

PLANNING AND POLICY COMMITTEE
Seibert Conference Room
Belleville Campus
February 9, 2022

Committee members present:	Charles Hannon, Chair Richard Roehrkasse
Committee member absent:	Sara Soehlke
Trustees present:	John Blomenkamp Steve Campo Mya Gill, Student Trustee Robert G. Morton Nick Raftopoulos
Administrators present:	Nick Mance Linda Andres Danielle Chambers Sue McClure Missy Roche Dr. Gina Segobiano Bob Tebbe Bernie Ysursa
Attorney present:	Garrett Hoerner (remote)

CALL TO ORDER

Chairman Hannon called the meeting to order at 6:11 p.m.

APPROVAL OF MINUTES

Mr. Roehrkasse moved, seconded by Mr. Hannon, to approve the minutes of the December 6, 2021 meeting as submitted. Upon a roll call vote, those trustees voting aye were Mr. Roehrkasse and Mr. Hannon. Nays: none. Absent: Ms. Soehlke. **PASSED**

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Executive Director IT Linda Andres presented the Information Technology Accomplishments, Requests for Service and Status Reports. Details are contained in the reports.

Ms. Andres highlighted the following activities during the last month:

Three major PeopleSoft Solutions were completed: quarterly PUM for Campus Solutions, Finance, and HR.

Staff has been writing code for COVID-19 reporting in order to be compliant with Governor Pritzker's executive order.

The W-2 processing support has been completed.
The Hyland implementation pilot project is in progress.
Supported eSports during network stress test; helped install games and performed updates for the eSports Arena; worked on the configuration of the computers; all are working as planned.

The SWIC 4th Quarter 2021 SEO Report and the SWIC Annual 2021 SEO Report were provided to the trustees. The college has moved up in every category over the last two years. The team has done a very good job making SWIC very mobile and desktop friendly.

Several trustees expressed a desire to discuss the following topics at future committee meetings: enrollment and e-Sports.

No action was required from the committee.

HIGHER LEARNING COMMISSION QUALITY INITIATIVE QUARTERLY STATUS REPORT

The Higher Learning Commission (HLC) Quality Initiative Quarterly Status Report was provided to the trustees. The HLC team has made significant progress in the last quarter. HLC sub-committees have been formed and work surrounding accreditation efforts have been disseminated campus-wide.

The college has a site visit coming up within the next year. A request was voiced to have a briefing from the HLC committees to the Planning and Policy Committee. Executive Director of Enrollment Development Tebbe stated the Board of Trustees will be kept apprised and made aware of the process.

No action was required from the committee.

ANY OTHER COMMITTEE RELATED BUSINESS

At the Board Retreat discussion occurred concerning InfoShare documents that appear behind the firewall. Opinion was expressed that it is not a bad idea to get more collaboration.

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Wednesday, March 9, 2022 at 5:30 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Roehrkasse moved, seconded by Mr. Hannon, to adjourn the meeting at 6:25 p.m. Upon a voice vote the motion carried.

Respectfully submitted,

Beverly J. Fiss
Board Secretary