



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
September 19, 2018**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, September 19, 2018 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 6:04 p.m.

ROLL CALL

Trustees present: Dr. Harry Briggs
Robert G. Morton
Richard Roehrkasse
Stephanie Scurlark-Belt
Eugene Verdu
Sonny Wilson, Student Trustee

Trustees absent: John S. Blomenkamp
Philip L. Smith

OATH OF OFFICE

Board Chair Morton directed the Board Secretary to administer the oath of office to Stephanie Scurlark-Belt, trustee from sub-district 3, who was appointed August 15, 2018 to fill the vacancy created by the resignation of Nick Mance.

ROLL CALL

Trustees present: Dr. Harry Briggs
Robert G. Morton
Richard Roehrkasse
Stephanie Scurlark-Belt
Eugene Verdu
Sonny Wilson, Student Trustee

Trustees absent: John S. Blomenkamp
Philip L. Smith

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. The following items were removed from the consent agenda:

- XII.E.5. Appointment: Web Site Manager/Programmer
- XII.E.6. Appointment: Director, Retired & Senior Volunteer Program
- XII.E.7. Appointment: ATS Driver
- XII.E.8. Appointment: Early School Leaver Coordinator
- XII.E.9. Appointment: Success Center Analyst
- XII.E.10. Appointment: Computer Lab Assistant
- XII.E.11. Appointment: Learning Resources Support Specialist
- XII.E.12. Appointment: Office Clerk/Testing Center at the SWGCC
- XII.E.13. Appointment: Office Clerk/Testing Center at the BC
- XII.E.14. Appointment: Library Services Assistant at the BC
- XII.E.15. Appointment: Library Services Assistant at the SWGCC

MOTION 09-19-18:01

Mr. Verdu moved, seconded by Dr. Briggs, to:

- approve the minutes of the special Board meeting of August 6, 2018; the Executive Session of the special Board meeting of August 6, 2018; the regular Board meeting of August 15, 2018; and the Executive Session of the regular Board meeting of August 15, 2018;
- award the lowest responsible bid for FY 2019 athletic team travel to Southwestern Illinois Bus Company, Chester, IL in the amount of \$50,165.00;
- renew annual Microsoft Campus Agreement for the period September 2018 through August 2019 in the total amount of \$58,011.02;
- adopt by title only Resolution Adopting Fiscal Year 2018-2019 Budget;
- adopt Resolution Adopting Fiscal Year 2018-2019 Budget;
- accept annual renewal for the fourth year of the five-year TRIO Student Support Services grant cycle at the Sam Wolf Granite City Campus in the amount of \$267,040 for the period September 1, 2018 through August 31, 2019 to identify and to assist up to 160 eligible participants within three key objective areas: increase the persistence rate of participants; increase graduation rate and assist participants in transfer to a four-year college; and maintain participants' grade point averages in satisfactory range;
- accept continuation of the renewal of the Early School Leaver Transition Program grant-St. Clair County from the Illinois Community College Board in the amount of \$67,724 for the period July 1, 2018 through June 30, 2019 to provide funding for programs to support disadvantaged students age 16-21 who desire to earn their high school equivalency credential and who agree to participate in work-site experiences

related to career choices as a means of becoming reoriented and motivated to complete their education;

- accept continuation of the renewal of the Early School Leaver Transition Program grant-Madison County from the Illinois Community College Board in the amount of \$67,800 for the period July 1, 2018 through June 30, 2019 to provide funding for programs to support disadvantaged students age 16-21 who desire to earn their high school equivalency credential and who agree to participate in work-site experiences related to career choices as a means of becoming reoriented and motivated to complete their education;
- accept continuation of the ICCB FY 2019 Perkins Postsecondary grant in the amount of \$1,048,570 for the period July 1, 2018 through June 30, 2019 to focus state and local efforts on continuously improving programs to facilitate the academic achievement of Career and Technical Education students;
- approve renewal agreement between Red Bud Illinois Hospital Company, LLC dba Red Bud Regional Hospital, Red Bud, Illinois and Southwestern Illinois College, District #522;
- approve new facility agreement between Wolf Branch School District #113, Swansea, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at Southwestern Illinois College;
- approve renewal agreement between AgeSmart Community Resources, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at Southwestern Illinois College;
- accept gifts to the college;
- accept the resignation of Dehlia R. Meunier, Greenhouse Technician in the Horticulture Department at the Belleville Campus, effective close of business September 9, 2018;
- accept the resignation of Charles Floyd, Assistant Director of Alternative Transportation System, effective close of business August 31, 2018;
- appoint Sonny Wilson to the part-time Public Safety Dispatcher position at the Belleville Campus effective October 1, 2018 at the rate of \$10.38 per hour according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;
- appoint Lauren Heine to the part-time Public Safety Dispatcher position at the Belleville Campus effective October 1, 2018 at the rate of \$10.38 per hour according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois

College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;

- appoint Richard E. Miller to the full-time administrative position of Public Safety Supervisor at the Sam Wolf Granite City Campus effective October 16, 2018 at an annual salary of \$54,000 with employment subject to the Personnel Procedures for Administrators;
- appoint David W. Joseph to the full-time administrative position of Public Safety Supervisor at the Belleville Campus effective October 16, 2018 at an annual salary of \$54,000 with employment subject to the Personnel Procedures for Administrators;
- assign Christopher Helmholt as the full-time Physical Plant Shift Leader (evening shift) at the Belleville Campus effective October 1, 2018 at an hourly rate of \$29.01 according to the provisions of the agreement between Service Employees Union Local #116 and Southwestern Illinois College;
- reclassify the part-time grant-funded administrative position of Director, Foster Grandparent Program to a full-time grant-funded administrative position and to transfer the existing employee, Jennifer Friederich, into the full-time position effective October 16, 2018 at an annual salary of \$42,000;
- approve the transfer of full-time Commissioned Public Safety Officer Troy Krimminger from the Sam Wolf Granite City Campus to the Belleville Campus effective September 20, 2018 subject to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and the Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019;
- approve the Indemnification Agreement between the Village of New Baden Police Department and Southwestern Illinois College to allow outside employment for full-time Commissioned Public Safety Officer Brandon Braye;
- hire part-time faculty in the Health Sciences & Homeland Security Division for the Fall 2018 and the Spring 2019 semesters and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Amanda Ernst, Nursing Education - Spring 2019; and
James Priscu, Sign Language Studies LACE Assistant - Fall 2018;

- hire part-time faculty in the Technical Education Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Michael Campbell - Precision Machining;
John R. Green - Heating, Ventilation, A/C and Refrigeration (HVAC);
Christopher Tripp - Heating, Ventilation, A/C and Refrigeration (HVAC);
Christopher J. Kiel - Aviation Pilot Training (helicopter flight);
Nick Schilly - Aviation Pilot Training (helicopter flight);
Jason A. Anderson - Aviation Pilot Training (flight simulator); and

R. Daniel Hunt - Aviation Pilot Training (flight simulator);

- hire part-time faculty in the Arts & Sciences Division for the Fall 2018 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Sandra Schaefer - English; and
Daniel Wescovich - English;

- hire part-time non-union faculty in the Community Education Division for the Fall 2018 semester:

Laura Mannisi - SAT Prep Class - Math;

- hire the following Belleville AmeriCorps members for the 2018/2019 Program Year:

Brennan Grady - Quarter-Time Tutor; and
Denae Cherry - Half-Time Tutor;

- ratify the hiring of part-time faculty under the emergency hire conditions per the Board Attorney:

Robert Brady - Part-time German Instructor;
Sarah Robinson - Part-time English Instructor; and
Bradley Clarkson - Part-time Electrical/Electronics Technology Instructor; and

- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Dr. Briggs, Mr. Roehrkaese, Ms. Scurlark-Belt, Mr. Verdu, and Mr. Morton. Nays: None. Present: Mr. Wilson (opinion). Absent: Mr. Blomenkamp and Mr. Smith. **PASSED**

APPROVAL OF BILLS

MOTION 09-19-18:02

Dr. Briggs moved, seconded by Mr. Verdu, to approve the bills:

Education Fund	\$1,824,372.49
Operations & Maintenance Fund	685,327.47
Operations & Maintenance Fund Restricted	843,394.87
Restricted Purposes Fund	288,907.64
Trust & Agency Fund	12,615.30
Audit Fund	2,000.00
Liability, Protection & Settlement Fund	1,187,615.57
Grand Total All Funds:	\$4,844,233.34

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkaase, Ms. Scurlark-Belt, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp and Mr. Smith. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Morton reported the committee had no items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkaase reported the committee had no additional items.

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton requested an omnibus vote on items that were pulled from the consent agenda.

MOTION 09-19-18:03

Dr. Briggs moved, seconded by Mr. Verdu, for an omnibus vote. Following a voice vote the motion carried.

MOTION 09-19-18:04

Dr. Briggs moved, seconded by Mr. Verdu, to appoint the following:

Nancy LeVault to the part-time grant-funded administrative position of Director, Retired & Senior Volunteer Program (RSVP) effective November 1, 2018 at an hourly rate of \$20.83 for up to 28 hours per week;

Felicia Pettiford to the part-time grant-funded SWIC EE position of ATS Driver effective October 1, 2018 at an hourly rate of \$12.79 for up to 28 hours per week;

Aysha Flowers to the part-time grant-funded SWIC EE position of Early School Leaver Coordinator at the East St. Louis Community College Campus effective October 1, 2018 at an hourly rate of \$23.31 for up to 28 hours per week;

Kathryn Caraker to the part-time SWIC EE Success Center Analyst position at the Belleville Campus effective October 16, 2018 at an hourly rate of \$23.31 per hour for up to 28 hours per week;

Kyle Daniels to the part-time SWIC EE position of Success Center Computer Lab Assistant at the Belleville Campus effective October 1, 2018 at a rate of \$13.38 per hour for up to 28 hours per week;

Amanda Brown to the part-time SWIC EE position of Learning Resources Support Specialist in the Testing Center with district-wide responsibilities effective October 1, 2018 at a rate of \$14.10 per hour for up to 28 hours per week;

Patty Bade to the part-time SWIC EE position of Office Clerk/Testing Center at the Sam Wolf Granite City Campus effective October 1, 2018 at a rate of \$10.58 per hour for up to 28 hours per week;

Jordan Smalling to the part-time SWIC EE position of Office Clerk/Testing Center at the Belleville Campus effective October 1, 2018 at a rate of \$10.58 per hour for up to 28 hours per week;

Ramona Witte to the part-time SWIC EE position of Library Services Assistant at the Belleville Campus effective October 1, 2018 at a rate of \$10.58 per hour for up to 28 hours per week; and

Amelia Muzzarelli to the part-time SWIC EE position of Library Services Assistant at the Sam Wolf Granite City Campus effective October 1, 2018 at a rate of \$10.58 per hour for up to 28 hours per week.

Upon a roll call vote, those members voting aye were Mr. Wilson (opinion), Dr. Briggs, Mr. Roehrkasse, Ms. Scurlark-Belt, Mr. Verdu, and Mr. Morton. Nays: None. Absent: Mr. Blomenkamp and Mr. Smith. **PASSED**

REPORTS

President's Report

Congratulations to Trustee Robert Morton, who celebrated a birthday September 18. Mr. Morton, thank you for all you do on behalf of Southwestern Illinois College.

Congratulations to Trustee Gene Verdu who was inducted into the Illinois Department on Aging's 2018 Senior Illinoisan Hall of Fame. An induction ceremony and reception were held at PSOP last Friday honoring Trustee Verdu. Mr. Verdu, thank you for what you have done and continue to do for the senior population in Illinois.

ICCTA Report

Trustee Roehrkasse reported the next meeting of the ICCTA Board of Representatives will be held November 9 and 10, 2018 in Lisle, IL. This meeting is the annual legal, legislative and ethics update.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

Chairman Morton stated he will be looking at committee assignments in the next few months and requested trustees provide their preferences or requests to change to him for review.

Trustee Verdu stated he will be out of the country and unable to attend the October 17, 2018 meeting in Red Bud.

ADJOURNMENT

Dr. Briggs moved, seconded by Mr. Roehrkasse, to adjourn the meeting at 6:30 p.m. The motion carried.

Approved: **10.17.18**

Respectfully submitted,

Robert G. Morton
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees