



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
September 20, 2017**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522, was held Wednesday, September 20, 2017 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Nick Mance called the meeting to order at 6:10 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Dr. Harry Briggs
Nick Mance
Robert G. Morton
Oscar Rodriguez, Student Trustee
Richard Roehrkasse
Philip L. Smith
Eugene Verdu

PUBLIC COMMENTS

There were no public comments.

OATH OF OFFICE

Board Chair Mance directed the Board Secretary to administer the oath of office to Brandon Braye, full-time Commissioned Public Safety Officer at the Belleville Campus; Cody Daily, full-time Commissioned Public Safety Officer at the SWGCC; and Dustin Johnson, full-time Commissioned Public Safety Officer at the Belleville Campus.

CONSENT AGENDA

Chairman Mance referred to the consent agenda items to be considered by the Board of Trustees. Mr. Mance asked if any trustee desired to have any items removed from the consent agenda in order to have them considered separately. No items were removed from the consent agenda.

MOTION 09-20-17:01

Dr. Briggs moved, seconded by Mr. Verdu, to:

- approve the minutes of the regular Board meeting of August 16, 2017;
- adopt by title only Resolution Adopting Fiscal Year 2017-2018 Budget;
- adopt Resolution Adopting Fiscal Year 2017-2018 Budget;
- approve Service Agreement between St. Clair County Transit District and Southwestern Illinois College (SWIC)/Alternative Transportation System (ATS) for a ten year period commencing July 1, 2010;
- accept renewal of the Secretary of State Adult Volunteer Literacy Program grant in the amount of \$69,215 for the period July 1, 2017 through June 30, 2018 to provide instructional tutoring sessions to adults who read below the 9th grade level or speak English only at a beginning level; (note: SWIC must employ a Literacy Coordinator [currently filled] and a Tutor Trainer [need to create and to advertise the PTNU position] per terms of the grant);
- accept renewal of the St. Clair County Intergovernmental Agency Out of School Youth Fee for Services grant in the amount of \$157,654 for the period July 1, 2017 through June 30, 2018 to provide comprehensive support and educational services to individuals between the ages of 16 and 24 living in St. Clair and Randolph counties who are not attending school and would like to complete their secondary level of education and participate in work-site learning experiences related to their career choice; (note: acceptance of this grant agreement is contingent upon the department being allowed to rehire case managers for the two counties as a result of the former case managers obtaining new employment);
- accept renewal of the third year of the five-year TRIO Student Support Services grant at the Sam Wolf Granite City Campus in the amount of \$256,153 for the period September 1, 2017 through August 31, 2018 to identify and to assist up to 160 eligible participants who must meet one of the following federal guidelines: low-income first generation, first generation only, low income only, or disabled college students with a prescribed academic need, within three key objective areas;
- accept renewal of the State of Illinois Foster Grandparent Program grant in the amount of \$15,006 for the period January 1, 2017 through June 30, 2017 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21; (note: this grant represents a six-month funding period instead of the traditional 12 month period. The last funding period was granted for 18 months. Due to the late notification of this funding PSOP requested from the Illinois Department on Aging (IDOA) an extension but the request was denied. A large portion of the grant award (\$11,216.77) had to be returned. IDOA guaranteed PSOP it would not be negatively impacted by the need to return the majority of the award);
- accept renewal of the State of Illinois Retired Senior Volunteer Program (RSVP) grant in the amount of \$33,620 for the period January 1, 2017 through June 30, 2017 to provide volunteers for nonprofit agencies in St. Clair and Madison counties and to reimburse volunteers within certain guidelines;

- accept renewal of the Illinois Department on Aging Senior Companion Program (SCP) grant in the amount of \$22,050 for the period July 1, 2016 through June 30, 2017 to provide funding for volunteer services for income eligible adults age 55 and older and to those at risk of institutionalization;
- accept renewal of continuing Older Adult and Caregiver Counseling Program grant from AgeSmart Resources in the amount of \$25,000 for the period October 1, 2017 through September 30, 2018 to assist in providing individual counseling, group support, and information/referral services targeting seniors age 60 and older;
- accept renewal of FY 2018 ICCB Program Improvement Grant (PIG) in the amount of \$70,437 for the period July 1, 2017 through June 30, 2018 to enhance instruction and academic support activities that strengthen and improve career and technical education programs and services;
- approve new agreement between Illinois Community College Board and Southwestern Illinois College, District #522 to implement the “Bridging the Gap” project which focuses on working with district high schools’ math departments and faculty and their administration to develop and implement senior year transitional math focused on technical math; upon successful completion students will be considered college ready for related CTE certificates and AAS degree programs;
- approve new agreement between Memorial Regional Health Service on behalf of Memorial Hospital East, Belleville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Respiratory Care program) to participate in clinical experience;
- approve renewal agreement between O’Fallon/Fairview Heights Gun Range facility (Southwestern Illinois Tactical Training Center) and Southwestern Illinois College, District #522 to allow Southwestern Illinois College Police Academy students to utilize the O’Fallon/Fairview Heights gun range facility;
- approve renewal facility agreement between Caritas Family Solutions, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Challenge Unlimited, Alton, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Human Services Technology (HMS) instructional program at Southwestern Illinois College;
- approve new facility agreement between St. Teresa School, Belleville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Lessie Bates Davis Head Start Center, East St. Louis, Illinois and Southwestern Illinois College, District #522 to provide practicum

opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;

- approve renewal agreement between Creative Children’s Learning Center, Inc., Red Bud, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Creative Kids Inc., Columbia, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal facility agreement between The Early Years, Inc., Fairview Heights, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Riverbend Head Start & Family Services, Collinsville, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve renewal facility agreement between Together Wee Grow Child Development Center, Swansea, Illinois and Southwestern Illinois College, District #522 to provide practicum opportunities to students enrolled in the Early Childhood Education instructional program at Southwestern Illinois College;
- approve new Memorandum of Understanding between Centerstone of Illinois and Southwestern Illinois College, District #522 in recognition of the partnership between SWIC Adult Education and Centerstone of Illinois to collaborate in providing support services and education assistance to young adults between the ages of 18 and 24 who are ex-offenders and are re-entering their communities in hope of establishing pathways to gainful careers to prevent future justice involvement;
- approve renewal Memorandum of Understanding between 375th Air Mobility Wing (375 AMW), Scott Air Force Base (SAFB) and Southwestern Illinois College, District #522 to articulate the requirements for delivery of education programs by SWIC at SAFB; (note: SWIC will offer lower level undergraduate courses to satisfy general education requirements for the Community College of the Air Force Associate of Applied Science degree programs, and on-installation baccalaureate programs offered through McKendree University, Park University, and Southern Illinois University Carbondale).
- accept gifts to the college;
- accept the resignation of Wesley W. Hockaday, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business September 16, 2017;

- accept the resignation of Aysha Flowers, Admissions Specialist in the Enrollment Services Division, effective close of business August 15, 2017;
- accept the resignation of Anita Gentry, Admissions Specialist in the Enrollment Services Division, effective close of business August 11, 2017;
- accept the resignation of Suzette Turner, Director of Kids' Club at the Belleville Campus, effective close of business September 8, 2017;
- accept the resignation of Vania Bragg, Student Services Coordinator at the Belleville Campus, effective close of business September 11, 2017;
- accept the retirement notification of Jeannine Warford, Literacy/ELA Secretary, effective close of business August 30, 2019;
- accept the retirement notification of Dr. Michael Dyer, Professor of Biology in the Math & Sciences Division, effective close of business July 31, 2019;
- accept the retirement notification of Christine B. Hayden, Administrative Secretary in the Liberal Arts Division, effective close of business May 31, 2019;
- initiate coaching contracts for the 2017-2018 academic year:

	<u>FY18</u>
Larry Petri Men's Soccer Head Coach	\$ 9,290
Adam Sanchez Men's Soccer Assistant Coach	\$ 2,932
Jay Harrington Men's Basketball Head Coach	\$12,360
Steve Campo Men's Basketball Assistant Coach	\$ 3,204
Randy Wells Baseball Assistant Coach	\$ 2,400
Juergen Huettner Women's Soccer Head Coach	\$ 6,180
Brad Dietrich Women's Soccer Assistant Coach	\$ 2,400
Warren Thomas Volleyball Head Coach	\$ 6,541

Chelsi Hummert Volleyball Assistant Coach	\$ 2,400
Jaki Wright Cheerleading Coach	\$ 4,000;

- approve SWIC EE position classification review due to reorganization of the Enrollment Services Department;
- approve SWIC EE position classification review due to reorganization of Student Services at the Sam Wolf Granite City Campus; and
- ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: None. **PASSED**

APPROVAL OF BILLS

MOTION 09-20-17:02

Mr. Morton moved, seconded by Mr. Smith, to approve the bills:

Education Fund	\$ 835,286.65
Operations & Maintenance Fund	237,378.35
Operations & Maintenance Fund Restricted	54,421.67
Restricted Purposes Fund	128,833.31
Trust & Agency Fund	4,584.97
Audit Fund	12,500.00
Liability, Protection & Settlement Fund	1,079,925.71
Self Insurance Fund	154,877.65
 Grand Total All Funds:	 \$2,507,808.31

Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: None. **PASSED**

PLANNING AND POLICY COMMITTEE REPORT

Chairman Mance reported the committee had no items.

FACILITIES AND FINANCE COMMITTEE REPORT

Chairman Roehrkasse presented a request to approve Intergovernmental Agreement between Perandoe Special Education District and Southwestern Illinois College, District #522, for use of space at the Red Bud Campus. Terms of the agreement have been finalized. President Costello stated she is glad the agreement is before the trustees. Some of the numbers are estimates, but SWIC is trying to accommodate the special school district in Monroe County.

MOTION 09-20-17:03

Mr. Roehrkasse moved, seconded by Dr. Briggs, to approve Intergovernmental Agreement between Perandoe Special Education District and Southwestern Illinois College, District #522, for use of space at the Red Bud Campus. Upon a roll call vote, those members voting aye were Mr. Rodriguez (Opinion), Mr. Blomenkamp, Dr. Briggs, Mr. Morton, Mr. Roehrkasse, Mr. Smith, Mr. Verdu, and Mr. Mance. Nays: None. Absent: None. **PASSED**

PERSONNEL, PROGRAMS AND SERVICES COMMITTEE REPORT

Chairman Morton reported the committee had no additional items.

REPORTS

President's Report

Congratulations to Trustee Robert Morton, who celebrated a birthday September 18. Mr. Morton, thank you for all you do on behalf of Southwestern Illinois College.

Dr. Costello reported SWIC has had a very successful opening and she is looking forward to a great semester.

PSOP

RSVP partnered with the PSOP Activities program to host a "Battle of the Bands" luncheon/dance on Thursday, August 3. The RSVP Orchestra and the RSVP Western Band had the opportunity to play at the same event in an effort to raise money to support the bands. A silent auction was also held in conjunction with the event. The event was attended by approximately 150 seniors and raised \$2,200. This was the first time in over 30 years the two bands have played together.

Almost 100 seniors (two busloads) traveled with the Activities and Travel departments at PSOP to the Pioneer's Cabin in Percy, IL on August 21 to view the Solar Eclipse.

The RSVP Recognition Luncheon was held September 8 at Panorama Banquet Center honoring 300 RSVP volunteers for their time, talent and dedication to the program. Over 500 pounds of food was collected from those in attendance and distributed to six area food pantries in Madison and St. Clair Counties.

Community Education

Fall dual credit registrations are wrapping up with just six classes left to be processed and one class to be registered. We are expecting a slight jump in numbers by the end of this week as we work with the teachers to solve problems with registrations - students who have not applied, were absent during registration, or needed to provide waiver scores. We are projecting a slight jump in enrollment this fall. We added two new schools: Gateway Legacy Christian Academy at the Port in Granite City and SIUE Charter School.

The Cahokia High School welding students began their new program at the East St Louis Campus. Eight students are on track to receive two certificates by the end of the school year. We are hopeful these students will have lots of success and go on to complete other certificates with us upon graduation.

Sam Wolf Granite City Campus

Road to Success, August 16: Prior to the start of fall 2017 semester, we offered an opportunity for students and their guests to visit the campus and learn more about the programs and services offered. Staff provided tours to small groups, the bookstore offered incentives, Public Safety provided identification cards, parking stickers, and bus passes to those interested. There were approximately 100 individuals on campus that evening. In addition to the Road to Success, we had a good flow of students visiting the campus to pick up books, complete registration needs, talk with advisors, or simply walk about the campus to locate classrooms.

Tri-Cities Area United Way Kickoff Breakfast: On Friday, September 8, SWGCC hosted the annual kickoff for the United Way campaign. Our own Interim Public Safety Director Rob Luttrell served as a celebrity waiter. There were 175 business owners and community leaders in attendance.

Platinum Chef: Plans are being made for the second annual Platinum Chef competition at SWGCC. The first event will be team workshops on Wednesday, September 27 followed by the actual competition on October 25. We are preparing for up to eight teams this year. The event is estimated to bring 200 students, teachers, and their guests on site for the competition.

Dual Enrollment Program: This is the second year of the Dual Enrollment Program with Madison High School. Eleven students are transported to the campus three times each week to participate in two classes, ED 101 and HES 150. Students seem to enjoy this opportunity to spread their wings and have a chance to experience a taste of college.

Southwestern Madison County Chamber of Commerce hosts its Board of Directors meeting at SWGCC on Monday, September 25. Prior to the meeting, attendees will have a chance to tour the campus, along with the Industrial Technology Center. Granite City Rotary Club continues to meet weekly at Sam Wolf Granite City Campus.

Red Bud Campus

Art Du Jour, December 1: We expect up to 250 area high school students to participate in this year's event. They participate in small group workshops and are allowed to bring artwork for competition. Awards are given at the end of the day.

ICCTA Report

Trustee Roehrkaske provided the ICCTA Board Highlights from the September 8, 2017 meeting of the ICCTA Board of Representatives held at Heartland Community College in Normal, Illinois. Mr. Roehrkaske stated they reviewed a draft of ICCTA's proposed strategic plan and were asked to provide feedback by the end of September. He will share the comments at the October meeting of the Board of Trustees.

The next meeting of the ICCTA Board of Representatives will be held November 10-11, 2017 in Lisle, IL. This meeting is the annual legal, legislative and ethics update which this year will include a presentation by the State Universities Retirement System on the new Tier III pension option for new public employees. Trustee Roehrkaske will attend the meeting.

Attorney's Report

Mr. Hoerner stated he had no report.

MISCELLANEOUS

Trustee Roehrkasse requested President Costello share with the trustees highlights of the Presidents' Council meetings, which she will prepare and provide.

Trustee Smith commended and thanked Vice Chair Roehrkasse on the great job he is doing at ICCTA.

ADJOURNMENT

Mr. Smith moved, seconded by Mr. Morton, to adjourn the meeting at 6:33 p.m. The motion carried.

Approved: **10.18.17**

Respectfully submitted,

Nick J. Mance
Chairman of the Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees