



**BOARD OF TRUSTEES**  
**Community College District No. 522**  
**Marsh Conference Room**  
**Belleville Campus**  
**July 17, 2019**  
**5:00 p.m.**

**AGENDA**

**I. CALL TO ORDER BY CHAIRMAN**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL BY SECRETARY**

**IV. PUBLIC COMMENTS**

**V. CONSIDERATION OF APPROVAL OF ITEMS ON THE CONSENT AGENDA**

**■ VI. APPROVAL OF MINUTES**

**A. Special Board Meeting of June 13, 2019**

**B. Executive Session of Special Board Meeting of June 13, 2019**

**C. Regular Board Meeting of June 19, 2019**

**D. Executive Session of Special Board Meeting of June 19, 2019**

**VII. APPROVAL OF BILLS**

<b>Education Fund</b>	<b>\$2,650,239.91</b>
<b>Operations &amp; Maintenance Fund</b>	<b>343,802.35</b>
<b>Bond &amp; Interest Fund</b>	<b>300.00</b>
<b>Restricted Purposes Fund</b>	<b>384,728.82</b>
<b>Trust &amp; Agency Fund</b>	<b>19,512.86</b>
<b>Audit Fund</b>	<b>1,125.00</b>
<b>Liability, Protection &amp; Settlement Fund</b>	<b>143,792.42</b>

**Grand Total All Funds:**

**\$3,543,501.36**

**VIII. PLANNING AND POLICY COMMITTEE REPORT**

■ **IX. FACILITIES AND FINANCE COMMITTEE REPORT**

**A. FY 2020 INSURANCE PROGRAM**

1. **Consideration of the recommendation to approve renewal of policies and premiums with Alliant/Mesirow Insurance Services, Chicago, IL for the college's FY 2020 insurance program.**

**B. FY 2019 EXAMINATION SERVICES**

1. **Consideration of the recommendation to approve the FY 2019 Examination Services Engagement Letter with CliftonLarsonAllen, Belleville, IL.**

**C. FY 2019 PERMANENT OPERATING TRANSFERS**

1. **Consideration of the recommendation to adopt by title only Resolution Authorizing Permanent Operating Transfers of Funds.**
2. **Consideration of the recommendation to adopt Resolution Authorizing Permanent Operating Transfers of Funds, subject to review by the college attorney.**

**D. DISPOSAL OF A CAPITAL ASSET**

1. **Consideration of the recommendation to dispose of Konica copier inventory per listed manufacturer serial number and SWIC property tag numbers.**

■ **X. PERSONNEL, PROGRAMS, AND SERVICES COMMITTEE REPORT**

**A. GRANTS**

1. **Consideration of the recommendation to accept grant awards.**

**B. AGREEMENTS**

1. **Consideration of the recommendation to approve agreements.**

**C. GIFTS TO THE COLLEGE**

1. **Consideration of the recommendation to accept gifts to the college.**

#### **D. RESIGNATIONS**

- 1. Consideration of the recommendation to accept the resignation of Troy Krimminger, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business June 28, 2019.**
- 2. Consideration of the recommendation to accept the resignation of Lisa Guebert, Evaluation Specialist in the Student Services Division, effective close of business July 12, 2019.**

#### **E. RETIREMENT NOTIFICATION**

- 1. Consideration of the recommendation to accept the retirement notification of Jacquelyn Petty, Accounting Technician, effective close of business August 31, 2020.**

#### **F. APPOINTMENTS**

- 1. Consideration of the recommendation to appoint three part-time grant-funded SWIC EE positions of ATS Driver effective August 1, 2019 at an hourly rate of \$12.79 each based on the SWIC EE IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and subject to the continued receipt of external funding.**
- 2. Consideration of the recommendation to appoint the part-time grant-funded SWIC EE position of ATS Dispatcher/Scheduler effective August 1, 2019 at an annual salary of \$30,016 and subject to the continued receipt of external funding.**
- 3. Consideration of the recommendation to appoint two part-time Custodian positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$12.14, Local 148, AFL-CIO.**
- 4. Consideration of the recommendation to appoint two part-time Public Safety Dispatcher positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$10.38 according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) - Southwestern Illinois College Chapter, 2016-2019.**
- 5. Consideration of the recommendation to appoint the part-time SWIC EE position of Academic Records Evaluator effective August 1, 2019 at an hourly rate of \$18.98 for up to 28 hours per week.**
- 6. Consideration of the recommendation to appoint the part-time SWIC EE position of Computer Lab Assistant at the Sam Wolf Granite City Campus Success Center effective August 1, 2019 at an hourly rate of \$13.38 for up to 28 hours per week.**
- 7. Consideration of the recommendation to appoint the part-time SWIC EE position of Employment Training Specialist effective August 1, 2019 at an hourly rate of \$20.31 for up to 28 hours per week.**

8. **Consideration of the recommendation to appoint the full-time administrative position of Information Security Manager at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$67,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators.**
9. **Consideration of the recommendation to appoint the full-time administrative position of Systems Analyst Programmer at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$75,214 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**
10. **Consideration of the recommendation to appoint the full-time administrative position of Assistant Director of Human Resources effective August 1, 2019 at an annual salary of \$59,750 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators.**
11. **Consideration of the recommendation to transfer appointment of Barbara Mueth to the full-time administrative position of Executive Assistant for the Chief Academic Officer at the same salary (\$46,166) and salary grade (2) effective July 18, 2019 with employment subject to the provisions of the Personnel Procedures for Administrators.**

**G. AUTHORIZATION TO HIRE**

1. **Consideration of the recommendation to hire part-time faculty in the Arts & Humanities Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**  
  
**Ashley Ray: History, \$57.75 per contact hour**  
**John Lauth: History, \$57.75 per contact hour**  
**Patti Wright: Anthropology, \$61.48 per contact hour**  
**Zachary Schwartz, Political Science, \$46.23 per contact hour**
2. **Consideration of the recommendation to hire part-time faculty in the Business Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**  
  
**Tom Fleming, Networking**
3. **Consideration of the recommendation to hire part-time faculty in the Health Sciences & Homeland Security Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**  
  
**Rita Campbell: Sign Language Studies, Part-time Faculty, \$41.73 per contact hour**  
**Sign Language Studies LACE, \$20.37 per hour**  
  
**Ronald Selinger: Sign Language Studies, Part-time Faculty, \$46.23 per contact hour**  
**Sign Language Studies LACE, \$20.37 per hour**

4. **Consideration of the recommendation to hire part-time faculty in the Math & Sciences Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:**

**Drew Imhoff: Math, \$57.78 per contact hour**

**Carmel Martin-Fairey: Biology, \$61.48 per contact hour**

**Neil Micnheimer: Biology, \$61.48 per contact hour**

**Raymond Myers: Earth Science, \$46.23 per contact hour**

**Joshua Saunders: Engineering, \$41.73 per contact hour**

**Robert Steward: Math, \$46.23 per contact hour**

**Field Walters: Chemistry, \$57.78 per contact hour**

5. **Consideration of the recommendation to hire a sufficient number of student workers to staff the Enrollment Development and Institutional Planning Division for Academic Year 2019-2020.**
6. **Consideration of the recommendation to hire a sufficient number of student workers in Information Technology to maintain two workers throughout FY20.**
7. **Consideration of the recommendation to hire a sufficient number of student workers to staff the Student & Community Development Division.**
8. **Consideration of the recommendation to hire a part-time non-union instructor in the Community Education Department for the Summer 2018 “Kids on Campus” program:**

**Fatima Gonzales: Hola!**

#### **H. EMPLOYEE RECLASSIFICATIONS**

1. **Consideration of the recommendation to reclassify part-time grant-funded SWIC EE (ATS) ATS Drivers Carla Milton and Teresia Moore-Young to part-time grant-funded positions of Garage Operation Coordinator effective August 1, 2019 at their current hourly rate of pay.**

#### **I. REQUEST TO CREATE AND TO ADVERTISE**

1. **Consideration of the recommendation to create and to advertise two part-time SWIC EE positions of Greenhouse Technician at the Belleville Campus.**

#### **J. RATIFICATION OF PART-TIME PERSONNEL**

1. **Consideration of the recommendation to ratify the part-time and temporary faculty and staff according to Board Policy #3005, Recruitment, Selection and Appointment of Faculty and Staff for June 2019.**

- XI. EXECUTIVE SESSION TO DISCUSS PERSONNEL (5 ILCS 120/2(c)(1));  
COLLECTIVE BARGAINING (5 ILCS 120/2(c)(2)); AND/OR LITIGATION  
(5 ILCS 120/2(c)(11))**
- XII. POSSIBLE ACTION/S TAKEN AS A RESULT OF EXECUTIVE SESSION**
- XIII. REPORTS**
  - A. PRESIDENT**
  - B. ILLINOIS COMMUNITY COLLEGE TRUSTEE ASSOCIATION**
  - C. BOARD ATTORNEY**
- XIV. MISCELLANEOUS**
- XV. ADJOURNMENT**