

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**  
**AGENDA**

Seibert Conference Room  
October 9, 2017 - 5:00 p.m.

**1. Approval of Minutes**

- A. Regular Meeting - September 11, 2017

**2. Standard Committee Operations Items**

- A. Agreements - New, Revised or Renewal
  - 1. Agreements

**3. Discussion/Information Items**

- A. Gifts to the College
- B. Financial Aid Update
- C. Academic Calendars
  - 1. 2018-2019 and 2019-2020 Academic Calendars
  - 2. 2018-2019 AVMT Academic Calendar
  - 3. 2018-2019 Academic Calendar for Adult Basic Education
- D. Running Start Participation Fees for 2018-2020 Students

**4. Personnel Issues**

- A. Resignations:
  - 1. Mallory Cook, Wellness Advocate
  - 2. Amanda Schnaus, Manager of Student Accounts
  - 3. Johnny Runyon, Public Safety Supervisor at the Belleville Campus
- B. Appointments
  - 1. Full-time Administrative Position: Admissions Specialist (2)
  - 2. Full-time Grant-funded Administrative Position: Youth Services Coordinator-Randolph County
  - 3. Full-time Grant-funded Administrative Position: Youth Services Coordinator-St. Clair County
  - 4. Full-time Grant-funded Administrative Position: AmeriCorps Project Director
- C. Request for SWIC EE Unpaid Leave of Absence
- D. Request to Create and to Advertise
  - 1. Part-time Non-Union (PTNU) Position: Tutor Trainer
- E. Request to Advertise
  - 1. Full-time Faculty Position: Wellness Advocate
  - 2. Full-time Administrative Position: Manager of Student Accounts
  - 3. Part-time Grant-funded Administrative Position: Director of Retired and Senior Volunteer Programs (RSVP)
  - 4. Part-time SWIC EE Position: Communications and Web Specialist
  - 5. Full-time Administrative Position: Public Safety Supervisor, Belleville Campus
- F. Monthly Notification of Part-time Personnel
- G. Medical Insurance Plan Monthly Report for September 2017
- H. Insurance Plans for 2018
  - 1. Medical Insurance
  - 2. Dental Insurance
  - 3. Vision Insurance

**5. Executive Session to Discuss Collective Bargaining, Personnel, and Litigation**

**6. Possible Action/s Taken as a Result of Executive Session**

**7. Next scheduled meeting - Monday, November 6, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus**

**8. Adjournment**