



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Belleville Campus**  
**Marsh Conference Room**  
**October 18, 2017**

**AGENDA**

**I. CALL TO ORDER AT 6:00 P.M. BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. PUBLIC COMMENTS**

**V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

**■ VI. APPROVAL OF MINUTES**

**A. Public Hearing of September 20, 2017**

**B. Regular Board Meeting of September 20, 2017**

**C. Special Board Meeting of September 20, 2017**

**D. Executive Session of Special Board Meeting of September 20, 2017**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$4,925,527.43</b>
<b>Operations &amp; Maintenance Fund</b>	<b>334,398.04</b>
<b>Bond &amp; Interest Fund</b>	<b>200.00</b>
<b>Restricted Purposes Fund</b>	<b>396,512.81</b>
<b>Trust &amp; Agency Fund</b>	<b>31,879.24</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>31,963.73</b>
<b>Self Insurance Fund</b>	<b>154,404.80</b>

**Grand Total All Funds:**

**\$5,874,886.05**

■ **VIII. PLANNING AND POLICY COMMITTEE REPORT**

**A. FIRST READING OF PROPOSED AMENDMENTS TO BOARD POLICY 3005 AND ADMINISTRATIVE PROCEDURE 3005AP: RECRUITMENT, SELECTION AND APPOINTMENT OF FULL-TIME FACULTY AND STAFF**

1. Consideration of the recommendation to approve first reading of proposed amendments to Board Policy 3005 and Administrative Procedure 3005AP: Recruitment, Selection and Appointment of Full-time Faculty and Staff.

**IX. FACILITIES AND FINANCE COMMITTEE REPORT**

■ **A. 2017 TAX LEVY PREPARATION FOR FY 2019**

1. Consideration of the recommendation to continue with the tax levy strategy which maintains eligibility for state equalization funding, maximizes operating rates, maintains the lowest overall tax rates, and considers operating needs along with fund balance and reserve strategies by adopting the levy presented in Scenario 2 representing a 1.0% increase in EAV.

■ **B. FY 2017 AUDIT ENGAGEMENT LETTER**

1. Consideration of the recommendation to approve FY 2017 Audit Engagement Letter with CliftonLarsonAllen, Belleville, IL to examine Schedule of Enrollment Data and Other Bases Upon Which Claims Are Filed for the year ended June 30, 2017.

**C. INDEPENDENT THIRD PARTY AUDIT OF PSOP AND ATS RESERVE ACCOUNTS**

1. Consideration of the recommendation to authorize an independent third party audit to review PSOP and ATS reserve accounts.

■ **D. REPAIR OF TELECOM EQUIPMENT**

1. Consideration of the recommendation to contract with Engineered Power Systems, Maryland Heights, MO to repair and replace batteries in the Tripplite UPS in BC-MC3301 at a cost of \$1,100 to include repairs, and installation, removal and disposal of 20 batteries.

**X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

■ **A. AGREEMENTS**

1. Consideration of the recommendation to approve agreements.

■ **B. GIFTS TO THE COLLEGE**

1. Consideration of the recommendation to accept gifts to the college.

■ **C. ACADEMIC CALENDARS**

1. Consideration of the recommendation to approve the 2018-2019 and 2019-2020 academic calendars.
2. Consideration of the recommendation to approve the 2018-2019 Aviation Maintenance (AVMT) academic calendar.
3. Consideration of the recommendation to approve the 2018-2019 Adult Basic Education academic calendar.

■ **D. RUNNING START PARTICIPATION FEES FOR 2018-2020 CLASS**

1. Consideration of the recommendation to approve Running Start program fee in the amount of \$4,756 for all new students effective with the 2018-2020 class.

■ **E. RESIGNATIONS**

1. Consideration of the recommendation to accept the resignation of Mallory Cook, Wellness Advocate in the Enrollment Services division, effective close of business October 13, 2017.
2. Consideration of the recommendation to accept the resignation of Amanda Schnaus, Manager of Student Accounts, effective close of business September 28, 2017.
3. Consideration of the recommendation to accept the resignation of Johnny Runyon, Public Safety Supervisor, Belleville Campus, effective close of business October 17, 2017.

■ **F. APPOINTMENTS**

1. Consideration of the recommendation to appoint the full-time administrative position of Admissions Specialist in the Enrollment Services division effective November 1, 2017 at an annual salary of \$37,000 and subject to the Personnel Procedures for Administrators.
2. Consideration of the recommendation to appoint the full-time administrative position of Admissions Specialist in the Enrollment Services division effective November 1, 2017 at an annual salary of \$36,000 and subject to the Personnel Procedures for Administrators.

■ **G. SWIC EE EMPLOYEE UNPAID LEAVE OF ABSENCE**

1. Consideration of the recommendation to approve an unpaid leave of absence for a SWICC EE employee beginning August 30, 2017 through November 6, 2017 per Article 10, Section 6 of the SWIC EE Collective Bargaining Agreement.

■ **H. AUTHORIZATION TO CREATE AND TO ADVERTISE**

1. Consideration of the recommendation to authorize to create and to advertise the part-time, non-union, grant-funded position of Tutor Trainer for the Project READ program for a maximum of ten hours per quarter at the rate of \$25.00 per hour.

■ **I. RATIFICATION OF PART-TIME PERSONNEL ACTIONS**

1. Consideration of the recommendation to ratify the part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

**J. MEDICAL INSURANCE PLANS FOR 2018**

1. Consideration to approve the college's medical insurance plan for 2018.

■ **K. DENTAL INSURANCE PLAN FOR 2018**

1. Consideration of the recommendation to renew dental insurance coverage with Advantica for the college's dental insurance plan for the period January 1, 2018 through December 31, 2018 at the following rates:

Single Coverage	\$ 27.24 monthly
Employee Plus 1 Coverage	\$ 54.08 monthly
Family Coverage	\$ 99.53 monthly

■ **L. VOLUNTARY VISION INSURANCE PLAN FOR 2018**

1. Consideration of the recommendation to renew the college's voluntary vision insurance plan with UniCare/UniView Vision for the period January 1, 2018 through December 31, 2018 at the following rates:

Single Coverage	\$ 9.29 monthly
Employee + One	\$16.26 monthly
Family	\$26.01 monthly

**XI. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING, LITIGATION AND PERSONNEL**

**XII. ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**

**XIII. REPORTS**

**A. PRESIDENT**

**B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**

**C. BOARD ATTORNEY**

**XIV. MISCELLANEOUS**

**XV. ADJOURNMENT**