

**PERSONNEL, PROGRAMS AND SERVICE COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
April 13, 2022- 5:30 p.m.**

1. Call to Order and Roll Call

2. Approval of Minutes

A. Regular Meeting - February 9, 2022

3. Standard Committee Operations Items

A. Grants and Agreements - New, Revised or Renewal

B. Student Services Update

C. Gift to the College

4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Personnel Issues

A. Resignations

1. Brianna Hamann, Academic Advisor

2. Micah Sexton, Secretary, ATS

B. Retirement Notifications

1. Stan Hatfield, Professor of Earth Science and Department Chair Physical Sciences

2. Melissa Snelson, HCCTP Coordinator, Adult Education

C. Appointments

1. Full-time Administrative Position: Accountant II

2. Full-time Administrative Position: Academic Advisor

3. Full-time Administrative Position: Veterans Service Coordinator

4. Full-time SWIC EE Position: Financial Aid Technical Support Specialist

5. Full-time Custodian: Shift Leader-BC

6. Full-time Maintenance Position-BC (2)

7. Full-time SWIC EE Position: Student Accounts Receivable Clerk

8. Full-time Faculty-Aviation Maintenance Technology

9. Full-time Instructor Coordinator-Industrial Electricity

10. Full-time Faculty-Earth Science

11. Full-time Faculty-Biology

12. Full-time Coordinator/Instructor-Diagnostic Medical Sonography

13. Full-time Coordinator/Instructor-Agriculture Business Management

14. Full-time SWIC EE Position: Administrative Assistant to the Dean, Business & HSHS/AOJ

15. Full-time Commissioned Public Safety Officer-BC (2)

16. Full-time Grant-funded Administrative Position: Early Childhood Education Success Coordinator

17. Full-time Administrative Position: Scott Air Force Base, Site Manager

18. Full-time Administrative Position: Dean, Math and Sciences

D. Authorization to Hire

1. Part-time SWIC EE Position: English Specialist, Belleville Campus
2. Part-time SWIC EE Position: IT Computer Support Technician
3. Part-time Grant-funded SWICC EE Position: ATS Driver
4. Part-time Instructors effective Summer 2022:

Larry Granda, Mathematics

Connie Park, Mathematics (SURS annuitant)

Tim Grant, Mathematics (SURS annuitant)

E. Authorization of Additional Duties: Marion Rose, Part-time Instructor for Remedial Studies, Adult Education

F. SWIC EE Position Reclassification Review for SSS-098

G. Authorization to Create and to Advertise:

1. Full-time Grant-funded Commissioned Public Safety Officer-Belleville Education Center
2. Part-time Grant-funded Commissioned Public Safety Officer-Belleville Education Center
3. Full-time Grant-funded Custodian-Belleville Education Center (2)
4. Part-time Grant-funded Custodian-Belleville Education Center
5. Full-time Grant-funded Maintenance Position-Belleville Education Center

H. Authorization to Advertise

1. Full-time Administrative Position: Accountant II
2. Full-time Administrative Position: Recruitment and Retention Specialist
3. Full-time Administrative Position: Program Outreach Coordinator/Site Administrator
4. Full-time Custodial Position-Evenings
5. Full-time Custodial Position
6. Part-time Custodial Position
7. Part-time Grant-funded SWIC EE Position: RSVP Secretary
8. Full-time Grant-funded SWIC EE Position: Secretary, ATS
9. Part-time SWIC EE Position: Scholarship Assistant-Foundation
10. Full-time Faculty: English
11. Full-time Faculty: Coordinator/Instructor Sign Language Studies/Interpreter Training
12. Part-time SWIC EE Position: Police Academy Assistant
13. Full-time Grant-funded Administrative Position: Special Project Coordinator
14. Part-time Grant-funded Faculty: Remedial Studies-HSE, Adult Education and Remedial Studies-Spanish HSE, Adult Education (continuously advertise)

I. Monthly Notification of Part-time Personnel for March 2022

7. Any Other Committee Related Business

8. Miscellaneous

9. Adjournment

Next scheduled meeting: Wednesday, May 11, 2022
5:30 p.m.
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Belleville Campus