

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE
AGENDA**

**Seibert Conference Room
Belleville Campus
November 9, 2022
5:30 p.m.**

1. Call to Order and Roll Call

2. Approval of Minutes

- A. Regular Meeting - October 12, 2022
- B. Executive Session - October 12, 2022

3. Standard Committee Operations Items

- A. Agreements - New, Revised or Renewal
- B. Gift to the College
- C. Course Fees
- D. Curriculum
- E. Student Services Highlights/Updates

4. Executive Session to Discuss Personnel (5 ILCS 120/2(c)(1)); Collective Bargaining (5 ILCS 120/2(c)(2)); and/or Litigation (5 ILCS 120/2(c)(11))

5. Possible Action/s Taken as a Result of Executive Session

6. Personnel Issues

A. Appointments

- 1. Full-time Administrative Position: Network Operations Center Manager
- 2. Full-time Administrative Position: Systems Analyst Programmer
- 3. Full-time Administrative Position: College Inclusion Ambassador
- 4. Full-time Administrative Position: Student Services Specialist (2)
- 5. Full-time Administrative Position: Student Services Coordinator
- 6. Full-time Administrative Position: Registrar
- 7. Full-time Administrative Position: Dean of Arts & Humanities
- 8. Full-time Grant-funded Administrative Position: Health Sciences Pathway Coordinator
- 9. Full-time Administrative Position: Curator/Facility Coordinator, Schmidt Art Center
- 10. Full-time Grant-funded Administrative Position: Director, Retired and Senior Volunteer Program (RSVP)
- 11. Full-time Custodian Position at the Belleville Campus
- 12. Full-time SWIC EE Position: Administrative Assistant-Physical Plant at the Sam Wolf Granite City Campus
- 13. Full-time Public Safety Commissioned Officer Position at the Belleville Campus (2)
- 14. Full-time Grant-funded SWIC EE Position: ATS Driver

B. Authorization to Hire

- 1. Part-time SWIC EE Position: PALS Coordinator
- 2. Part-time SWIC EE Position: Success Programs Support Specialist at the Belleville Campus (2)
- 3. Part-time Custodian Position at the Belleville and Sam Wolf Granite City Campuses (2)
- 4. Part-time Grant-funded SWIC EE Position: ATS Driver (8)

5. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator Vocational Programs;

Part-time Non-union Grant-funded Position: Adult Education Tutor (3)

Part-time Non-union Positions: CAD Lab Tech
Live Art Model
HVAR Lab Tech

6. Part-time Instructors for Spring Semester 2023 (4)

7. Belleville AmeriCorps Program Members for the 2022/2023 Program Year (2)

C. Amended Board Actions

1. Employment Start Date for Student Accounts Receivable Clerk
2. Employment Start Date for ATS Safety and Training Coordinator
3. Salary Ratification for Social Media Specialist

D. Authorization to Create and to Advertise:

1. Full-time Grant-funded Administrative Position: Scheduling and Events Coordinator, Southwestern Illinois Justice and Workforce Development Campus
2. Part-time Non-union Grant-funded Position: Tutor/Success Coach, Wyvetter H. Younge Higher Education Campus (3)
3. Part-time Non-union Position: HVAR Lab Tech at the Wyvetter H. Younge Higher Education Campus, ESL

E. Authorization to Advertise

1. Full-time Administrative Position: Academic Advisor and Program Specialist
2. Full-time SWIC EE Position: Administrative Assistant-Success Programs at the Belleville Campus
3. Part-time SWIC EE Grant-funded Position: RSVP Secretary

F. Monthly Notification of Part-time Personnel for October 2022

7. Any Other Committee Related Business

8. Adjournment

Next scheduled meeting: Wednesday, December 14, 2022
5:30 p.m.
Seibert Conference Room
Belleville Campus