

## **PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**

### **AGENDA**

Seibert Conference Room  
October 8, 2018 - 5:00 p.m.

#### **1. Approval of Minutes**

- A. Regular Meeting - September 10, 2018
- B. Executive Session - September 10, 2018

#### **2. Standard Committee Operations Items**

- A. Grants and Agreements - New, Revised or Renewal
  - 1. Grants
  - 2. Agreements
- B. Routine Business Items
  - 1. Gift to the College
  - 2. Financial Aid Update
  - 3. Approval of Academic Calendars
    - a. 2019-2020 Academic Calendar
    - b. 2020-2021 Academic Calendar
    - c. 2019-2020 Adult Education Calendar

#### **3. Personnel Issues**

- A. Resignation
  - 1. Katherine King, Employment Training Assistant at the Belleville Campus
- B. Appointments
  - 1. Part-time SWIC EE Grant-funded Position: ATS Driver (2)
  - 2. Part-time SWIC EE Position: Math/Science Specialist, RBC Success Center
  - 3. Part-time SWIC EE Position: Office Clerk/Testing Center, BC
  - 4. Full-time Commissioned Public Safety Officer, SWGCC
  - 5. Full-time Administrative Position: Associate Director of College Advancement and Foundation
- C. Declination of Employment: Jordan Smalling, Testing Center Office Clerk, BC
- D. Tentative Eligibility Hiring List for Full-time Commissioned Officers, BC and SWGCC
- E. Authorization to Hire
  - 1. Part-time Faculty Position: Kenneth James, Emergency Medical Technician Program
  - 2. Part-time Faculty Position: Catherine Roberson, Physical Therapist Assistant Program
  - 3. Part-time LACE Assistant Position: Robert Baker, Physical Therapist Assistant Program
  - 4. Part-time Lab Technician Position: John R. Green, Heating, Ventilation, A/C and Refrigeration
  - 5. Part-time Faculty Position: Brian VanHorn, Aviation Pilot Training Program
  - 6. AmeriCorps Member: Tatyanna Winters, returning member full-time
- F. Ratification of Emergency Hires:
  - 1. Part-time Faculty Position: Tamara R. White, English, effective 10-15-18
  - 2. Part-time Faculty Position: Melissa Ray, English, effective 10-15-18
- G. Authorization to Advertise
  - 1. Part-time SWIC EE Position: Physical Fitness Specialist, BC
  - 2. Part-time SWIC EE Position: Secretary, Police Academy, BC
- H. Monthly Notification of Part-time Personnel

#### **4. Executive Session to Discuss Personnel Matters (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)), and/or Litigation (5 ILCS 120/2(c)(11))**

#### **5. Possible Action/s Taken as a Result of Executive Session**

#### **6. Any Other Committee Related Business**

**7. Next scheduled meeting - Tuesday, November 13, 2018 at 5:00 p.m., Seibert Conference Room**

**8. Adjournment**