



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
October 18, 2017**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, October 18, 2017 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:00 p.m.

ROLL CALL

Trustees present: John S. Blomenkamp
Dr. Harry Briggs
Nick Mance
Robert G. Morton
Oscar Rodriguez, Student Trustee
Richard Roehrkasse

Trustees absent: Philip L. Smith
Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. Trustee Morton requested Item X.F.1. and 2. Appointments and X.I.1. Ratification of Part-time Personnel Actions be pulled from the consent agenda to be considered separately.

MOTION 10-18-17:01

Mr. Morton moved, seconded by Dr. Briggs, to:

- approve the minutes of the Public Hearing of September 20, 2017; the regular Board meeting of September 20, 2017; the special Board meeting of September 20, 2017; and the Executive Session of September 20, 2017;

- approve first reading of proposed amendments to Board Policy 3005 and Administrative Procedure 3005AP: Recruitment, Selection and Appointment of Full-time Faculty and Staff;
- continue with the tax levy strategy which maintains eligibility for state equalization funding, maximizes operating rates, maintains the lowest overall tax rates, and considers operating needs along with fund balance and reserve strategies by adopting the levy presented in Scenario 2 representing a 1.0% increase in EAV;
- approve FY 2017 Audit Engagement Letter with CliftonLarsonAllen, Belleville, IL to examine Schedule of Enrollment Data and Other Bases Upon Which Claims Are Filed for the year ended June 30, 2017;
- contract with Engineered Power Systems, Maryland Heights, MO to repair and replace batteries in the Tripplite UPS in BC-MC3301 at a cost of \$1,100 to include repairs, and installation, removal and disposal of 20 batteries;
- approve new facility agreement between My Little School Day Care/Preschool, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal agreement between Barnes-Jewish Hospital, St. Louis, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Radiologic Technology program) to participate in clinical experience;
- approve renewal agreement between Tara Therapy, LLC, Orchard Park, New York (with a facility at Stearns Nursing and Rehabilitation Center in Granite City, Illinois) and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience at Stearns Nursing and Rehabilitation Center in Granite City, Illinois;
- approve addendum to agreement between Madison-Bond Workforce Innovation Board and Southwestern Illinois College, District #522 to increase the Individual Training Account (ITA) dollar amount for tuition and fees plus the amount for books, supplies, tools, uniforms, testing fees and other required items for new enrollments after July 1, 2017;
- approve renewal of Belleville AmeriCorps Memorandum of Understanding and Southwestern Illinois College, District #522 template which outlines the structure of the Belleville AmeriCorps Program;
- accept gifts to the college;
- approve the 2018-2019 and 2019-2020 academic calendars;
- approve the 2018-2019 Aviation Maintenance (AVMT) academic calendar;
- approve the 2018-2019 Adult Basic Education academic calendar;
- approve Running Start program fee in the amount of \$4,756 for all new students effective with the 2018-2020 class;

- accept the resignation of Mallory Cook, Wellness Advocate in the Enrollment Services division, effective close of business October 13, 2017;
- accept the resignation of Amanda Schnaus, Manager of Student Accounts, effective close of business September 28, 2017;
- accept the resignation of Johnny Runyon, Public Safety Supervisor, Belleville Campus, effective close of business October 17, 2017;
- approve an unpaid leave of absence for a SWICC EE employee beginning August 30, 2017 through November 6, 2017 per Article 10, Section 6 of the SWIC EE Collective Bargaining Agreement;
- authorize to create and to advertise the part-time, non-union, grant-funded position of Tutor Trainer for the Project READ program for a maximum of ten hours per quarter at the rate of \$25.00 per hour;
- renew dental insurance coverage with Advantica for the college's dental insurance plan for the period January 1, 2018 through December 31, 2018 at the following rates:

Single Coverage	\$ 27.24 monthly
Employee Plus 1 Coverage	\$ 54.08 monthly
Family Coverage	\$ 99.53 monthly; and

- renew the college's voluntary vision insurance plan with UniCare/UniView Vision for the period January 1, 2018 through December 31, 2018 at the following rates:

Single Coverage	\$ 9.29 monthly
Employee + One	\$16.26 monthly
Family	\$26.01 monthly.

Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

APPROVAL OF BILLS

MOTION 10-18-17:02

Mr. Morton moved, seconded by Dr. Briggs, to approve the bills:

Education Fund	\$4,925,527.43
Operations & Maintenance Fund	334,398.04
Bond & Interest Fund	200.00
Restricted Purposes Fund	396,512.81
Trust & Agency Fund	31,879.24
Liability, Protection & Settlement Fund	31,963.73
Self Insurance Fund	154,404.80
 Grand Total All Funds:	 \$5,874,886.05

Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Mance reported the committee had no additional items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse presented the following topic and request for approval from committee.

MOTION 10-18-17:03

Mr. Roehrkasse moved, seconded by Mr. Morton, to authorize an independent third party audit to review PSOP and ATS reserve accounts. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton introduced the agenda items pulled from the consent agenda and made the following motions:

MOTION 10-18-17:04

Mr. Morton moved, seconded by Dr. Briggs, to appoint Bryan Blomenkamp to the full-time administrative position of Admissions Specialist in the Enrollment Services division effective November 1, 2017 at an annual salary of \$37,000 and subject to the Personnel Procedures for Administrators. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkasse and Mr. Mance. Nays: None. Abstain: Mr. Blomenkamp. Absent: Mr. Smith and Mr. Verdu. **PASSED**

MOTION 10-18-17:05

Mr. Morton moved, seconded by Dr. Briggs, to appoint Keimia Parham to the full-time administrative position of Admissions Specialist in the Enrollment Services division effective November 1, 2017 at an annual salary of \$36,000 and subject to the Personnel Procedures for Administrators. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

MOTION 10-18-17:06

Mr. Morton moved, seconded by Dr. Briggs, to ratify the part-time and temporary faculty and staff actions according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

Director of Human Resources Anna Moyer addressed the Board of Trustees concerning the medical insurance plan for 2018. Mesirow Insurance Services, Inc. provided proposed plan changes that combine the current HMO and PPO plans. The suggested changes, along with an optional high deductible/health savings account (HD/HSA) plan, can help limit financial exposure. The HMO plan would be eliminated and converted to a high deductible PPO hybrid plan, in line with the market and other institutions. Rates would increase approximately 11.8%.

OptumHealth, the college's current stop loss reinsurance carrier, was the only carrier to return a bid. Brian Terrell from Mesirow stated the college has 13 claims that exceeded \$50K; four large claims exceeded \$100K; and one employee's condition creates an automatic declination. Four have been received and Mr. Terrell expects more.

The plan changes were presented to the Employee Benefits Advisory Council (EBAC), returning a vote of eight yes; two no; and two abstain.

MOTION 10-18-17:07

Mr. Morton moved, seconded by Dr. Briggs, to eliminate the college's HMO medical insurance plan and convert to a high deductible PPO hybrid plan; to approve BAS as the third party and COBRA administrator and OptumHealth as the stop loss reinsurance carrier for the college's 2018 medical plan. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: Mr. Blomenkamp. Absent: Mr. Smith and Mr. Verdu. **PASSED**

EXECUTIVE SESSION

*Mr. Morton moved, seconded by Dr. Briggs, to move into Executive Session at 6:27 p.m. to discuss collective bargaining. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED***

There was consensus to return to regular session at 6:43 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 10-18-17:08

Mr. Morton moved, seconded by Dr. Briggs, to approve the 2016-2019 Collective Bargaining Agreement between Southwestern Illinois College and the Operating Engineers Local 148, AFL-CIO. Upon a roll call vote those members voting aye were Mr. Rodriguez (opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, and Mr. Mance. Nays: None. Absent: Mr. Smith and Mr. Verdu. **PASSED**

REPORTS

President's Report

Congratulations to Board Chair Nick Mance, who is celebrating his birthday today. Mr. Mance, thank you for all you do on behalf of Southwestern Illinois College.

Foundation

The college received a \$27,000 gift from John Schmidt on October 2. All funds are restricted for the Schmidt Art Center:

\$17,000	Art Scholarship Fund
\$ 5,000	Art Class Fund
\$ 5,000	SAC Garden Maintenance and Improvement Fund

We are so appreciative of the continued support from the Schmidt Family.

Manufacturing Day

Manufacturing Day was held October 13 at the Sam Wolf Granite City Campus. This was our 5th consecutive year/event. Illinois Representative Jay Hoffman was the keynote speaker. Illinois

Representative Katie Stuart also attended. Randy Prince of the Illinois Manufacturer's Association attended and presented Dean Brad Sparks a proclamation proclaiming October 2017 as Manufacturing Month in Illinois. We hosted approximately 1200 high school students from 31 area high schools. Forty+ high school faculty attended the event including the Madison County Regional Superintendent and the Granite City Superintendent. We had 42 exhibitors; and 15 manufacturers hosted student tours at their location. SWIC's Culinary Arts department prepared and served approximately 1300 lunches; and staff distributed approximately 1300 t-shirts.

Art on the Square

The college received recognition from Art on the Square (AOTS) on the success of the event held annually in May. Once again, AOTS was named #1 best art show in the nation. SWIC provides in-kind support equaling \$5,500. This will be the 17th year for Art on the Square.

ICCTA Report

Trustee Roehrkasse stated the next meeting of the ICCTA Board of Representatives will be held November 10-11, 2017 in Lisle, IL. This meeting is the annual ICCTA meeting in addition to being the annual legislative update. Trustee Roehrkasse will attend the meeting.

Last month ICCTA representatives were asked to provide suggestions and feedback on the ICCTA Strategic Plan. To date, ICCTA Executive Director Mike Monaghan has received no comments.

Attorney's Report

Mr. Hoerner stated he had nothing further.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Blomenkamp, to adjourn the meeting at 6:50 p.m. The motion carried.

Approved: **11.15.17**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees