



## **Police Academy**

2300 West Main Street • Belleville, IL 62226

618-222-5396

E-mail: [Eric.Danford@swic.edu](mailto:Eric.Danford@swic.edu)

Dear Firefighter:

You have been accepted into the Southwestern Illinois Police Academy Basic Arson Investigator Course.

Please read the following information carefully.

### **APPLICATIONS AND REGISTRATION DUE – Friday, September 8, 2023**

### **DORMITORY CHECK IN- Sunday, September 24, 2023, between 3pm-5pm**

### **CLASS BEGINS – 8:00a.m. Monday, September 25, 2023**

#### **SWIC Police Academy**

2300 West Main St.

Belleville, IL 62226

### **DRESS CODE**

The following dress code will be adhered to throughout the training session:

1. **Classroom Lecture.** Department issued uniform. If uniform is not available wear dress trousers (i.e., cotton, corduroy, etc.) and a collared shirt. No jeans of any type.
2. **Firearms Range.** November 13- November 17, 2023. Trousers with belt loops (511's, BDU's, cargo pants, jeans), baseball style hat, body armor.
3. **Control Tactics.** Trousers with belt loops (BDU's, cargo pants, jeans)

### **ITEMS TO BRING FOR FIREARMS TRAINING (November 13-November 17, 2023):**

1. Center-fire duty handgun (dept. approved).
2. Three magazines.
3. Duty belt system (inner & outer belts).
4. Duty belt keepers.
5. Strong-side duty holster.
6. Double magazine pouch.
7. Baseball type cap.
8. Eye & ear protection equipment.
9. Police type "c" or "d" cell flashlight.
10. "MFT & Use of Force" manuals.
11. 750 Rounds of Ammunition - must provide own ammunition.
12. Firearm cleaning & maintenance kit.
13. Outerwear for weather conditions.
14. Individual body armor.

### **ITEMS TO BRING FOR CLASSROOM LECTURE:**

1. Laptop computer, recommended, but not required
2. Appropriate classroom items. (Notebook paper, pens, pencils, highlighters etc.)

## **DORMITORY INFORMATION**

**On-Location lodging** for the Police Academy is at the SWIC Police Academy at 2300 West Main, Belleville, Illinois 62226. Park at the Dixon Student Center and enter the building on the west side. See attached Map, **Building 4**. Cost for lodging and meals is included in the tuition. The dormitory style rooms are furnished with two twin beds, two desks and two closets with gun lockers. Single occupancy rooms provided depending on availability. Recruits may need to be assigned roommates if capacity is reached. All rooms will be non-smoking.

All recruits will check into the dormitory on Sunday, September 24, 2023, between 3:00-5:00pm.

During a normal academy week recruits will occupy dorm rooms from Sunday evening, with **check in time after 3:00 pm**, until after class Friday afternoon. Recruits will not stay in the SWIC Police Academy Dormitory over the weekends without permission by the Director.

## **DORMITORY ACCOMMODATIONS**

**PLEASE NOTE:** The Police Academy Dormitory is student housing and is not a hotel.

### **DORMITORY AMENITIES:**

- Two twin beds
- Two desks and chairs
- Two closets with gun lockers
- XL twin fitted sheets, flat sheets and pillow case
- Communal restrooms and showers in each wing of the dormitory
- Washers and Dryers

### **REQUIRED DORMITORY ARTICLES - RECRUIT'S RESPONSIBILITY TO PROVIDE:**

- Pillow
- Blanket/Comforter
- Hand towels, bath towels and washcloth
- Soap and soap container
- Shampoo/conditioner
- Shower shoes

### **OPTIONAL DORMITORY ARTICLES:**

- Desk lamp
- Extra pillows
- Extra XL Twin sheets and blankets
- Laundry detergent
- Alarm clock
- Shower caddy

### **PROHIBITED ITEMS IN DORMITORY ROOMS:**

- Posters, photographs, etc. attached to walls
- Mini refrigerators
- TV, Game Consoles (Xbox, PlayStation, etc.)
- Alcohol, Food

## **MEALS**

The meal plan includes three meals a day, breakfast, lunch, and dinner, but DOES NOT include snacks or drinks between meals.

## **POLICE ACADEMY DRESS CODE**

- Recruits should wear department issued uniform
- Facial hair and hair per department policy
- Rain gear for outside training activities
- Off duty civilian clothes

## **COVID PROTOCOLS**

- All State of Illinois, ILETSB and CDC protocols will be adhered to. COVID-19 vaccine is currently recommended, but not required.
- We strongly encourage all recruits to continue to self-monitor and be diligent in practicing the proper COVID-19 safety precautions. If experiencing COVID-19-like symptoms, do not come on campus until COVID-19 can be ruled out by a COVID-19 test.

## **PARKING**

- Recruits will park in the SWIC Police Academy Dormitory parking lot once dorms are assigned.
- Recruits shall lock and ensure all items of value are removed from their vehicle.
- Recruit vehicles must meet all Illinois Vehicle Code regulations.

## **FIRST DAY OF CLASS**

- Arrive early, be in the classroom DC103, Dixon Center by 7:45am. See attached Map, **Building 4**. Class starts at 8:00am on September 25, 2023.

**SPECIAL NOTE:** Any missed class sessions or part thereof, as a result of illness or injury will result in the recruit being docked the time missed and will be listed as hours absent. An officer will be considered absent even if present, when he/she is unable to perform or participate in the classes scheduled activities. Absences in excess of 20 hours will result in dismissal from the academy.

**FOID CARD:** Students should bring their FOID Card on the first day of class. If you do not have a FOID Card apply immediately: <http://www.isp.state.il.us/foid/foidinfo.cfm>

I am looking forward to meeting you. If you have any questions please call the academy office (618) 235-2700, extension 5396.

Sincerely,



Eric Danford, Director  
Southwestern Illinois Police Academy

# SWIC Police Academy

2300 W. Main Street, Belleville, IL 62226



1. Main Hall Classrooms
2. Auditorium
3. Welcome Center
4. SWIC Police Academy
5. Classroom Hall

8. Fitness And Training Center
9. Tennis Complex
10. Athletic Field
11. Stadium
15. Residence Hall #2

16. Residence Hall #1
20. Sand Volleyball Courts
21. Illinois State Police Metro-East  
Forensic Science Laboratory
22. SILEC