officer at the Sam Wolf Granite City Campus
- XIII. H. 4. Appointment of Accounts Receivable Clerk

MOTION 05-21-18:01

Mr. Verdu moved, seconded by Mr. Morton, to:

- approve the minutes of the regular Board meeting of April 18, 2018 and the Executive Session of April 18, 2018;
- approve first reading of new Board Policy 4029 and New Administrative Procedure 4029AP: Student-Campus Behavioral Intervention Threat Assessment Team (S-CBITAT);
- approve first reading of proposed amendments to Board Policy 4001: Student Services Philosophy;
- approve first reading of proposed amendments to Board Policy 4002 and Administrative Procedure 4002AP: Equal Educational Opportunity;
- approve first reading of proposed amendments to Board Policy 4014 and Administrative Procedure 4014AP: Financial Aid and Veterans Services Program;
- approve first reading of proposed amendments to Board Policy 4015 and Administrative Procedure 4015AP: Counseling/Human Development;
- approve first reading of proposed amendment to Board Policy 4017: Student Handbook & Catalog;
- approve first reading of proposed amendments to Board Policy 4018 and Administrative Procedure 4018AP: Student Rights & Conduct;
- approve first reading of proposed amendments to Board Policy 4019: Service Animals;
- approve first reading of proposed amendments to Board Policy 4022 and Administrative Procedure 4022AP: Student Life Services - Commitment and Philosophy;

- approve first reading of proposed amendments to Board Policy 4023 and Administrative Procedure 4023AP: Bulletin Board Usage;
- approve first reading of proposed amendments to Board Policy 4024 and Administrative Procedure 4024AP: Child Care Services;
- approve first reading of proposed amendments to Board Policy 4025 and Administrative Procedure 4025AP: Student Clubs and Organizations;
- approve first reading of proposed amendments to Board Policy 4026 and Administrative Procedure 4026AP: Student Clubs and Organization Sponsorships;
- approve first reading of proposed amendments to Board Policy 4028: Students with Disabilities;
- approve the application and master agreement with JetPay and the Illinois State Treasurer's Office - Electronic Payment Services Program, pending review by the Board Attorney;
- renew Symantec Software Support with En Pointe Technologies, St. Louis, MO for the period July 1, 2018 through June 30, 2021 at a total cost of \$53,490;
- approve hardware maintenance contract with Park Place Technologies LLC, Mayfield Heights, OH for the period July 1, 2018 through June 30, 2021 at a total cost of 36,665.76, to be paid quarterly over the three-year period;
- approve software maintenance contract with Idera, Inc., Houston, TX for the period July 1, 2018 through June 30, 2021 in the total prepayment amount of \$30,827.93;
- approve service agreement with Call One, Chicago, IL for the period July 1, 2018 through June 30, 2019 per the rates in the contract;
- authorize payment in the amount of \$15,100 to DH Helicopter, Inc., Sauget, IL for helicopter flight training per agreement approved November 30, 2016, utilizing lab fees collected for this purpose;
- dispose of seven 14-passenger buses via salvage in accordance with Board Policy 6008 that were purchased for the Alternative Transportation System and are fully depreciated:

1FDXE45F22HA37958
 1FDXE45F23HA70704
 1FDXE45F42HA37959
 1FDXE45F43HA70705
 1FDXE45F4YHB64901
 1FDXE45P65HA55991
 1FDXE45P67DA51417

- dispose of two 22-passenger buses via sale in accordance with Board Policy 6008 that were purchased for the Alternative Transportation System and have been removed from service:

1HVBTA FM84H661258

1HVBEABMX1H388464

- accept Amendment to the Secretary of State and State Librarian grant extending the granting period from June 30, 2018 to June 30, 2019 to allow time to expend the funds;
- accept renewal of the ATS “C” Stookey Township grant in the amount of \$10,000 for the period April 1, 2018 through March 31, 2019 to provide funding toward the purchase of rolling stock and for operational support of ATS incurred in the transportation of the elderly in Stookey Township; (note: this year’s award represents an increase of \$5,000 from last year);
- accept renewal of the RSVP Stookey Township grant in the amount of \$5,000 for the period April 1, 2018 through March 31, 2019 to support funding for approximately 7% of the salary and benefits of the full-time RSVP Volunteer Coordinator position; (note: this year’s award represents an increase of \$3,000 from last year);
- accept new Senior Companion Program Stookey Township grant in the amount of \$5,000 for the period April 1, 2018 through March 31, 2019 to provide funding for program volunteers in support of their travel to and from their clients’ homes;
- approve renewal agreement between Granite City Illinois Hospital, LLC d/b/a Gateway Regional Medical Center, Granite City, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Health Information Technology program) to participate in clinical experience;
- approve renewal agreement between Sparta Community Hospital, Sparta, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently Health Information Technology and Medical Billing and Coding programs) to participate in clinical experience;
- approve renewal agreement between Caritas Family Solutions and Southwestern Illinois College, District #522 to allow PSOP to request the free services of enrollees from Caritas Family Solutions; Caritas has a grant through Senior Service American, Inc. to administer the local Senior Community Service Employment Program;
- accept gifts to the college;
- approve course fee adjustments;
- adopt the ICCB Advisory Committee Handbook for the Career and Technical Education programs at Southwestern Illinois College;
- accept the resignation of Andrew Henderson, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business April 23, 2018;

- accept the resignation of Mike Rongey, full-time Maintenance employee at the Belleville Campus, effective close of business April 26, 2018;
- accept the resignation of Joseph Evansco, full-time Custodian at the Belleville Campus, effective close of business April 28, 2018;
- accept the resignation of Adam Hucke, Assistant Professor of Music in the Liberal Arts Division, effective close of business August 12, 2018;
- accept the resignation of William Welsh, Director, Retired Senior Volunteer Program (RSVP), effective close of business May 4, 2018;
- accept the retirement notification of William L. Gagen, Director, Workforce Development, effective close of business June 15, 2018;
- appoint Michael Dealy to the full-time faculty position of Aviation Maintenance Technology Instructor at the Sam Wolf Granite City Campus effective June 1, 2018 at Step 1, Master level, on the 2017-2018 Faculty Salary schedule (\$72,466.72);
- hire part-time, grant-funded, non-union members in the Belleville AmeriCorps Program for the Summer 2018 semester (May 31, 2018 through July 31, 2018) to act as summer camp counselors at Belleville School District 118; Belleville School District 175; and Franklin Neighborhood Community Association, contingent upon the continued receipt of grant funding:

Atwater, Sheridan
 Baez, Ramzy
 Correale-Otto, Alex
 Daniels, La-Myeia
 Dawkins, Matthew
 Diaz, Cristian
 Dietrich, Madeline
 Gaskill, Nikki
 Goins, Anna
 Gray, Sydney
 Hunter, Dakarious
 Jones, Amelia
 Jones, Jaylah
 Kaiser, Katherine
 Laing, Mia
 LaSalvia, Allison
 Lupardus, Joshua
 Martin-Giacalone, Bailey
 Martin-Giacalone, Kamryn
 McGee, Abria
 McGee, Alfred
 Mosely, Desiree
 Mullet, Malinda
 Nesbitt, Kori

Obernuefemann, Molly
Otten, Trent
Preston, Brendan
Quandt, Austin
Range, Amie
Robinson, Janae
Sakran, Elizabeth
Sanders, Alijah
Sanders, Rebekah
Schraufnagel, Sarah
Sisk, Ryan
Spargur, Sidnie
Stacey, Alexis
Stephens, Tayleur
Steward, Klaudia
Stith, Antwan
Tessereau, Carleigh
Thompson, Daniel
Tolden, Ashley
Williamson, Russell
Wilson, Donald
Works, Stephen;

- hire part-time, grant-funded ATS Drivers effective June 1, 2018 at an hourly pay rate of \$12.66 based on the SWIC Educational Employees IFT-AFT Local 6600 Salary Schedule and contingent upon the continued receipt of external funding:

Deborah A. Boyd
Mikia McIntosh;

- hire Karen Hiles for the full-time, grant-funded, SWICEE position of Secretary, Alternative Transportation System (ATS) effective June 1, 2018 at an annual salary of \$29,718 which is Grade 4 of the SWIC Educational Employees IFT-AFT Local 6600 salary schedule and contingent upon the continued receipt of external funding;
- hire Lyndsey Kamp for the part-time SWICEE Office Clerk/Testing Center position in the Learning Resources Division at the Sam Wolf Granite City Campus effective June 1, 2018 at an hourly rate of \$10.48 per hour for up to 28 hours per week;
- rehire part-time faculty in the Business Division beginning with the Summer 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Dustin L. Sweet, Economics;

- hire part-time faculty in the Health Sciences & Homeland Security Division beginning with the Summer 2018 and the Fall 2018 semesters and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

John Trippi, Administration of Justice/Police Academy (Summer 2018); and
Whitey O'Dell, Respiratory Care (Fall 2018);

- hire part-time faculty in the Liberal Arts Division beginning with the Spring 2018 and the Fall 2018 semesters and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Bridget Nelson, English (Spring 2018)

Giada Otten, Art (Fall 2018)

Robert Jordan, Music (Fall 2018);

- reassign faculty member Diana Umali, Assistant Professor of Music, from the Sam Wolf Granite City Campus to the Belleville Campus effective with the start of the Fall Semester 2018 Opening Week Activities, August 13, 2018; and
- ratify the part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Mr. Wilson (opinion), Mr. Blumenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED**

APPROVAL OF BILLS

MOTION 05-21-18:02

Mr. Smith moved, seconded by Mr. Morton, to approve the bills:

Education Fund	\$2,346,463.19
Operations & Maintenance Fund	240,255.21
Operations & Maint Fund-Rest	252,634.51
Bond & Interest Fund	335,787.50
Restricted Purposes Fund	378,432.60
Trust & Agency Fund	12,733.06
Liability, Protection & Settlement Fund	113,980.97
 Grand Total All Funds:	 \$3,680,287.04

Upon a roll call vote, those trustees voting aye were Mr. Wilson (opinion), Mr. Blumenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkaske, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Mance reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkaske reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton introduced the three items that were pulled from the consent agenda. The original hire date for the appointments was May 17, 2018. Since the Board meeting date was changed to May 21 2018, the new hire date for these appointments is May 22, 2018.

MOTION 05-21-18:03

Mr. Verdu moved, seconded by Mr. Morton, to:

appoint Jacob L. Fowler to the position of full-time Commissioned Public Safety Officer at the Belleville Campus effective May 22, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;

appoint Troy Krimminger to the position of full-time Commissioned Public Safety Officer at the Sam Wolf Granite City Campus effective May 22, 2018 at an annual salary of \$37,148.80 (\$17.86 per hour) with employment subject to the provisions of the Collective Bargaining Agreement between SWIC and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019; and

appoint Ellen Scott to the full-time SWIC EE position of Accounts Receivable Clerk (Day) at the Belleville Campus effective May 22, 2018 at an annual salary of \$31,532 which is Grade 5 on the SWIC Educational Employees IFT-AFT Local 6600 salary schedule.

Upon a roll call vote, those trustees voting aye were Mr. Wilson (opinion), Mr. Blumenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkas, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED**

EXECUTIVE SESSION

*Mr. Morton moved, seconded by Mr. Blumenkamp, to move into Executive Session at 5:40 p.m. to discuss personnel, collective bargaining and litigation. Upon a roll call vote, those trustees voting aye were Mr. Wilson (opinion), Mr. Blumenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkas, Mr. Smith, Mr. Verdu and Mr. Mance. Nays: None. Absent: None. **PASSED***

There was consensus to return to regular session at 6:27 p.m.

ACTIONS TAKEN AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

REPORTS

President's Report

Congratulations to Board Chair Mance in honor of his 25 years of service to Southwestern Illinois College. Mr. Mance first became a trustee in 1993 and has served the college since that time.

Happy Birthday wishes to trustees Briggs and Smith, who celebrated a birthday May 8 and May 13 respectively.

Gentlemen, congratulations and thank you for all you do on behalf of Southwestern Illinois College.

Community Services and Campus Operations

Adult Education

The 2018 High School Equivalency (HSE) graduation was held on Wednesday, May 16. One hundred thirty-nine 139 students passed, five students received News Democrat scholarships, ten students received Foundation and other local scholarships, 13 students were honored for being in the top 20%, ten students were inducted into the National Adult Education Honor Society, and one retiring instructor was recognized.

Community Education

SWIC's dual credit enrollment has increased by 15%, generating 12,754 credit hours this academic year as compared to 10,720 last academic year. Efforts are being made in coordination with Technical Education to highlight paths for dual credit students to complete certificates and degrees using the Tech Ed dual credit they have earned in high schools.

K through 8 students are invited to take a variety of enrichment and creative classes on the Belleville Campus this summer. During the month of June, 63 classes will be offered over a four-week period during the College for Kids Program. The area's brightest learners will have an opportunity to take enriched classes during the Kids on Campus Program scheduled July 30 - August 3.

PSOP

The Foster Grandparent Recognition luncheon was held at Bellecourt Banquet Center on April 20 honoring 63 Foster Grandparents. These Foster Grandparents served in schools, Head Start sites and community centers serving as tutors and mentors to children with exceptional needs. Darlene Clark was the recipient of the annual Eugene Verdu Volunteer Service Award.

PSOP's annual Senior Celebration was held Friday, May 11 at PSOP. This annual event co-sponsored by the City of Belleville and PSOP is always observed during May, which is Older Americans month. More than 350 seniors attended and many dressed as super heroes to match the theme: "PSOP - WHERE SENIORS ARE THE HEROES."

Approximately 75 Retired Senior Volunteer Program (RSVP) volunteers were recruited to support the annual Art on the Square event, May 18-20. RSVP volunteers helped with duties in various locations throughout the venue. This is the 11th year for RSVP participation in this major community event.

PSOP's Older Adult and Caregiver Counseling Program partnered with SWIC's Physical Therapist Assistant Program and the American Parkinson Disease Association St. Louis Chapter to host the "Parkinson's Caregivers' Take a Break Day." The event included demonstrations on safe lifting techniques, fall risk reduction and anxiety control.

Red Bud Campus

The Red Bud Campus is partnering with the Monroe-Randolph Regional Office of Education to offer Stellar Girls STEM Summer Camp 2018 from June 4-8. The week

long camp can accommodate up to 80 girls in grades 3-8 who are interested in science, technology, engineering and math.

Running Start

SWIC's Running Start Program concluded its 2017-2018 academic year with 130 second year students scheduled to graduate. The graduating students represent 15 partner high schools including a home school group. From this group of graduates, 45 students were named as Illinois State Scholars. This is the fifth graduating class of Running Start students. The program began in 2012 with 10 students from one partner high school.

ICCTA Report

Trustee Roehrkaske reported the next meeting of the ICCTA Board of Representatives will be held June 2, 2018 in conjunction with the ICCTA Annual Convention, which is May 31-June 2, 2018 in Springfield, IL.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

President Costello reported the Bachelor of Science in Nursing degree was not passed in the Illinois legislature; however a pilot project will be run at Lewis and Clark Community College and no others.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Blomenkamp, to adjourn the meeting at 6:38 p.m. The motion carried.

Approved: **06.26.18**

Respectfully submitted,

Richard E. Roehrkaske
Vice Chairman, Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees