



**Police Academy**  
2300 West Main • Belleville, IL 62226  
(618) 222-5396  
E-mail: [Eric.Danford@swic.edu](mailto:Eric.Danford@swic.edu)

Dear Recruit:

Please read the following information thoroughly as it pertains to your Police Academy Session.

<b>POWER Test and Orientation:</b>	Tuesday, August 8, 7:45 am - 3:00pm
<b>Dormitory Check In:</b>	Tuesday, August 29, between 3:00-5:00pm
<b>Start Date and Time:</b>	Wednesday, August 30, 7:45am
<b>Parking:</b>	Park at the <b>SWIC Police Academy Dormitory</b> - 2301 West Main, Belleville, Illinois 62226 (Building 16). <b>Power Test and Orientation</b> will be in the <b>Dixon Center</b> , across the street (see map below).

### **POWER TEST AND ORIENTATION**

**The Peace Officer Wellness Evaluation Report (POWER) Test and Orientation.** Recruits must pass the POWER Test in order to attend the Academy.

1. Recruits must be in **Room DC103, first floor Police Academy (Dixon Center) Building #4, by 7:45 am.** Enter on the west side of the Dixon Center and go upstairs.
2. Firearms will not be carried or brought on campus unless requested or permitted by the academy staff or the range master.

The POWER Test will be administered at 8:00AM sharp. Recruits who **do not** have a completed medical form on file, (this is the ILETSB Medical Certificate in the application packet) or with them the morning of the testing **CAN NOT** be tested and **WILL NOT** be admitted to the academy. **No one will be admitted to the Academy that fails to arrive on time for this test. Clothing for the POWER Test (locker room facilities will be available):**

1. Short sleeve, athletic T-shirt.
2. Athletic shorts (must have on during "sit and reach" exercise, knees must be clearly visible).
3. Hooded sweatshirt and sweatpants (if necessary) or other clothing as weather dictates, **RECRUITS SHOULD PLAN ON RUNNING OUTSIDE.**
4. Athletic socks.
5. Running shoes.

## **DORMITORY INFORMATION**

**On-Location lodging** for the Police Academy is at the SWIC Police Academy Dormitory at 2301 West Main, Belleville, Illinois 62226. See attached Map, **Building 16**. Cost for lodging and meals is included in the tuition. The dormitory style rooms are furnished with two twin beds, two desks and two closets with gun lockers. The Academy is currently housing two recruits per room, so in most cases you will have an assigned roommate. **No changes can be made to room assignments without the prior approval of the Police Academy.** All rooms will be non-smoking.

All recruits will check into the dormitory on Tuesday, August 29, 2023 between 3:00-5:00pm.

During a normal academy week recruits will occupy dorm rooms from Sunday evening, with **check in time after 3:00 pm**, until after class Friday afternoon. Recruits will not stay in the SWIC Police Academy Dormitory over the weekends. Check with academy staff for weekend lodging options.

## **DORMITORY ACCOMMODATIONS**

**PLEASE NOTE:** The Police Academy Dormitory is student housing and is not a hotel.

### **DORMITORY AMENITIES:**

- Two twin beds
- Two desks and chairs
- Two closets with gun lockers
- 2 sets - XL Twin fitted sheets, flat sheets and pillow cases
- Communal restrooms and showers in each wing of the dormitory
- Washers and Dryers

### **REQUIRED DORMITORY ARTICLES - RECRUIT'S RESPONSIBILITY TO PROVIDE:**

- |  |                           |
|--|---------------------------|
| • Pillow                                 | • Soap and soap container |
| • Blanket/Comforter                      | • Shampoo/conditioner     |
| • Hand towels, bath towels and washcloth | • Shower shoes            |

### **OPTIONAL DORMITORY ARTICLES:**

- Desk lamp
- Extra pillows
- Extra XL sheets and blankets
- Laundry detergent
- Alarm clock
- Shower caddy

### **PROHIBITED ITEMS IN DORMITORY ROOMS:**

- Posters, photographs, etc. attached to walls
- Mini refrigerators
- TV
- Game Consoles (Xbox, PlayStation, etc.)
- Alcohol
- Food

### **MEALS**

The meal plan includes three meals a day, breakfast, lunch, and dinner, but DOES NOT include snacks or drinks between meals.

### **POLICE ACADEMY DRESS CODE – Male and Female**

- Police Academy BLE Polo – Two (2) provided by the Police Academy at orientation
- Black 5.11 Tactical Pant (Mfg. #74251) or Black 5.11 Taclite Pro Pant (Mfg. #74273) – Two (2) recommended **provided by department or student**
- Department issued shoes or boots; black
- Rain gear for outside training activities
- Officers should maintain and have available a set of "civilian" business attire clothing for special training and field trips
- Off duty civilian clothes

### **ITEMS TO BE SUPPLIED BY OFFICERS AND/OR DEPARTMENT**

- 5.11 Tactical Pants, black - Two (2) recommended
- Duty Belt
- Duty Weapon Holster
- Duty Weapon
- 2 extra pistol magazines (total 3)
- Duty belt magazine case
- Eye and ear protectors for firearms training.
- Duty belt handcuff case and handcuffs (with key)
- One police style flashlight for night training exercises
- Body armor
- Laptop computer – recommended. During a COVID-19 quarantine, distance learning will be required
- Pocket size notebook
- **Department squad car if possible should be provided for defensive driving and traffic stop procedures. (Recruits will be notified of the exact dates when they receive their schedule).**
- Copies (electronic) of the following forms should be sent with the recruit officer
  - Photo or electronic copy of department's Notice to Appear form
  - 60 photocopies or electronic copy of department's traffic citations
  - 5 photocopies or electronic copy of department's misdemeanor complaint form
  - 1 photocopy or electronic copy of department written Miranda form
  - 1 photocopy or electronic copy of department's field sobriety report form

### **ITEMS TO BE SUPPLIED BY OFFICERS AND/OR DEPARTMENT CONT.**

- 1 photocopy or electronic copy of department's domestic violence report
- (Your department may not utilize all of the above-mentioned reports and forms. Bring with you the reports and forms your department does use.)
- **PPE equipment, if required** - face masks and nitrile gloves. Academy will provide after 3<sup>rd</sup> day.

### **COVID PROTOCOLS**

- All State of Illinois, ILETSB and CDC protocols will be adhered to. COVID-19 vaccine is currently recommended, but not required.
- We strongly encourage all recruits to continue to self-monitor and be diligent in practicing the proper COVID-19 safety precautions. If experiencing COVID-19-like symptoms, do not come on campus until COVID-19 can be ruled out by a COVID-19 test.

### **PARKING**

- Recruits will park in the SWIC Police Academy Dormitory parking lot. See attached Map, **Building 16**.
- Recruits shall lock and ensure all items of value are removed from their vehicle.
- Recruit vehicles must meet all Illinois Vehicle Code regulations.

### **FIRST DAY OF CLASS**

- Arrive early, be in the classroom DC103, Dixon Center by 7:45am. See attached Map, **Building 4**. Class starts at 8:00am on Wednesday, August 30, 2023.

If you have any questions please call the Academy office (618) 222-5396.

Sincerely,

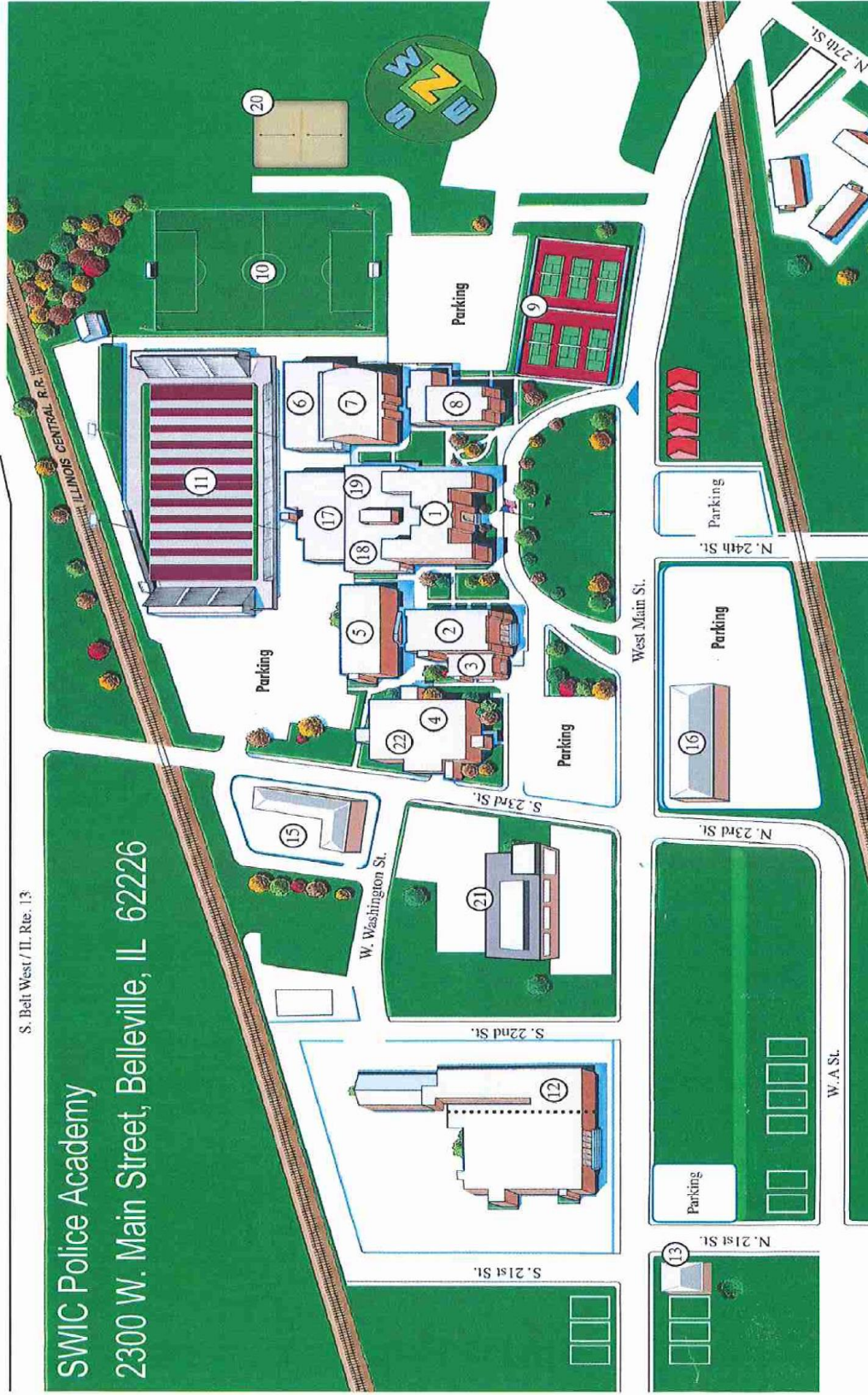


Eric Danford, Director

S. Belt West / Ill. Rte. 13

# SWIC Police Academy

## 2300 W. Main Street, Belleville, IL 62226



1. Main Hall Classrooms
2. Auditorium
3. Welcome Center
4. SWIC Police Academy
5. Classroom Hall

8. Fitness And Training Center
9. Tennis Complex
10. Athletic Field
11. Stadium
15. Residence Hall #2

16. Residence Hall #1
20. Sand Volleyball Courts
21. Illinois State Police Metro-East  
Forensic Science Laboratory
22. SILEC

For more information, contact:  
 Director Van Muschler  
 SWIC Police Academy  
 618.222.5653  
[Van.Muschler@SWIC.edu](mailto:Van.Muschler@SWIC.edu)