

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room

May 6, 2019 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - April 9, 2019

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreement
- B. Routine Business Items
 - 1. Gifts to the College
 - 2. New Course Fees
 - 3. Financial Aid Update

3. Personnel Issues

- A. Resignations
 - 1. Amanda Guinn, Dual Credit Coordinator
 - 2. Brandon Braye, Full-time Commissioned Public Safety Officer, BC
 - 3. Brendan Wright, Full-time Commissioned Public Safety Officer, BC
 - 4. Jamia Swift, Employment Training Specialist
- B. Retirement Notifications
 - 1. Dr. Janet Fontenot, Dean of Business Division and Acting Dean of Arts and Sciences
 - 2. Sylvester Collins, Shift Leader, SWGCC
- C. Amended Retirement Date
 - 1. Nancy Wagner, Assistant Professor of Reading
- D. Appointments
 - 1. Part-time SWIC EE Grant-funded Position: ATS Driver (8)
 - 2. Part-time SWIC EE Position: Early School Leaver Coordinator, Madison County
 - 3. Full-time Faculty Position: Precision Machining Technology/Industrial Technology Instructor, SWGCC
 - 4. Full-time Faculty Position: Aviation Maintenance Technology Instructor, SWGCC
 - 5. Full-time Faculty Position: Chemistry, SWGCC
 - 6. Full-time Faculty Position: Coordinator/Instructor, Office Administration and Technology, BC
 - 7. Full-time Faculty Position: English (2); campus assignments will be identified prior to employment date
 - 8. Full-time Administrative Position: Director of Financial Aid and Student Services
- E. Amended Start Date for Full-time Faculty
 - 1. Eric Danford, Deputy Director/Instructor of the Police Academy & Administration of Justice
 - 2. Casie Dugan, Coordinator/Instructor, Radiologic Technology
 - 3. Angela Gilbreth, Nursing Education and Health Related Occupations Coordinator/Instructor
 - 4. Diane Iberg, Coordinator/Instructor, Medical Laboratory Technology
- F. Requests to Hire
 - 1. Angela Gilbreth, Nursing Education (Summer 2019)
 - 2. Jennifer Charles-Ajao, Nursing Education (Summer 2019)
 - 3. Casie Dugan, Radiologic Technology (Summer 2019)
 - 4. Melissa Epps, Medical Assistant (Summer 2019)
 - 5. Joseph Deptula, Heating, Ventilation, Air Conditioning & Refrigeration (Summer 2019)
 - 6. Richard Ivan Mihalich, Heating, Ventilation, Air Conditioning & Refrigeration (Summer 2019)
 - 7. Dr. John Gaal, Construction Management Technology Program (Fall 2019)

8. Luke Behme, Paralegal Studies (Summer 2019)
9. Charles Hayes, Paralegal Studies (Summer 2019)
10. Angie Zinzilieta, Paralegal Studies (Summer 2019)
11. Kristen Huffman, Biology (Summer 2019)
12. Jeremy Howard, Biology (Summer 2019)
13. Brent Wessel, Math (Summer 2019)
14. Brenda Thacker, History (Fall 2019)
15. Dr. Erin Mignin, History (Fall 2019)
16. Evelyn Wisbey, German (Fall 2019)
17. AmeriCorps: 63 Summer Camp Counselors
18. Community Education Instructors: College for Kids
 - Tabatha White
 - Connie Pecoraro
 - Scott Way

G. Reassignment of Campus

1. Natasha Olufoye, Assistant Professor of English, from SWGCC to BC

H. Request to Withdraw Campus Reassignment

1. Dr. Dianna Shank, Professor of English, from BC to SWGCC

I. Request for Additional Classification to Meet ICCB Budgeting Guidelines: Adult Education Instructors

J. Requests to Advertise

1. Part-time SWIC EE Position: Special Projects Coordinator for High School Equivalency at the East St. Louis Higher Education Center
2. Shift Leader, SWGCC
3. Part-time SWIC EE Position: ATS Reservationist
4. Part-time SWIC EE Position: Employment Training Specialist
5. Full-time Administrative Position: Dual Credit Coordinator
6. Part-time SWIC EE Position: Academic Records Evaluator
7. Part-time SWIC EE Position: SWGCC Success Center Computer Lab Assistant
8. Part-time SWIC EE Position: Belleville Campus Testing Center Learning Resource Specialist
9. Full-time Administrative Position: Coordinator of Veterans Services (replaces Assistant Director of Financial Aid, Veterans Services and Student Employment)

K. Monthly Notification of Part-time Personnel

4. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2c(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Any Other Committee Related Business

7. Next scheduled meeting - Monday, June 10, 2019 at 5:00 p.m., Seibert Conference Room

8. Adjournment