

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
August 10, 2022
5:30 p.m.**

- 1. Call to Order and Roll Call**
- 2. Approval of Minutes**
 - A. Regular Meeting - July 13, 2022
- 3. Standard Committee Operations Items**
 - A. Grants and Agreements - New, Revised or Renewal
 - B. Gifts to the College
 - C. Approval of Amended 2022-2023 Academic Calendar and Amended 2022-2023 Adult Education Calendar
 - D. Student Services Highlights
- 4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))**
- 5. Possible Action/s Taken as a Result of Executive Session**
- 6. Personnel Issues**
 - A. Resignations
 1. Andrew Craig, Aviation Maintenance Instructor
 2. Maddie Gauch, Social Media Specialist
 3. Latrice Brimmage, Academic Advisor and Program Specialist
 4. Aleisha Brown, Foundation Special Events Coordinator/Administrative Assistant
 - B. Retirement Notifications
 1. Karla Brown, Office Administration and Technology Instructor
 2. Pamela Stacey, Senior Systems Analyst Programmer
 - C. Appointments
 1. Full-time Administrative Position: Systems Analyst/Programmer
 2. Full-time SWIC EE Position: Instructional Support Technician
 3. Full-time Administrative Position: Academic Advisor (3)
 4. Full-time SWIC EE Position: Student Life and Special Events Specialist
 5. Full-time Administrative Position: Accountant II
 6. Full-time SWIC EE Position: Student Accounts Receivable Clerk
 7. Full-time Administrative Position: Program Outreach Coordinator
 8. Full-time Administrative Position: Admissions Coordinator
 9. Full-time Administrative Position: Director of Financial Aid, Veteran Services, and Student Employment
 10. Full-time SWIC EE Position: Financial Aid Reception Area Specialist
 11. Full-time Custodial Position (2)
 12. Full-time Grant-funded SWIC EE Position: ATS Driver (2)
 13. Full-time Faculty Position: Aviation Maintenance Technology Instructor (8/1/22)
 14. Full-time Faculty Position: Heating, Ventilation, Air Conditioning & Refrigeration Instructor (8/15/22)
 15. Full-time Faculty Position: Administration of Justice/Police Academy Instructor (2)

16. Full-time Faculty Position: Licensed Practical Nurse/Certified Nurse Assistant Instructor (8/15/22)
 17. Full-time Grant-funded Administrative Position: Out of School Youth Coordinator
 18. Full-time Grant-funded Administrative Position: AEL Grant Manager
 19. Full-time Grant-funded Administrative Position: Human Resources Business Partner, ATS
- D. Authorization to Hire
1. Part-time Grant-Funded SWIC EE Position: ATS Driver (8)
 2. Part-time Custodial Position (3)
 3. Part-time Grant-funded Custodial Position
 4. Part-time Coaching Contract: Women's Soccer Assistant Coach
 5. Part-time Grant-funded SWIC EE Position: Secretary, Retired and Senior Volunteer Program
 6. Part-time SWIC EE Position: Employment Training Specialist
 7. Part-time SWIC EE Position: Academic Records Evaluator
 8. Part-time SWIC EE Position: Success Programs Support Specialist (2), BC and SWGCC
 9. Part-time Non-Union Position: Sign Language Studies LACE Assistant
 10. Part-time Instructors:
 - Matt Galligos, Construction Management Technology (8/15/22)
 - Joshua Weight, Biology (8/10/22)
 - Michael Dealy, Aviation Maintenance Technology (7/18/22)
 - Brenda Boyd, Diagnostic Medical Sonography (8/1/22)
 - Brooke Tosovsky, English as Second Language Remedial (8/1/22)
 - Deepa Jaswal, English as Second Language Remedial (8/1/22)
 - Nicholas Fayhey, Construction Management Technology (8/15/22)
 - Leonard Harris, Construction Management
 - Linda Dawkins, Chemistry (8/8/22)
 11. Belleville AmeriCorps Program for the 2022/2023 Program Year
- E. Authorization to Amend Employment Start Date (3)
- F. Authorization to Change Job Classification from Full-time to Part-time Commissioned Public Safety Officer at the Belleville Campus
- G. Authorization to Increase Full-time ATS Drivers
- H. Authorization to Create and to Advertise:
1. Full-time Grant-funded Administrative Position: Coordinator of Health Sciences Success
 2. Full-time Grant-funded Administrative Position: Coordinator of Health Sciences Pathway
 3. Full-time Grant Funded Faculty Position: Medical Assistant/Medical Laboratory Technology Instructor
 4. Full-time Grant-funded Faculty Position: Phlebotomy Instructor
 5. Full-time Grant-funded Faculty Position: Licensed Practical Nursing/Certified Nursing Assistant Instructor
 6. Full-time SWIC EE Position: Shipping and Receiving Clerk
 7. Full-time Grant-funded Administrative Position: Director, Retired & Senior Volunteer Program
- I. Authorization to Advertise
1. Full-time Administrative Position: Social Media Specialist
 2. Full-time SWIC EE Position: Computer Support Technician
 3. Full-time Administrative Position: Senior Systems Analyst Programmer
 4. Full-time Administrative Position: Database Administrator
 5. Full-time Administrative Position: Accountant I
 6. Full-time SWIC EE Position: Enrollment Services Specialist
 7. Full-time SWIC EE Position: Administrative Assistant, Physical Plant, SWGCC

- 7. Any Other Committee Related Business**
8. Adjournment

Next scheduled meeting: Wednesday, September 14, 2022
5:30 p.m.
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Belleville Campus