

**PERSONNEL, PROGRAMS AND SERVICES COMMITTEE**  
**Seibert Conference Room**  
**Belleville Campus**  
**July 8, 2019**  
**5:00 p.m.**

Committee members present: Robert G. Morton, Chairman  
Philip L. Smith

Committee member absent: Eugene Verdu

Trustees present: John Blomenkamp  
Steve Campo  
Nick Raftopoulos (arrived at 5:30 p.m.)  
Richard Roehrkasse

Administrators present: Nick J. Mance  
Linda Andres  
Anna Moyer  
Staci Oliver  
Missy Roche  
Robert Tebbe  
Bernie Ysursa

Mike Juenger  
Julie Muertz

Attorney present: Garrett Hoerner

**CALL TO ORDER**

Chairman Morton called the meeting to order at 5:00 p.m. and announced a quorum.

**APPROVAL OF MINUTES**

Mr. Smith moved, seconded by Mr. Morton, to approve the minutes of the regular meeting of June 10, 2019 meeting and the Executive Session of June 10, 2019 as submitted. The motion carried.

**GRANTS**

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the following grants:

- Continuation of the St. Clair County Community Development grant in the amount of \$24,000 for the period July 1, 2019 through December 31, 2019 to fund tuition and fees for a minimum of 30 adult education students who are also St. Clair County residents and who are approved for enrollment in training programs offered by the Adult Education Department;
- Continuation of the Senior Companion Program grant from the Corporation for National and Community Service in the amount of \$393,160 for the period July 1, 2019 through June 30, 2020

to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;

- Continuation of the Foster Grandparent Program grant from the Corporation for National and Community Service in the amount of \$276,703 for the period July 1, 2019 through June 30, 2020 to provide mentoring and tutoring to special needs children ranging in age from infancy to 21;
- Continuation of the IL Department on Aging Senior Companion Program grant in the amount of \$22,050 for the period July 1, 2019 through June 30, 2020 to provide volunteer services by income eligible adults age 55 and older to those at risk of institutionalization;
- Continuation of the Village of Shiloh grant in the amount of \$20,000 for the period July 1, 2019 through June 30, 2020 to provide recreational and social activities at the Senior Center in the Village of Shiloh; and
- Renewal of the Illinois Cooperative Work Study Internship grant awarded through the Illinois Board of Higher Education in the amount of \$13,782.61 for the period July 1, 2019 through August 31, 2020 to support student cooperative work study programs in higher education.

The motion carried. (These items will appear on the consent agenda.)

#### **AGREEMENTS**

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the following agreements:

- New agreement between Accelerated Rehabilitation Centers, Ltd., (collectively Athletico), Belleville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- Renewal agreement between Marshal Browning Hospital, DuQuoin, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- Renewal agreement between Memorial Regional Health Services on behalf of Memorial Hospital Belleville and Memorial Hospital East and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- Renewal agreement between St. Francis Hospital, Litchfield, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;
- Renewal agreement between Touchette Regional Hospital, Centreville, Illinois and Southwestern Illinois College, District #522 to allow Health Sciences students (currently the Physical Therapist Assistant program) to participate in clinical experience;

- Renewal agreement between Southern Illinois University Carbondale and Southwestern Illinois College, District #522 to allow SIUC to offer Aviation Management courses on SWIC's Belleville Campus on the weekends; and
- Renewal of the St. Clair County Intergovernmental Agency and Southwestern Illinois College, District #522 to provide comprehensive support and educational services to individuals between the ages of 16 and 24 living in St. Clair and Randolph counties, who are not attending school and who would like to complete their secondary level of education and participate in work-site learning experiences related to their career choice.

The motion carried. (These items will appear on the consent agenda.)

**GIFTS TO THE COLLEGE**

Chief Administrative Services Officer Ysursa reported gifts of hardback and paperback books to the Belleville Campus Library and a G89 compressor to the Technical Education division.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the gifts to the college. The motion carried. (This item will appear on the consent agenda.)

**STUDENT SERVICES UPDATE**

Executive Director of Enrollment Services and Institutional Planning Bob Tebbe submitted the following report.

Target Group	Responsible Party	Count
Students who have completed their 19-20 financial aid and not yet enrolled Fall 2019	Academic Advising Admissions	431
Students with outstanding financial aid/VA items for 19-20 at risk of being dropped for nonpayment	Financial Aid	834
Students enrolled for Fall 2019 without payment activity	Student Accounts	943
Students with items in their shopping cart not yet enrolled Fall 2019	Enrollment Services	712
Enrolled last semester not yet enrolled Fall 2019	Admissions	1510

**SWGCC New Student Orientation**

Starting Fall 2019, we will be conducting a new student orientation geared specifically for students at the Sam Wolf Granite City Campus. August 13, 2019 6:00-7:30

### Red Bud Campus

We are promoting registration opportunities at the Red Bud Campus every Tuesday in July.

Red Bud Advantage: pilot cohort program that will allow students the opportunity to obtain their Associates in Arts by taking all courses at the Red Bud Campus.

The goal of both incentives is to increase student enrollment at this location.

### Student Service Communication Timeline

The Student Service Committee is compiling a timeline of student communications to promote awareness and encourage action item completion. The committee is working closely with Marketing to develop an annual timeline of social media posts and student emails. Once the Student Service timeline is created we will work with other areas of the College to ensure all student communication is included.

### Financial Aid Update

The FY20 State Operating Budget was approved in early June which included an increased MAP appropriation of over \$451 million. The amount is an increase of \$50 million from the projected amount announced in April 2019. Student awards are being increased with this change in allocation for 2019-2020. The MIA/POW Scholarship also received appropriation with this budget approval.

Trustee Campo provided an enrollment comparison that he requested from Mr. Tebbe. President Mance stated as we get closer to the fall semester some of the work Bob Tebbe has been/is doing will show in the numbers. Mr. Tebbe added not dropping the students for non-payment will really help.

Mr. Campo asked if we could advertise MAP grants to lower income areas such as Cahokia. Mr. Mance will get with Jim Haverstick and Marketing.

### **RESIGNATIONS**

Chief Administrative Services Officer Bernie Ysursa presented the resignation of Troy Krimminger, full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business June 28, 2019. Officer Krimminger has accepted a full-time position with the City of Belleville.

Executive Director of Enrollment Management and Institutional Advancement Bob Tebbe presented the resignation of Lisa Guebert, Evaluation Specialist in the Student Services Division, effective close of business July 12, 2019. Ms. Guebert has accepted a full-time counselor position at Red Bud High School.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the resignations of Troy Krimminger and Lisa Guebert as presented. The motion carried. (These items will appear on the consent agenda.)

### **RETIREMENT NOTIFICATION**

Chief Financial Officer Missy Roche presented the retirement notification of Jacquelyn Petty, Accounting Technician, effective close of business August 31, 2020. Ms. Petty has been a valued employee for 19 years serving in the Selsius/Workforce Development Office and the Finance Office.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees accept the retirement notification of Jacquelyn Petty, Accounting Technician, effective close of business August 31, 2020. The motion carried. (This item will appear on the consent agenda.)

### **APPOINTMENTS**

Mr. Ysursa presented a request to appoint three part-time grant-funded SWIC EE positions of ATS Driver effective August 1, 2019 at an hourly rate of \$12.79 each based on the SWIC EE IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and subject to the continued receipt of external funding. ATS Director Robert Wilson, along with the screening committee, recommends Lynn Hatcher, Andra Lang and Thomas Maul to the three positions, which are contingent upon a clear background and MVR, a DOT physical and drug test, and the continued receipt of external funding.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Lynn Hatcher, Andra Lang and Thomas Maul to the three part-time grant-funded SWIC EE positions of ATS Driver effective August 1, 2019 at an hourly rate of \$12.79 each based on the SWIC EE IFT-AFT Local 6600 Salary Schedule for up to 28 hours per week and subject to the continued receipt of external funding. The motion carried. (This item will appear on the consent agenda.)

Chief Administrative Services Officer Ysursa presented a request to appoint the part-time grant-funded SWIC EE position of ATS Dispatcher/Scheduler effective August 1, 2019 at an annual salary of \$30,016 and subject to the continued receipt of external funding. ATS Director Wilson, along with the screening committee, recommends Cynthia Lilly to fill this position.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Cynthia Lilly to the part-time grant-funded SWIC EE position of ATS Dispatcher/Scheduler effective August 1, 2019 at an annual salary of \$30,016 and subject to the continued receipt of external funding. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented a request to appoint two part-time Custodian positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$12.14, Local 148, AFL-CIO. Patrick Stripling's and Kenneth Townsend's backgrounds, skills and attributes meet or exceed the requirements established for this position.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Patrick Stripling and Kenneth Townsend to the two part-time Custodian positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$12.14, Local 148, AFL-CIO. The motion carried. (This item will appear on the consent agenda.)

Mr. Ysursa presented a request to appoint two part-time Public Safety Dispatcher positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$10.38 according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) -Southwestern Illinois College Chapter, 2016-2019. Sarah Courtney previously attended Southwestern Illinois College. Neil Podoba is currently a student at Southwestern Illinois College and presently is in the U. S Army National Guard.

Trustee Campo stated the wage was \$10.38 per hour and asked if this position was really important. Mr. Ysursa replied, "All of our jobs are important."

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Sarah Courtney and Neil Podoba to the two part-time Public Safety Dispatcher positions at the Belleville Campus effective August 1, 2019 at an hourly rate of \$10.38 according to the provisions of the Collective Bargaining Agreement between Southwestern Illinois College and Illinois Council of Police (ICOPS) -Southwestern Illinois College Chapter, 2016-2019. The motion carried. (These items will appear on the consent agenda.)

Mr. Tebbe presented a request to appoint Erica Field to the part-time SWIC EE position of Academic Records Evaluator effective August 1, 2019 at an hourly rate of \$18.98 for up to 28 hours per week. Erica Field's credentials meet or exceed the stated qualifications for this position. She holds a Bachelor of Science in General Business from Excelsior College and possesses experience as a university Academic Advisor, Program Coordinator, and National Test Center Administrator.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Erica Field to the part-time SWIC EE position of Academic Records Evaluator effective August 1, 2019 at an hourly rate of \$18.98 for up to 28 hours per week. The motion carried. (This item will appear on the consent agenda.)

Mr. Tebbe presented a request to appoint the part-time SWIC EE position of Computer Lab Assistant at the Sam Wolf Granite City Campus Success Center effective August 1, 2019 at an hourly rate of \$13.38 for up to 28 hours per week. Jacob Cook's qualifications meet or exceed all of the requirements for the position. He is currently pursuing a Networking Design and Administration AAS degree at Southwestern Illinois College and possesses 85 hours of undergraduate coursework and more than six years of customer service experience.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Jacob Cook to the part-time SWIC EE position of Computer Lab Assistant at the Sam Wolf Granite City Campus Success Center effective August 1, 2019 at an hourly rate of \$13.38 for up to 28 hours per week. The motion carried. (This item will appear on the consent agenda.)

Chief Student and Community Development Officer Staci Oliver presented a request to appoint Nicole Marshall to the part-time SWIC EE position of Employment Training Specialist effective August 1, 2019 at an hourly rate of \$20.31 for up to 28 hours per week. Nicole Marshall's credentials meet or exceed all of the minimum requirements for the position. She holds a Bachelor of Arts in Educational Studies from Webster University and possesses experience in customer service environments and academic settings.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Nicole Marshall to the part-time SWIC EE position of Employment Training Specialist effective August 1, 2019 at an hourly rate of \$20.31 for up to 28 hours per week. The motion carried. (This item will appear on the consent agenda.)

Executive Director of IT Linda Andres presented a request to appoint Kathleen Dannenberg to the full-time administrative position of Information Security Manager at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$67,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators. Kathleen Dannenberg holds a Bachelor of Science degree in Information Systems Technology from SIUC. She currently serves as the Network Operations Center Manager at Southwestern Illinois College.

Trustee Blomenkamp asked what her current salary is, which is \$64,000. Trustee Campo asked how decisions are made concerning salary and grade level and wants to see the list of what people were classified into what grade levels.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Kathleen Dannenberg to the full-time administrative position of Information Security Manager at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$67,000 at salary grade 4 and subject to the provisions of the Personnel Procedures for Administrators. The motion carried. (This item will appear on the consent agenda.)

Ms. Andres presented a request to appoint James Braden to the full-time administrative position of Systems Analyst Programmer at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$75,214 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators. James Braden holds Bachelor of Science degrees in both Math and Computer Science from Illinois College. He currently serves as a Functional Analyst at Southwestern Illinois College.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint James Braden to the full-time administrative position of Systems Analyst Programmer at the Belleville Campus with district-wide responsibilities effective July 18, 2019 at an annual salary of \$75,214 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators. The motion carried. (This item will appear on the consent agenda.)

Executive Director of Human Resources Anna Moyer presented a request to appoint Esther Snedigar to the full-time administrative position of Assistant Director of Human Resources effective August 1, 2019 at an annual salary of \$59,750 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators. Ms. Snedigar's qualifications meet or exceed all of the requirements for the positions. She holds a Bachelor of Science in Human Resource Management and possesses 12+ years progressive Human Resource experience.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees appoint Esther Snedigar to the full-time administrative position of Assistant Director of Human Resources effective August 1, 2019 at an annual salary of \$59,750 at salary grade 3 and subject to the provisions of the Personnel Procedures for Administrators. The motion carried. (This item will appear on the consent agenda.)

Ms. Moyer presented a request to transfer appointment of Barbara Mueth to the full-time administrative position of Executive Assistant for the Chief Academic Officer at the same salary (\$46,166) and salary grade (2) effective July 18, 2019 with employment subject to the provisions of the Personnel Procedures for Administrators. Ms. Mueth has been employed at Southwestern Illinois College since 1999 and has served in many capacities and divisions at the college. She will continue to report to the Executive Director of Human Resources until the search process for a Chief Academic Officer is complete.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees transfer appointment of Barbara Mueth as presented. The motion carried. (This item will appear on the consent agenda.)

## REQUESTS TO HIRE

Dean Julie Muertz presented a request to hire part-time faculty in the Arts & Humanities Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Ashley Ray: History, \$57.75 per contact hour  
John Lauth: History, \$57.75 per contact hour  
Patti Wright: Anthropology, \$61.48 per contact hour  
Zachary Schwartz, Political Science, \$46.23 per contact hour

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the requests to hire as presented. The motion carried. (These items will appear on the consent agenda.)

Ms. Muertz presented a request to hire part-time faculty in the Business Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Tom Fleming, Networking

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the request to hire as presented. The motion carried. (This item will appear on the consent agenda.)

Dean Muertz presented a request to hire part-time faculty in the Health Sciences & Homeland Security Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Rita Campbell: Sign Language Studies, Part-time Faculty, \$41.73 per contact hour  
Sign Language Studies LACE, \$20.37 per hour

Ronald Selinger: Sign Language Studies, Part-time Faculty, \$46.23 per contact hour  
Sign Language Studies LACE, \$20.37 per hour

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the requests to hire as presented. The motion carried. (These items will appear on the consent agenda.)

Ms. Muertz presented a request to hire part-time faculty in the Math & Sciences Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Drew Imhoff: Math, \$57.78 per contact hour  
Carmel Martin-Fairey: Biology, \$61.48 per contact hour  
Neil Micnheimer: Biology, \$61.48 per contact hour  
Raymond Myers: Earth Science, \$46.23 per contact hour  
Joshua Saunders: Engineering, \$41.73 per contact hour  
Robert Steward: Math, \$46.23 per contact hour  
Field Walters: Chemistry, \$57.78 per contact hour

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the requests to hire as presented. The motion carried. (These items will appear on the consent agenda.)

A request to hire student workers for the Enrollment Development and Institutional Planning Division was presented by Bob Tebbe and will be funded by Federal Work Study and regular student workers. Mr. Campo asked who makes that decision. Mr. Tebbe stated it was part of the budgeting process; Ms. Roche added there are parameter dollars.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees hire student workers for the Enrollment Development and Institutional Planning Division as presented. The motion carried. (This item will appear on the consent agenda.)

Executive Director Andres presented a request to hire student workers for the Information Technology Division to be utilized throughout the 2020 fiscal year to handle swic.edu website changes.

Mr. Smith moved, seconded by Mr. Morton to recommend the Board of Trustees hire student workers for Information Technology as presented. The motion carried. (This item will appear on the consent agenda.)

Chief Student & Community Development Officer Staci Oliver requested to hire a sufficient number of student workers to staff the Student & Community Development Division including the Student Life Services office with district-wide Student Life event responsibilities; the Cyber Lounge; Career Services; Illinois Worknet Center; Disability & Access Center; and Community Education. The student worker positions will utilize the FY20 FWS institutional allocations.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees hire a sufficient number of student workers to staff the Student & Community Development Division as presented. The motion carried. (This item will appear on the consent agenda.)

CSCDO Oliver requested authorization to hire an emergency part-time non-union instructor in the Community Education Division for the Summer 2019 Kids on Campus program. This position replaces the previously approved instructor who withdrew.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees authorize the emergency hire of a part-time non-union instructor in the Community Education Division for the Summer 2019 Kids on Campus program. The motion carried. (This item will appear on the consent agenda.)

### **FY20 PART-TIME COACHING CONTRACTS**

Mr. Ysursa presented the FY20 part-time coaching contracts and requested approval. He commended Coach Juenger on the job he has done, especially this past year.

Trustee Campo began discussion concerning athletics. “We lost housing. I took Bernie over to see them (apartments). We need to take a hard look at these coaching contracts. You have people who have been here a long time; they are selfless. We are the laughing stock of the college industry when it comes to athletics. We need to look at this; this is a pride thing.”

Trustee Blomenkamp asked President Mance, “Do you think these salaries should be increased?” Mr. Mance replied, “I have no problem with that.” Mr. Blomenkamp questioned if this action has to be approved tonight. No action was taken. Administration will re-examine the part-time coaching contracts.

### **REQUEST TO RECLASSIFY**

Mr. Ysursa presented a request to reclassify part-time grant-funded SWIC EE (ATS) ATS Drivers Carla Milton and Teresia Moore-Young to part-time grant-funded positions of Garage Operation Coordinator effective August 1, 2019 at their current hourly rate of pay. Ms. Milton's and Ms. Moore-Young's qualifications meet or exceed the requirements for this position. They have been working in the capacity of Garage Operation Coordinator for one year.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees reclassify part-time grant-funded SWIC EE (ATS) ATS Drivers Carla Milton and Teresia Moore-Young to part-time grant-funded positions of Garage Operation Coordinator effective August 1, 2019 at their current hourly rate of pay. The motion carried. (This item will appear on the consent agenda.)

### **REQUEST TO CREATE AND TO ADVERTISE**

Dean Muertz presented a request to create and to advertise two part-time SWIC EE positions of Greenhouse Technician at the Belleville Campus. These positions will provide support for the Horticulture program at an hourly rate of \$15.00 for up to 28 hours per week for each position. These positions are expected to be funded in the FY20 budget.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees approve the creation and advertisement of two part-time SWIC EE positions of Greenhouse Technician at the Belleville Campus. The motion carried. (This item will appear on the consent agenda.)

### **REQUESTS TO CONTINUOUSLY ADVERTISE**

The committee agreed to an omnibus vote for the following requests to advertise:

1. Part-time Grant-funded SWIC EE Position: ATS Driver
2. Part-time Non-union Position: Faculty for College for Kids Program
3. Part-time Non-union Position: Faculty for Kids on Campus Program
4. Part-time Non-union Position: Faculty for Community Services Activities (CSA) Courses
5. Part-time Non-union Position: Belleville AmeriCorps Program

Mr. Smith moved, seconded by Mr. Morton, to authorize administration to continuously advertise the positions as presented. The motion carried.

### **REQUESTS TO ADVERTISE**

The committee agreed to an omnibus vote for all the requests to advertise.

1. Full-time Administrative Position: Evaluation Specialist
2. Part-time SWIC EE Position: Physical Fitness Specialist, BC
3. Part-time Non-union Position: IDPH-Nurse Assistant Certification Proctor, BC
4. Full-time Administrative Position: Network Operations Center Manager
5. Full-time Administrative Position: Senior Community Services and Financial Aid Functional Analyst

Trustee Campo suggested "tying the part-time Physical Fitness Specialist position to an Assistant Coach and you would have a great opportunity for someone. You would have a list of people who would jump at this chance."

Mr. Smith moved, seconded by Mr. Morton, to authorize administration to advertise the positions as presented. The motion carried.

**MONTHLY NOTIFICATION OF PART-TIME PERSONNEL**

Ms. Moyer presented the monthly report of part-time personnel for June 2019. There are a total of 12 newly-hired employees; eight Persons of Interest; and four terminations on the June 2019 report.

Mr. Smith moved, seconded by Mr. Morton, to recommend the Board of Trustees ratify the actions listed on the June 2019 report. The motion carried. (This item will appear on the consent agenda.)

**EXECUTIVE SESSION**

*Mr. Smith moved, seconded by Mr. Morton, to move into Executive Session at 6:08 p.m. to discuss personnel (5 ILCS 120/2(c)(1)) and collective bargaining (5 ILCS 120/2(c)(2)). Upon a roll call vote those trustees voting aye were Mr. Smith and Mr. Morton. Nays: None. Absent: Mr. Verdu. Present: None. PASSED*

*There was consensus to return to regular session at 6:29 p.m.*

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION**

There was no action taken as a result of Executive Session.

**OTHER COMMITTEE RELATED BUSINESS**

Trustee Campo stated he had a recruit on campus and bumped into an older couple who were disappointed the Schmidt Art Center was closed. He opined, "One full-time individual at the Schmidt Art Center is not enough. You have safety issues. Bernie, is that your department? Don't you agree we need another full-time person to assist?" President Mance added, "You bring up a good point. We have been talking about it for the last four months. I asked Bernie to look at this because we have classes in the back of the Schmidt. Leaving one person there is not a good idea. I am not in favor of holding classes there. I will have Bernie take a look at it, along with my directive for his plan for athletics."

**NEXT COMMITTEE MEETING**

The next meeting of the Personnel, Programs and Services Committee is Monday, August 12, 2019 at 5:00 p.m. in the Seibert Conference Room at the Belleville Campus.

**ADJOURNMENT**

Mr. Smith moved, seconded by Mr. Morton, to adjourn the meeting at 6:35 p.m. The motion carried.

Respectfully submitted,

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Beverly J. Fiss  
Secretary to the Board of Trustees