



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
SOUTHWESTERN ILLINOIS COLLEGE
DISTRICT NO. 522
Marsh Conference Room
Belleville Campus
May 15, 2019**

CALL TO ORDER

A meeting of the Board of Trustees of Southwestern Illinois College, District No. 522 was held Wednesday, May 15, 2019 in the Marsh Conference Room at the Belleville Campus, 2500 Carlyle Avenue, Belleville, Illinois. Chairman Robert G. Morton called the meeting to order at 5:27 p.m.

ROLL CALL

Trustees present:

John S. Blomenkamp
Steve Campo
Robert G. Morton
Richard Roehrkas
Dejanae Thomas-Jackson, Student Trustee
Eugene Verdu

Trustees absent:

Nick Raftopoulos
Philip L. Smith

PRESENTATION OF THE FULL-TIME FACULTY MEMBER OF THE YEAR AWARD

President Mance requested SWIC's Faculty Member of the Year, Dr. Linda Dawkins, to come forward to accept an award from Board Chair Morton on behalf of the Board of Trustees. Dr. Dawkins has demonstrated excellence in teaching, scholarship, and service, all relevant to two-year post-secondary education, throughout her career. She began as a full-time faculty member in 1993 and has made substantial contributions to the SWIC community.

Dr. Dawkins thanked the Board for their confidence in her. She stated even though she is retiring in June, she will return to teach as she loves SWIC and wants to continue her career at SWIC.

PRESENTATION OF THE ADJUNCT FACULTY MEMBER OF THE YEAR AWARD

President Mance asked SWIC's Adjunct Faculty Member of the Year, Barb Andersen, to come forward to accept an award from Board Chair Morton on behalf of the Board of Trustees. Ms. Andersen is well-known as an excellent instructor in both the Medical Laboratory Technology

and Medical Assistant programs at SWIC. She has an amazing work ethic, consistent positive attitude, and is respected by her coworkers and students.

Ms. Andersen thanked the Board of Trustees for the award, in addition to Clay Baitman, Julie Muertz, Dana Woods, and her family.

PUBLIC COMMENTS

President Tim Grant of the Faculty Union addressed the Board of Trustees on behalf of the faculty. His statement was read verbatim into the public record and appears below.

Remarks for Board of Trustees Meeting 5pm, 5/15/19

Greetings. My name is Tim Grant. I'm the President of the Full-time Faculty Union. Welcome to the new board members and welcome back to those board members who are continuing their service to the college.

The administration is currently working to fill a number of important instructional vacancies, including:

- the Dean of Arts and Humanities
- the Dean of Math and Science
- the Chief Academic Officer
- and soon, the Dean of the Business Division

This institution has a long-standing practice of including multiple full-time faculty members on search committees such as these. I want to acknowledge President Mance for continuing this practice. We look forward to an invitation to assist in the hiring of a new Chief Academic Officer.

Filling those positions is only the most recent challenge that the college has faced in the last couple of years. We've seen administrative and staff reductions caused by the state's financial situation. Last year, the board hired a new college president. Over the last month, we've had a large-scale administrative reorganization, as well as the election and seating of new board members and a new board president. Between now and August 1st, we will see the retirement of over two dozen full-time faculty members. And this fall we will welcome approximately 20 new faculty members to the institution.

Soon, we will face another challenge: the collective bargaining agreement that was negotiated in 2014 will expire just as the college is trying to replace 2/3 of its key academic officers. Our union negotiating team wonders if this is the best situation in which to negotiate a new agreement. Would it instead be more beneficial to wait until new deans and a new Chief Academic Officer are hired? We respectfully suggest that it would be. So, I am here to propose directly to this board that we mutually agree to extend the existing Memorandum of Understanding

for one year, with only a new salary schedule for the 2019-2020 academic year to be bargained now.

In this time of continued change and transition, a one year extension would provide stability and predictability, saving both parties time and money that could be better spent on initiatives such as President Mance's plan to increase enrollment. One year from now, with seasoned administrators in place who are familiar with the culture of the college and the issues that it faces, negotiations could proceed more productively and effectively. I ask that you take some time to consider this proposal and let the faculty union know if you're interested in pursuing this option by next Friday, May 24th.

Thank you for your time.

CONSENT AGENDA

Chairman Morton referred to the consent agenda items to be considered by the Board of Trustees and asked if any trustee desired to have any items removed in order to have them considered separately. Trustee Campo requested the following items be pulled from the consent agenda:

- X. A. 1. First Reading of Proposed Amendment to Board Policies
- XI. A. 1. Master Agreement for Architectural Services
- XII. F. 1. Retirement Notification of Dr. Janet S. Fontenot

Mr. Campo asked if the college planned to name a room or a building after Clay Baitman, who is retiring after approximately 40 years of service to the college. President Mance replied we will look at naming rights through Board policy.

Mr. Campo requested Director of Public Safety Rob Luttrell step to the podium to answer questions concerning the length of employment for Public Safety Officers Melissa Mike (two years); Brandon Braye (two years); and Brendan Wright (one year). Mr. Campo asked if the officers sign a commitment agreement to stay at SWIC a specified period of time because the current arrangement is not financially advantageous to the college. He also inquired if there is a way to attract retirees. Mr. Luttrell stated the college has tried but when it is time to finalize the appointment/s they do not materialize.

Mr. Campo called Executive Director of Enrollment Management and Institutional Planning Bob Tebbe to the podium to inquire the length of service of Terence Willis, who resigned COB March 27, 2019. Mr. Willis reported to IT as he was the Information Security Officer.

Mr. Campo asked Mr. Tebbe why former Laura Mondy resigned her position at SWIC to take a lower paying position at Kaskaskia. Ms. Mondy reported to IT and was the former Business Intelligence (BI) Analyst and Programmer. Executive Director of Human Resources Anna Moyer addressed Mr. Campo's questions, being respectful of Ms. Mondy's privacy.

Ms. Mondy resides in Centralia and accepted a teaching position at Kaskaskia College. Her commute allows more time with her family and she has a passion for teaching.

MOTION 05-15-19:01

Mr. Verdu moved, seconded by Ms. Thomas-Jackson, to:

- approve the minutes of the regular Board meeting of April 17, 2019 and the special Board meeting of April 29, 2019;
- approve first reading of new Board Policy 7017 and new Administrative Procedure 7017AP: Information Technology Breach;
- award the lease of production print equipment from Sumner One, Highland, IL in the amount of \$4,647.52 per month for a term of 60 months;
- approve annual payment for Oracle PeopleSoft contract in the amount of \$292,107.80 for the period July 1, 2019 through June 30, 2020;
- approve annual payment for Avaya Software Advantage contract to STL Communications, Inc., Chesterfield, MO in the amount of \$77,952.80 for the period July 1, 2019 through June 30, 2020;
- approve annual payment for maintenance contract to CollegeNET, Portland, OR in the amount of \$22,050 for the period July 1, 2019 through June 30, 2020;
- dispose of the following capital assets in accordance with Board Policy 6008, Disposal of College Property:

Hydraulic Power Unit
 Hydraulic Ram
 Hydraulic Shears
 Hydraulic Spreader

- accept continuation of the Senior Companion Program grant from the St. Clair County Medical Society Alliance in the amount of \$450 for the period April 15, 2019 through April 14, 2020 to provide funding for program volunteers in support of their travel to and from client's homes;
- accept continuation of the Foster Grandparent Program grant from the St. Clair County Medical Society Alliance in the amount of \$450 for the period July 1, 2019 through June 30, 2020 to provide funding for healthy snacks and nutritional information during monthly in-service meetings throughout the fiscal year;
- approve renewal agreement between St. Luke's Hospital, St. Louis, Missouri and Southwestern Illinois College, District #522 to allow Health Sciences students (currently Respiratory Care program students) to participate in clinical experience;
- accept gifts to the college;
- approve new course fees;
- accept the resignation of Amanda Guinn, Dual Credit Coordinator in the Student Services Division, effective close of business June 30, 2019;

- accept the resignation of Brandon Braye, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business April 27, 2019;
- accept the resignation of Brendan Wright, Full-time Commissioned Public Safety Officer at the Belleville Campus, effective close of business May 6, 2019;
- accept the resignation of Jamia Swift, Employment Training Specialist at the Belleville Campus, effective close of business April 18, 2019;
- accept the retirement notification of Sylvester Collins, Full-time Shift Leader at the SWGCC, effective close of business June 14, 2019;
- amend the retirement date of Nancy Wagner, Assistant Professor of Reading in the Arts & Humanities Division, from January 1, 2020 to June 1, 2019;
- appoint Shirley Cooper, Curtis Davis, Devi Greer, Tamara Jackson, Edwin Ortman, Jacqueline Pearson, Gaye Taylor and Charles Wineinger to the part-time grant-funded SWIC EE positions of ATS Driver effective June 1, 2019 at an hourly rate of \$12.79 for up to 28 hours per week;
- appoint Gina Walker to the part-time SWIC EE position of Early School Leaver Coordinator-Madison County, effective May 16, 2019 at an hourly rate of \$23.31 for up to 28 hours per week;
- appoint David Berry to the full-time tenure-track faculty position of Precision Machining Technology/Industrial Technology Instructor at the Sam Wolf Granite City Campus with district-wide responsibilities effective August 12, 2019 at Below Master, Step 1 (\$46,599) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;
- appoint Kevin Connelly to the full-time faculty position of Aviation Maintenance Technology Instructor at the Sam Wolf Granite City Campus effective July 1, 2019 at Below Master, Step 1 (\$46,599) based upon the current faculty salary schedule;
- appoint Dr. Kim Carl Lobring to the full-time tenure track Chemistry faculty position at the Sam Wolf Granite City Campus in the Math and Sciences Division effective August 12, 2019 at the Doctorate Level, Step 2 (\$57,054) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;
- appoint Jillaine Thomae to the full-time tenure track Coordinator/Instructor faculty position in the Office Administration and Technology program at the Belleville Campus effective August 12, 2019 at the Master 0-14 Level, Step 3 (\$52,435) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;
- appoint Laura Boville to the full-time tenure track faculty position in the English Department effective August 12, 2019 with campus assignment identified prior to the employment start date at the Master 0-14 Level, Step 1 (\$49,453) based upon the faculty

salary schedule of the current MOU with any future adjustments made to the salary schedule;

- appoint Jennika Smith to the full-time tenure track faculty position in the English Department effective August 12, 2019 with campus assignment identified prior to the employment start date at the Master 0-14 Level, Step 1 (\$49,453) based upon the faculty salary schedule of the current MOU with any future adjustments made to the salary schedule;
- appoint Jessica Evans to the full-time administrative position of Director of Financial Aid and Student Services at the Belleville Campus effective May 16, 2019 at an annual salary of \$79,500 and subject to the provisions of the Personnel Procedures for Administrators;
- amend the start date of the following full-time faculty from August 19, 2019 to August 12, 2019 due to the requirement that full-time faculty be in attendance during Opening Week activities:

Eric Danford, Deputy Director/Instructor of the Police Academy and Administration of Justice;

Casie Dugan, Coordinator/Instructor, Radiologic Technology;

Angela Gilbreth, Nursing Education and Health Related Occupations Coordinator/Instructor; and

Diane Iberg, Coordinator/Instructor, Medical Laboratory Technology;

- hire part-time faculty in the Health Sciences & Homeland Security Division for the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Angela Gilbreth, Nursing Education: \$46.23 per contact hour;
Jennifer Charles-Ajao, Nursing Education: \$46.23 per contact hour;
Casie Dugan, Radiologic Technology: \$46.23 per contact hour; and
Melissa Epps, Medical Assistant: \$46.23 per contact hour;

- hire part-time faculty in the Technical Education Division for the Summer 2019 and Fall 2019 semesters and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Joseph Deptula, Heating, Ventilation and Air Conditioning Program: \$38.78 per contact hour (Summer 2019 beginning June 3, 2019);

Richard Ivan Mihalich, Heating, Ventilation and Air Conditioning Program: \$38.78 per contact hour (Summer 2019 beginning June 3, 2019); and

Dr. John Gaal, Construction Management Technology Program: \$49.19 per contact hour (Fall 2019 beginning August 12, 2019);

- hire part-time faculty in the Business Division beginning with the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Luke Behme, Paralegal Studies;
Charles Hayes, Paralegal Studies; and
Angie Zinzilieta, Paralegal Studies;

- hire part-time faculty in the Math & Sciences Division for the Summer 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Kristen Huffman, Biology;
Jeremy Howard, Biology; and
Brent Wessel, Math;

- hire part-time faculty in the Arts & Humanities Division for the Fall 2019 semester and continuing in accordance with the terms and conditions of the current collective bargaining agreement with the adjunct faculty:

Brenda Thacker, History;
Dr. Erin Mignin, History; and
Evelyn Wisbey, German;

- hire part-time, grant-funded, non-union members in the Belleville AmeriCorps Program for the Summer 2019 semester (May 30, 2019 through July 31, 2019) to act as summer camp counselors at Belleville School District 118; Belleville School District 175; and Franklin Neighborhood Community Association, contingent upon the continued receipt of grant funding:

Micquan Alford
Ellie Anglin
DeShaun Arrington
Maggie Baltz
Natalie Bell
Elizabeth Bingheim
Sydni Bozada
Darrius Brimmage
Amia Brooks
Brianna Brown
Jalissa Brown
Keilah Brown-McGee
Taylor Buchanan
Marissa Cruse
Amari Douglas
Whitley Foehner
Deja Foster
Katherine Gallaher
Ian Garland
Janelle Glasper

Kiely Long
Kamryn Martin-Giacalone
Abria McGee
Kristina Mondragon
Kori Nesbit
Cortesia Owens
MarQueVeOsha Patton
Reality Patton
Brendan Preston
Shelby Procko
Kameron Re’Frazier
Jasmine Reed
Tiffany Rench
Michelle Riggle
Lynn Rodenberg
Jesse Rodriguez
Annetta Salley
Sidnie Spargur
Stephanie Sternberg
Antwan Stith

Bailery Guinn
Abril Hunter
Dakarious Hunter
Amber Jackson
Jamari Jackson
Lexus Jackson
Parker Johnson
Madeleine Keck
Nicholas Keplar
Mia Laing
Allison LaSalvia
Lindsey Lindner

Autumn Stosberg
Carleigh Tessereau
Ashley Tolden
Ora Tucker-Meadows
Jernesha Walls
Nya Watts
Russell Williamson
Alicia Willis
Aliya Willis
Stephen Works
Key-Juan Young

- hire part-time non-union instructors in the Community Education Department for the Summer 2019 College for Kids Program:

Tabatha White;
Connie Pecoraro; and
Scott Way;

- reassign faculty member Natasha Olufoye, Assistant Professor of English, from the Sam Wolf Granite City Campus to the Belleville Campus effective with the start of the Fall Semester 2019 Opening Week Activities, August 12, 2019;
- withdraw the reassignment of campus for faculty member Dr. Dianna Shank, Professor of English, and to remain in current position at the Sam Wolf Granite City Campus;
- authorize additional classification to meet ICCB grant budgeting guidelines to the following Adult Education instruction personnel effective May 16, 2019:

Candy Buechler;
Brenda Cook; and
Melanie Warfield; and

- ratify the part-time and temporary faculty and staff actions for April 2019 according to Board Policy 3005, Recruitment, Selection and Appointment of Faculty and Staff.

Upon a roll call vote, those trustees voting aye were Ms. Dejanae Thomas-Jackson (advisory), Mr. Blomenkamp, Mr. Campo, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Raftopoulos and Mr. Smith. **PASSED**

APPROVAL OF BILLS

Trustee Blomenkamp had several questions pertaining to the bills, i.e. who makes the purchases; who benefits; what are blanket purchase orders; how many P-cards the college has; and a few payments of large amounts. He also requested a list of department codes; a log of each P-card; and a copy of the Board Attorney's bill. Mr. Hoerner stated the attorney/client privilege would preclude discussing the topics/cases on his bill in open session. You cannot go into closed session to review the bills but you can go into closed session to discuss litigation.

EXECUTIVE SESSION

Mr. Blomenkamp moved, seconded by Mr. Campo, to move into Executive Session at 6:20 p.m. to discuss pending litigation, collective bargaining and personnel. Upon a roll call vote, those trustees voting aye were Ms. Dejanae Thomas-Jackson (advisory), Mr. Blomenkamp, Mr. Campo, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Raftopoulos and Mr. Smith. PASSED

There was consensus to return to regular session at 6:35 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

MOTION 05-15-19:02

Mr. Verdu moved, seconded by Mr. Blomenkamp, to approve the bills:

Education Fund	\$2,032,621.63
Operations & Maintenance Fund	268,367.23
Operations & Maint Fund-Rest	312,200.00
Restricted Purposes Fund	287,496.41
Trust & Agency Fund	33,859.88
Liability, Protection & Settlement Fund	181,531.35
Grand Total All Funds:	\$3,116,076.50

Upon a roll call vote, those trustees voting aye were Ms. Dejanae Thomas-Jackson (advisory), Mr. Blomenkamp, Mr. Campo, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Raftopoulos and Mr. Smith. **PASSED**

MISCELLANEOUS

President Mance stated the High School Equivalency ceremony is this evening at 7:00 p.m. The Board of Trustees and several administrators are attending and participating in the event; and he requested to adjourn the meeting to a rescheduled date, time and place with no change in the agenda.

Vice Chair Roehrkasse called attention to a one time-sensitive topic, the electric supply contract, that must be addressed tonight as pricing is guaranteed until midnight.

FACILITIES AND FINANCE COMMITTEE

Chairman Roehrkasse presented the electric rate contract recommendation that was reviewed by the President, the Board Attorney, the Chief Financial Officer, and the Chief Administrative Services Officer. The quoted rate for a three-year period would annually save Southwestern Illinois College approximately \$100,000.

MOTION 05-15-19:03

Mr. Roehrkasse moved, seconded by Mr. Blomenkamp, to approve Homefield Energy to provide electric energy to Southwestern Illinois College for a three year period beginning in June 2019 and concluding in June 2022. Upon a roll call vote, those trustees voting aye were Ms. Dejanae Thomas-Jackson (advisory), Mr. Blomenkamp, Mr. Campo, Mr. Roehrkasse, Mr. Verdu and Mr. Morton. Nays: None. Absent: Mr. Raftopoulos and Mr. Smith. **PASSED**

ADJOURNMENT

Mr. Blomenkamp moved, seconded by Mr. Verdu, to adjourn the meeting at 6:40 p.m. The motion carried.

Approved: **06.19.19**

Respectfully submitted,

Robert G. Morton
Chair, Board of Trustees

Beverly J. Fiss
Secretary to the Board of Trustees