

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE

AGENDA

Seibert Conference Room
September 11, 2017 - 5:00 p.m.

1. Approval of Minutes

- A. Regular Meeting - August 7, 2017
- B. Executive Session - August 7, 2017

2. Standard Committee Operations Items

- A. Grants and Agreements - New, Revised or Renewal
 - 1. Grants
 - 2. Agreements

3. Discussion/Information Items

- A. Gifts to the College
- B. Financial Aid Update

4. Personnel Issues

- A. Resignations
 - 1. Wesley Hockaday, Full-time Public Safety Officer at the Belleville Campus
 - 2. Aysha Flowers, Admissions Specialist
 - 3. Anita Gentry, Admissions Specialist
 - 4. Suzette Turner, Director of Kids' Club
 - 5. Vania Bragg, Student Services Coordinator
 - 6. Alexandra Smith, Financial Aid Administrative Assistant
- B. Retirement Notifications
 - 1. Jeannine Warford, Literacy/ELA Secretary
 - 2. Dr. Michael Dyer, Biology Professor
 - 3. Christine B. Hayden, Administrative Secretary-Liberal Arts
- C. Appointments
 - 1. Full-time Administrative Position: SharePoint and Database Administrator
- D. FY 2018 Part-time Coaching Contracts
- E. Position Classification Changes
 - 1. Enrollment Services Specialist (8)
 - 2. Student Services Specialist (2)
- F. Authorization to Advertise
 - 1. Part-time Grant-funded SWIC EE Position: Special Projects Coordinator High School Equivalency (HSE)
 - 2. Full-time Administrator Position: Student Services Coordinator
 - 3. Part-time SWIC EE Position: Financial Aid Administrative Assistant
 - 4. Part-time SWIC EE Position: Access Specialist
 - 5. Part-time SWIC EE Position: Success Center Lab Technician
- G. Authorization to Advertise for Full-time Commissioned Public Safety Officer Hiring Eligibility List
- H. Monthly Notification of Part-time Personnel
- I. Medical Insurance Plan Monthly Report for August 2017

5. Executive Session to Discuss Collective Bargaining, Personnel, and Litigation

6. Action/s Taken as a Result of Executive Session

7. Next scheduled meeting - Monday, October 9, 2017 at 5:00 p.m., Seibert Conference Room, Belleville Campus

8. Adjournment