

PLANNING AND POLICY COMMITTEE
Seibert Conference Room
Belleville Campus
June 10, 2019
5:00 p.m.

Committee members present:	Richard Roehrkasse, Chair Robert G. Morton Nick Raftopoulos
Trustees present:	Steve Campo
Administrators present:	Nick J. Mance Linda Andres Anna Moyer Staci Oliver Missy Roche Robert Tebbe Bernie Ysursa Rob Luttrell
Attorney present:	Garrett Hoerner

CALL TO ORDER

Chairman Roehrkasse called the meeting to order at 6:48 p.m.

APPROVAL OF MINUTES

Mr. Morton moved, seconded by Mr. Raftopoulos, to approve the minutes of the May 6, 2019 meeting as submitted. The motion carried.

INFORMATION TECHNOLOGY ACCOMPLISHMENTS, REQUESTS FOR SERVICE AND STATUS REPORTS

Executive Director of IT Linda Andres provided the following update:

Completed swic.edu redesign. Work continues on content; taking new pictures and matching with content; and implementing virtual tour.

Computer labs setup is being finalized.

The Technology Assistance Center (TAC) is in place. Sixty-four students with technology issues were assisted.

Microsoft subscription changes take effect next year. Staff is researching now.

Working on bulk purchase of computers for next year.

In progress: transition from e-Storm to Campus Solutions

ADOPTION OF NEW BOARD POLICY AND ADMINISTRATIVE PROCEDURE

First reading of proposed new Board Policy 7017 and new Administrative Procedure 7017AP, Information Technology Breach, was approved at the May 15, 2019 meeting of the Board of Trustees.

The college's new cyber insurance carrier requires the college have a cyber policy in place. The policy with corresponding administrative procedures establishes the actions to be taken to identify, manage, and respond to suspected or confirmed breaches, i.e. SSN's; medical information; class rosters; drivers' licenses, etc.

Mr. Morton moved, seconded by Mr. Raftopoulos, to recommend the Board of Trustees adopt new Board Policy 7017 and new Administrative Procedure 7017AP, Information Technology Breach. The motion carried. (This item will appear on the consent agenda.)

NEXT SCHEDULED MEETING

The next scheduled meeting of the Planning and Policy Committee is Monday, July 8, 2019 at 5:00 p.m. in the Seibert Conference Room at the Belleville Campus.

ADJOURNMENT

Mr. Morton moved, seconded by Mr. Raftopoulos, to adjourn the meeting at 6:52 p.m. The motion carried.

Respectfully submitted,

Beverly J. Fiss
Secretary to the Board of Trustees