



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
SOUTHWESTERN ILLINOIS COLLEGE  
DISTRICT NO. 522  
Marsh Conference Room  
Belleville Campus  
November 29, 2018**

**CALL TO ORDER**

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, November 29, 2018 in the Marsh Conference Room of the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 6:08 p.m.

**ROLL CALL**

Trustees present: Harry Briggs, Ph.D.  
Robert G. Morton  
Richard Roehrka  
Stephanie Scurlark-Belt  
Philip L. Smith

Trustees absent: John S. Blomenkamp  
Eugene Verdu  
Sonny Wilson, Student Trustee

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Chairman Morton pulled X.H.9. Appointment from the consent agenda.

**MOTION 11-29-18:01**

Mr. Smith moved, seconded by Dr. Briggs, to:

- approve the minutes of the regular Board meeting of October 17, 2018 and the Executive Session of October 17, 2018;
- approve first reading of proposed amendments to Board Policy 4028, Students with Disabilities;
- approve the purchase and installation of four moveable walls located in the President’s Office on the 3<sup>rd</sup> floor of the Main Complex to Egyptian Furniture, Belleville, Illinois at a cost of \$38,607.11;
- adopt tax levy resolution by title only;
- adopt Resolution Adopting Calendar Year 2018 Tax Levy:

RESOLUTION ADOPTING CALENDAR YEAR 2018 TAX LEVY

Education Fund	\$ 9,095,687.00
Operations and Maintenance Fund	1,929,388.00
Education and Operations and Maintenance Funds	9,040,561.00
Liability, Protection, and Settlement Fund	4,250,000.00
Audit Fund	60,000.00
Operations and Maintenance Fund (Restricted)- Protection Health and Safety Levy	3,250,000.00
 Total Aggregate Tax Levy	 \$27,625,636.00;

- accept continuation of Foster Grandparent Program grant with St. Clement Foundation in the amount of \$1,000 for the period July 1, 2018 through June 30, 2019 to provide funding for program volunteers while traveling to and from volunteer sites, in-service meetings and recognition programs during the fiscal year;
- accept continuation of Senior Companion Program grant with St. Clement Foundation in the amount of \$1,500 for the period July 1, 2018 through June 30, 2019 to provide funding for program volunteers in support of travel to and from clients’ homes;
- approve renewal agreement between Mercy Kindred Hospital South (previously St. Anthony’s Medical Center), St. Louis, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;
- approve renewal agreement between Granite City Illinois Hospital, LLC dba Gateway Regional Medical Center, Granite City, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;

- approve renewal facility agreement between Granite City Illinois Hospital, LLC dba Gateway Regional Medical Center, Granite City, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently Nursing Education program) to participate in clinical experience;
- approve addendum to agreement between HSHS St. Elizabeth's Hospital, O'Fallon, Illinois and Southwestern Illinois College, District #522 to permit students who have completed a Radiologic Technology program/licensed Radiologic Technologist to utilize the clinical facility to complete the Computed Tomography (CT) certificate;
- approve renewal agreement between HSHS St. Elizabeth's Hospital, O'Fallon, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (Paramedic Program) to participate in clinical experience;
- approve new agreement between Athletico, Ltd., Belleville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- approve new agreement between New Bethel Missionary Baptist Church of East St. Louis, Illinois and Southwestern Illinois College, District #522 to collaborate with Southwestern Illinois College's Adult Education Department to enhance the availability of adult basic education services in the East St. Louis community;
- accept a gift to the college;
- approve course fee adjustments;
- approve the 2019-2020 and the 2020-2021 Aviation Maintenance Technology calendars;
- accept the resignation of Sarah Austin, Academic Advisor in the Enrollment Services Division, effective close of business October 31, 2018;
- accept the resignation of Keaton Wright, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business November 1, 2018;
- accept the retirement notification of Tim Walker, Shift Leader at the Sam Wolf Granite City Campus, effective close of business December 31, 2018;
- accept the retirement notification of Janet Field, Employment Specialist at the Belleville Campus, effective close of business February 28, 2019;
- appoint Daryl May to the full-time position of Public Safety Commissioned Officer at the Belleville Campus effective December 3, 2018 at an annual salary of \$38,188 with employment subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;

- appoint Nicholas Kolweier to the full-time administrative position of Systems Analyst/Programmer effective December 3, 2018 at an annual salary of \$62,000 and subject to the Personnel Procedures for Administrators;
- appoint Matthew Cassity to the full-time administrative position of Systems Analyst/Programmer effective December 3, 2018 at an annual salary of \$60,000 and subject to the Personnel Procedures for Administrators;
- appoint Lindsay Eversmeyer to the part-time non-union position of Women's Assistant Soccer Coach effective November 26, 2018 at an annual salary of \$1,584 for services to be performed for the remainder of the academic year;
- appoint Mary Peterson to the part-time non-union position of Women's Assistant Basketball Coach effective November 26, 2018 at an annual salary of \$1,584 for services to be performed for the remainder of the academic year;
- appoint Stephen Billups, Cynthia Bollinger, Shirley Hair, Edgar Lowery, and Juan Padilla to the part-time grant-funded SWIC EE positions of ATS Driver effective December 3, 2018 at an hourly rate of \$12.79 for up to 28 hours per week;
- appoint Cheryl Cronin to the part-time grant-funded SWIC EE position of AmeriCorps Field Coordinator effective December 3, 2018 at an hourly rate of \$17.50 for up to 28 hours per week;
- appoint Sascha Rodgers to the part-time position of SWIC EE Office Clerk/Testing Center at the Sam Wolf Granite City Campus effective December 3, 2018 at an hourly rate of \$10.58 per hour for up to 28 hours per week;
- create a full-time faculty staffing plan for Fiscal Year 2020 and to authorize administration to advertise positions as deemed appropriate under the plan;
- amend the employment start date for the part-time RSVP Director position to November 16, 2018;
- accept the declination of employment for Patty Bade, Office Clerk/Testing Center at the Belleville Campus;
- hire a sufficient number of student workers to staff the Schmidt Art Center for up to 30 hours per week for FY 2019;
- hire part-time faculty in the Technical Education division for the Fall 2018 semester:  
Lavern Drake: Industrial Electricity (start date December 3, 2018); and  
Timothy W. Harter: Aviation Maintenance Technology (start date November 22, 2018);

- hire the following Belleville AmeriCorps members for the 2018/2019 program year:  
Kathryn Wasserzieher, Part-time Member; and Shanae Hailey, Part-time Member; and
- ratify the actions concerning part-time and temporary faculty and staff according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith and Mr. Morton. Nays: None. Absent: Mr. Wilson (opinion), Mr. Blomenkamp and Mr. Verdu. **PASSED**

**APPROVAL OF BILLS**

**MOTION 11-29-18:02**

Mr. Smith moved, seconded by Dr. Briggs, to approve the bills:

Education Fund	\$1,139,512.76
Operations & Maintenance Fund	284,800.88
Operations & Maintenance Fund-Rest	31.99
Restricted Purposes Fund	338,502.54
Trust & Agency Fund	17,349.64
Liability, Protection & Settlement Fund	43,560.87
 Grand Total All Funds:	 \$1,823,758.68

Upon a roll call vote, those members voting aye were Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Smith and Mr. Morton. Nays: None. Absent: Mr. Wilson (opinion), Mr. Blomenkamp and Mr. Verdu. **PASSED**

**PLANNING AND POLICY COMMITTEE REPORT**

Trustee Morton reported the committee had no action items.

**FACILITIES AND FINANCE COMMITTEE REPORT**

Chairman Roehrkasse reported the committee had no additional items.

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT**

Chairman Morton reported the committee had no additional items.

**REPORTS**

**President’s Report**

President Mance submitted his report to be part of the public record.

## Student Development

### Athletics

- The women's soccer team finished 2<sup>nd</sup> in the Region with a 16-6 record. They lost to Lewis and Clark, ranked 7<sup>th</sup> in the nation, in the district finals.

### Disability & Access Center

- During October the Disability & Access Center provided three outreach presentations to increase awareness of SWIC and disability support services to 50 participants.
- Access software Kurzweil 3000 and Zoomtext were purchased with Perkins grant funds to increase accessibility in the Disability & Access Center's Access and Testing Labs, as well as in identified classrooms for students with disabilities.
- DAC data reflected that 2,559 individualized accommodations were provided from July through September to ensure mandated equal access and essential student support services.

### Financial Aid, Veterans Services & Student Employment

- The 2019-2020 FAFSA application process opened October 1, and communication has gone out to current students and via outreach at local high schools. Belleville and Granite City staff are currently assisting students who visit the respective offices.
- 509 Veteran Services students have been certified as of November 1. Students were contacted and encouraged to participate in priority enrollment beginning October 25.

### Student Life Services

- The United Way Campaign kicked off October 10 at the Belleville and Red Bud Campuses and PSOP. The campaign concludes October 25.
- The Leadership Speakers Series continued with a presentation from Zach Hunter, an emerging leader best known for his work in the area of social justice.
- The Career Development Speaker Series welcomed Sandy Richter of Sandy's Back Porch for a presentation on entrepreneurship and the role passion plays in a successful business.
- Student Life Student Leaders travelled to Richland Community College for the Illinois Community College Student Activities Association annual Fall Leadership Conference on October 19-20. This year's theme was "The Art of Inclusive Leadership". Student Leaders attended workshops, two keynote presentations and networked with other student leaders from around the state.
- Q&A Student Club hosted a Diversity Chat on October 15. "Straight Outta the Closet" offered a student panel that shared their own coming out stories and discussed other LGBTQ+ issues.
- Student Life and the Student Leader Group hosted Trunk or Treat on October 26 on the M5 parking lot. Student clubs and organizations and various SWIC departments hosted trunks for over 400 ghosts and goblins at this annual event.
- Career Services Workshops Series offered "Preparing for Success at the Job Fair" on Tuesday, Oct. 30 in preparation for the Veteran's Job Fair on November 8 in the Varsity Gym. Reports document 350 job seekers and 100 veterans attended. Of those in attendance, 120 interviews, 44 firm hires, 89 conditional hires, and 286 estimated hires in the next 12 months were reported in employer surveys.

- Student Life hosted a Halloween party on October 31, complete with music, snacks and a costume contest.
- The Holiday Tree Lighting and Toy Drive Kick-Off was held November 14. Staff and students enjoyed coffee, cocoa, and cookies. All donations benefit Big Brothers/Big Sisters of Southern Illinois.

**ICCTA Report**

Trustee Roehrkaske provided material from the ICCTA Board of Representatives meeting held November 12, 2018 in Lisle, Illinois. Also provided were a report from the November 9, 2018 Trustee Roundtable and an Interim Report on Amendments to ICCTA Bylaws and Operations Manual dated November 10, 2018.

The February 2019 meeting will be held in conjunction with the ACCT National Legislative Summit in Washington, D.C.

**Attorney's Report**

Mr. Hoerner stated he had no report.

**MISCELLANEOUS**

Chairman Morton stated the December 19, 2018 meeting will be held at PSOP at 6:00 p.m.

**ADJOURNMENT**

Mr. Smith moved, seconded by Dr. Briggs, to adjourn the meeting at 6:23 p.m. The motion carried.

Approved: **12-19-18**

Respectfully submitted,

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Robert G. Morton  
Chairman of the Board of Trustees

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Beverly J. Fiss  
Secretary to the Board of Trustees