

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

Seibert Conference Room
November 8, 2017 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - October 9, 2017
- B. Executive Session - October 9, 2017

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Gifts to the College
- B. Course Fee Adjustments
- C. Financial Aid Update

4. Personnel Issues

- A. Resignation
 - 1. Sarah Hellin, Registration Coordinator
- B. Retirement Notification
 - 1. Cindy Broyles, Assistant Director of Human Resources/Benefits Specialist
- C. Appointments
 - 1. Full-time Grant-funded Administrative Position: Youth Services Coordinator-Randolph County
 - 2. Full-time Grant-funded Administrative Position: Youth Services Coordinator-St. Clair County
 - 3. Full-time Grant-funded Administrative Position: AmeriCorps Project Director
 - 4. Full-time Administrative Position: Academic Advisor (3)
- D. FY18 Part-time Coaching Contracts
- E. Request to Transfer
 - 1. Public Safety Officer Cody Daily: Sam Wolf Granite City Campus to Belleville Campus
- F. Request for Unpaid Leave of Absence: ICOPS Member
- G. Request to Hire
 - 1. Student Workers: Business Division at the Belleville Campus
 - 2. Student Workers: Business Division at the Sam Wolf Granite City Campus
 - 3. Part-time Faculty for Spring 2018: Business Division
 - 4. Rehire of Part-time Faculty for Spring 2018: Business Division
 - 5. Culinary (CUL) Kitchen Manager
- H. Request to Advertise
 - 1. Full-time Administrative Position: Assistant Director of Human Resources/Benefits
 - 2. Full-time Administrative Position: Manager of Student Accounts
 - 3. Full-time Administrative Position: Public Safety Supervisor, Belleville Campus
 - 4. Full-time Administrative Position: Registration Coordinator
 - 5. Part-time Grant-funded Administrative Position: Director, RSVP
 - 6. Part-time Faculty Positions: Computer Information Systems Program in the Business Division
- I. Monthly Notification of Part-time Personnel
- J. Medical Insurance Plan Monthly Report for October 2017
- K. Purchase of Compass Professional Health Services (info)

5. Executive Session to Discuss Collective Bargaining (5 ILCS 120/2(c)(2)), Personnel Matters (5 ILCS 120/2(c)(1)), and Litigation

6. Possible Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, December 11, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment