

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA

Seibert Conference Room
November 13, 2018 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - October 8, 2018
- B. Executive Session - October 8, 2018

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Routine Business Items
 - 1. Gifts to the College
 - 2. Course Fee Adjustments
 - 3. Approval of Academic Calendars
 - a. 2019-2020 Aviation Maintenance Technology Calendar
 - b. 2020-2021 Aviation Maintenance Technology Calendar
 - 4. Financial Aid Update

4. Personnel Issues

- A. Resignations
 - 1. Sarah Austin, Academic Advisor
 - 2. Keaton Wright, Commissioned Public Safety Officer
- B. Retirement Notifications
 - 1. Tim Walker, Full-time Shift Leader at the SWGCC
 - 2. Janet Field, Employment Specialist at the BC
- C. Appointments
 - 1. Full-time Commissioned Public Safety Officer at the BC
 - 2. Full-time Administrative Position: Systems Analyst Programmer
 - 3. Full-time Administrative Position: Systems Analyst Programmer
 - 4. Part-time Non-union Position: Women's Assistant Soccer Coach
 - 5. Part-time Non-union Position: Women's Assistant Basketball Coach
 - 6. Part-time SWIC EE Grant-funded Position: ATS Driver (5)
 - 7. Part-time SWIC EE Grant-funded Position: Field Coordinator, Belleville AmeriCorps
 - 8. Part-time SWIC EE Position: Office Clerk/Testing Center at the SWGCC
 - 9. Full-time Faculty Position: Industrial Electricity/Electronics Instructor
- D. Faculty Staffing Plan: Academic Year 2019-2020
- E. Amended Employment Start Date: Part-time Grant-funded Director, RSVP
- F. Declination of Employment: Patty Bade, Testing Center Office Clerk at the SWGCC
- G. Request to Hire
 - 1. Student Workers: Schmidt Art Center
 - 2. Part-time Faculty Position: Lavern Drake, Industrial Electricity
 - 3. Part-time Faculty Position: Timothy W. Harter, Aviation Maintenance Technology
 - 4. AmeriCorps Part-time Members: Kathryn Wasserzieher and Shanae Hailey
- H. Request to Hire Full-time Administrative Position of Academic Advisor, Using Current Applicant Pool
- I. Request to Advertise
 - 1. Part-time SWIC EE Position: Employment Training Assistant
 - 2. Part-time SWIC EE Position: Shipping & Receiving Clerk
 - 3. Full-time SWIC EE Position: Shift Leader at the SWGCC
 - 4. Full-time Administrative Position: Reporting and Compliance Analyst
 - 5. Part-time SWIC EE Position: English Specialist, Belleville Campus
 - 6. Part-time SWIC EE Grant-funded Position: Special Projects Coordinator-Transitional Services
 - 7. Part-time SWIC EE Position: National Test Center Site Administrator and Test Proctor at SAFB

- J. Request to Continuously Advertise
 - 1. Part-time Non-union Position: LACE Assistant for Respiratory Care Program
- K. Monthly Notification of Part-time Personnel

5. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)), Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11)).

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, December 10, 2018 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment