



SWIC New Student Information Form

Application Procedures

Individuals seeking admission to the college must submit a SWIC New Student Information Form online at swic.edu or as follows:

By mail:

Enrollment Services Office
Southwestern Illinois College
2500 Carlyle Ave.
Belleville, IL 62221-5899

In person:

Belleville Campus
Enrollment Services Office
2500 Carlyle Ave.
Belleville

Sam Wolf Granite City Campus
Administrative Office
4950 Maryville Road
Granite City

Red Bud Campus
Administrative Office
500 W. South Fourth St.
Red Bud

All Illinois residents will be required to provide proof of residency (see Residency Information below).

Residency Information

In-District

A student is considered to be in-district if the student's legal residence is within the boundaries of Community College District 522. In-district residency must be established 30 days prior to the beginning date of the student's earliest class.

Students new to SWIC and those changing address and residency status will be required to provide proof of residency at the time of enrollment. Residency must be validated by evidence of occupancy in a dwelling within the college district for purposes other than education. Validation of residency can be provided in the form of a real estate tax bill, utility receipt, driver's license/ state ID or pay stub verifying residency.

Out-of-District

A student who is living outside District 522, is a resident of the state of Illinois and does not attend SWIC under the terms of a joint agreement or chargeback agreement, will be designated an out-of-district student and will be charged the appropriate tuition. Students will be required to provide proof of residency at the time of enrollment.

Joint Agreements/Chargebacks

Out-of-district students who attend SWIC under the terms of a joint agreement between SWIC and another community college district or for whom chargeback authorization has been given by the student's home district will be charged in-district tuition. Students will be required to provide proof of residency at the time of enrollment.

Employer In-District

Out-of-district students who receive training from, and are employed at least 35 hours per week by an entity located within District 522 may qualify for in-district rates. The required form may be obtained at the Enrollment Services office or online at swic.edu and must be submitted before the mid-term date of the affected class(es). The in-district employer must complete a new form each semester. Students will be required to provide proof of residency at the time of enrollment.

Out-of-State

Any student who is a resident of another state or country will be considered an out-of-state student and will be charged the appropriate tuition. International students who have been issued an F-1 Student Visa to attend SWIC are not eligible for in-district tuition rates.

Admission Policy

Admission to SWIC does not guarantee entrance into a particular course or program of study. The college reserves the right to establish selective admission procedures and to give preference to residents of District 522. Applicants wishing to enter the Associate in Arts, Associate in Science, Associate in Engineering Sciences, Associate in Fine Arts or Health Sciences and Homeland Security career programs must meet special admission requirements.

SWIC ensures that equal educational opportunities are offered to students regardless of race, creed, color, national origin, ancestry, age, sex, religion, disability or sexual orientation. Questions in reference to equal educational opportunities may be directed to the SWIC Human Resources office.

Questions regarding this application may be directed to the Enrollment Services office at 866-942-SWIC (7942), ext. 5455.


Campus Security Policies and Crime Statistics and Fire Safety Report:

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), previously known as the Federal Student Right-to-Know and Campus Security Act of 1990, the Department of Public Safety publishes and distributes an annual Campus Security Report (CSR) and Fire Safety Report (FSR) by October of each year. The CSR lists the campus crime statistics, on campus and surrounding public property, and noncampus facilities, for the previous three years; for example the September 2017 report covers the years of 2014, 2015 and 2016.

The CSR/FSR also outlines the Public Safety department's authority, security policies, procedures for reporting crime, procedures for reporting sexual assaults/sex offenses and follow-up services, counseling and treatment services, crime prevention programs, accessibility of campus facilities, Substance Abuse Policy, 2008 revisions of the Higher Education Opportunity Act with specific additions to hate crime reporting and emergency response and evacuation procedures, missing student notification and fire safety issues for institutions that maintain an on-campus student housing facility, and the Violence Against Women Reauthorization Act of 2013 amendments to the Clery Act, specifically addressing domestic violence, dating violence and stalking.

The annual CSR/FSR can be accessed via the Southwestern Illinois College website at swic.edu/students/services/safety/campus-security-reports, or a copy of the CSR/FSR can be obtained by contacting the Public Safety department at 618-235-2700, ext. 5221, or writing the director of Public Safety, 2500 Carlyle Ave., Belleville, IL 62221.

High School Status																																										
<input type="checkbox"/> I have received a high school diploma. Date of Graduation ____/____/____.																																										
<input type="checkbox"/> I have received a High School Equivalency (25000098). Date received HSE ____/____/____.																																										
<input type="checkbox"/> I have not received a high school diploma or HSE. Anticipated graduation date ____/____/____.																																										
<input type="checkbox"/> Not applicable																																										
High School Name (HSE completers need not respond)																																										
<input type="checkbox"/> The last high school I attended was in another state. List state _____.																																										
<input type="checkbox"/> The last high school I attended was in another country (25000097).																																										
<input type="checkbox"/> The last high school I attended was one found below.																																										
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Colleges Attended																																										
• If you plan to use financial aid or veterans benefits, you must have official transcripts of ALL previous colleges submitted to the SWIC Enrollment Services. Failure to do so may impact your benefits eligibility.																																										
• SWIC will evaluate your transfer request only after the Transfer Credit Evaluation Request Form and ALL transcripts for the institutions listed below are received. To submit the form, go to your eSTORM student center, select My Academics then Evaluate My Transfer Credits.																																										
List all previous colleges or universities attended (attach another sheet of paper if more than 2).																																										
Name of School	City/State	Attended From/To	Date Graduated	Degree																																						
_____	_____	____/____/____	____/____/____	_____																																						
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<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Are you currently enrolled at McKendree?</td> <td colspan="4"> <input type="checkbox"/> Yes <input type="checkbox"/> No </td> </tr> <tr> <td>Admit Term</td> <td colspan="4"> <input type="checkbox"/> Fall (year) _____ <input type="checkbox"/> Spring (year) _____ <input type="checkbox"/> Summer (year) _____ </td> </tr> <tr> <td>Residency</td> <td colspan="4"> <input type="checkbox"/> In-District <input type="checkbox"/> Out-Of-District <input type="checkbox"/> Out-Of-State <input type="checkbox"/> International </td> </tr> <tr> <td>Residency District (Out-Of-District Students Only) List the Illinois Community College District of Residency</td> <td colspan="4" style="height: 40px;"></td> </tr> <tr> <td>Enrollment Status</td> <td colspan="4"> <input type="checkbox"/> 1 First-time student (first-time summer students are also classified first-time in fall) <input type="checkbox"/> 3 Transfer student (earned college credit at another college, first term at SWIC) <input type="checkbox"/> 5 Continuing student (enrolled at SWIC the previous term) or Re-admitted student (prior SWIC enrollment, not previous term) </td> </tr> <tr> <td>Employment Status</td> <td colspan="4"> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; vertical-align: top;"> <input type="checkbox"/> 1 Employed full time <input type="checkbox"/> 2 Employed part time (over 15 hours) </td> <td style="width: 25%; vertical-align: top;"> <input type="checkbox"/> 3 Employed part time (15 hours or less) <input type="checkbox"/> 4 Homemaker </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> 5 Unemployed <input type="checkbox"/> 6 Other <input type="checkbox"/> 7 No response </td> </tr> </table> </td> </tr> <tr> <td>Student Signature</td> <td colspan="4" style="height: 80px;"></td> </tr> </table>					Are you currently enrolled at McKendree?	<input type="checkbox"/> Yes <input type="checkbox"/> No				Admit Term	<input type="checkbox"/> Fall (year) _____ <input type="checkbox"/> Spring (year) _____ <input type="checkbox"/> Summer (year) _____				Residency	<input type="checkbox"/> In-District <input type="checkbox"/> Out-Of-District <input type="checkbox"/> Out-Of-State <input type="checkbox"/> International				Residency District (Out-Of-District Students Only) List the Illinois Community College District of Residency					Enrollment Status	<input type="checkbox"/> 1 First-time student (first-time summer students are also classified first-time in fall) <input type="checkbox"/> 3 Transfer student (earned college credit at another college, first term at SWIC) <input type="checkbox"/> 5 Continuing student (enrolled at SWIC the previous term) or Re-admitted student (prior SWIC enrollment, not previous term)				Employment Status	<table style="width: 100%; border: none;"> <tr> <td style="width: 25%; vertical-align: top;"> <input type="checkbox"/> 1 Employed full time <input type="checkbox"/> 2 Employed part time (over 15 hours) </td> <td style="width: 25%; vertical-align: top;"> <input type="checkbox"/> 3 Employed part time (15 hours or less) <input type="checkbox"/> 4 Homemaker </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> 5 Unemployed <input type="checkbox"/> 6 Other <input type="checkbox"/> 7 No response </td> </tr> </table>				<input type="checkbox"/> 1 Employed full time <input type="checkbox"/> 2 Employed part time (over 15 hours)	<input type="checkbox"/> 3 Employed part time (15 hours or less) <input type="checkbox"/> 4 Homemaker	<input type="checkbox"/> 5 Unemployed <input type="checkbox"/> 6 Other <input type="checkbox"/> 7 No response	Student Signature				
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NEW STUDENT INFORMATION FORM

District No. 522
2500 Carlyle Avenue, Belleville, IL 62221

OFFICE USE

Date_____ Initials_____ Proof of Residency? yes no

__ Driver's License/State ID __Utility Bill

__ Pay Stub __ other:_____

Staff member attests to having reviewed documentation supporting residency and understands its impact on state funding.

Prefix (check one)	<input type="checkbox"/> Dr <input type="checkbox"/> Miss <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Rev <input type="checkbox"/> Sr					
*Name: First						
*Name: Middle Initial or Name						
Name: Last	<small> Enter your name and Social Security number exactly as it appears on your Social Security card.</small>					
Date of Birth						
Gender (check one)	<input type="checkbox"/> Male <input type="checkbox"/> Female					
*SSN						
Area Code and Phone #	PRIMARY			SECONDARY		
Phone Type (check one)	<input type="checkbox"/> Business <input type="checkbox"/> Campus <input type="checkbox"/> Cellular <input type="checkbox"/> Home <input type="checkbox"/> Other <input type="checkbox"/> Work			<input type="checkbox"/> Business <input type="checkbox"/> Campus <input type="checkbox"/> Cellular <input type="checkbox"/> Home <input type="checkbox"/> Other <input type="checkbox"/> Work		
Email Address						
Street Address (Permanent Residence)						
City						
State						
Zip						
County						
Address (Mailing)						
City						
State						
Zip						
County						
Citizenship Status (check one)	<input type="checkbox"/> U.S. Citizen <input type="checkbox"/> In U.S. on a VISA - Exp. Date _____ <input type="checkbox"/> Permanent Resident <input type="checkbox"/> Other					
VISA Country						
VISA Type						
Military (check one)	<input type="checkbox"/> Enlisted Active Duty <input type="checkbox"/> National Guard <input type="checkbox"/> Officer-Active Duty <input type="checkbox"/> Reservist <input type="checkbox"/> Retired Military <input type="checkbox"/> Spouse/Dependent <input type="checkbox"/> Veteran Honorably/Discharged					

Revised 1/20



Student Enrollment Intent & Program / Plan Codes

Instructions: Please select one of the following intents and study plans. You may choose to pursue a program, certificate or take individual classes.

Student Name:

Social Security Number:

For Students Pursuing a PROGRAM in Arts, Fine Arts or Science:

Step. 1, select your intent:

- ☐ To prepare for transfer to a four-year college or university (1)
- ☐ For personal interest/self development —not career oriented (5)
- ☐ Other (6)

Step 2, select your plan:

- ☐ Associate in Arts (0001) for students transferring to four-year institutions under any Arts sequence of courses for concentration in:
Aerospace
Agriculture
English
Health Science/Safety Education
Military Science
Pre-Law
Psychology
- ☐ Associate in Science (0002) for students transferring to four-year institutions under any sequence of courses for concentration in:
Biology
Chemistry
Physics
Pre-Dentistry
- ☐ Associate in Fine Arts /Art (0052)
- ☐ Associate in Fine Arts /Music Education (0051)
- ☐ Associate in Fine Arts /Music Performance (0050)
- ☐ Associate in Engineering Science (AES1)
☐ Chemical
☐ Computer
☐ Electrical
☐ Aeronautical, Engineering Mechanics, Manufacturing, Mechanical
- ☐ Associate in Science (0002) for students transferring to four-year institutions under any sequence of courses for concentration in:
Anthropology
Art
Film
International Studies
Political Science
Philosophy
Sociology
Business Administration
Foreign Language
Journalism Literature
Pre-Chiropractic
- ☐ Associate in Science (0002) for students transferring to four-year institutions under any sequence of courses for concentration in:
Computer Science
Earth Science
Pre-Pharmacy
Engineering
Pre-Veterinary Medicine
Mathematics

STOP Now you're ready to continue to page 3.

For Students Pursuing a PROGRAM in Applied Science:

Step 1, select your intent:

- ☐ To improve skills at my present job (2)
- ☐ To prepare for a future job immediately after attending SWIC (3)
- ☐ For personal interest/self development - not career oriented (5)
- ☐ Other (6)

Step 2, select your Applied Science plan:

Associate in Applied Science Degree Programs

- ☐ 049A Accounting
- ☐ 0029 Administration of Justice
- ☐ 0009 Aviation Maintenance Technology
- ☐ 0008 Aviation Management
- ☐ 0012 Aviation Pilot Training
- ☐ 066F Baking & Pastry
- ☐ 053K Commercial Maintenance Mechanics
- ☐ 010B CIS - Database Development and Management
- ☐ 010C CIS - Software Development
- ☐ 010A CIS - Tech Support/Help Desk
- ☐ 039E Construction Electrical Specialist
- ☐ 039D Construction Ironworker
- ☐ 0039 Construction Management Technology
- ☐ 039F Construction Painting & Decorating
- ☐ 039B Construction Sheetmetal
- ☐ 066A Culinary Arts & Food Management
- ☐ 0073 Early Childhood Education
- ☐ 0017 Electronics Technology
- ☐ 0057 Fire Science
- ☐ 0140 Graphic Communications
- ☐ 0023 *Health Information Technology
- ☐ 0037 Heating, Ventilation, Air Conditioning and Refrigeration

- Computer Aided Design
- ☐ 0035 Computer Aided Design
- ☐ General
- ☐ Architecture/Structural Detail
- ☐ Machine

- Horticulture
- ☐ 0005 Horticulture
- ☐ Floral Design
- ☐ Fruits and Vegetables
- ☐ General Horticulture
- ☐ Greenhouse
- ☐ Nursery and Landscaping
- ☐ Turf Management

- ☐ 0078 Human Services Technology

- Office Administration and Technology
- ☐ 032A Office Administration
- ☐ Legal Office Specialist
- ☐ Accounting Office Specialist
- ☐ Medical Office Specialist
- ☐ Administrative Assistant
- ☐ 0069 Office Technology Specialist

- ☐ 0088 Paralegal Studies
- ☐ 0068 *Paramedicine
- ☐ 0027 *Physical Therapist Assistant

* Special application required prior to acceptance in this program.

STOP Now you're ready to continue to page 3.

For Students Pursuing a CERTIFICATE:

Step 1, select your intent:

- ☐ To improve skills at my present job (2)
- ☐ To prepare for a future job immediately after attending SWIC (3)
- ☐ For personal interest/self development - not career oriented (5)
- ☐ Other (6)

Step 2, select your certificate plan:

- ☐ 0030 Administration of Justice
- ☐ 0065 Administrative Office Support
- ☐ 054R Advanced CNC Programming
- ☐ 008A Aircraft Dispatcher
- ☐ 029B Armed Private Security
- ☐ 017B Automated Manufacturing Systems
- ☐ 0030 Administration of Justice
- ☐ 0065 Administrative Office Support
- ☐ 054R Advanced CNC Programming
- ☐ 008A Aircraft Dispatcher
- ☐ 029B Armed Private Security
- ☐ 017B Automated Manufacturing Systems

- Aviation Maintenance Technology
- ☐ 009A Airframe & Powerplant
- ☐ 009B Airframe
- ☐ 009C Powerplant

- ☐ 012A Aviation Pilot Training
- ☐ 066E Baking & Pastry
- ☐ 049F Bookkeeping
- ☐ 040C Bricklayer Apprentice
- ☐ 036B Building Information Modeling
- ☐ 036A Building Performance
- ☐ 036C Building Trades Safety
- ☐ 010E C++ Programming
- ☐ 010J C# Programming
- ☐ 054P CNC Machining
- ☐ 040G Carpentry Apprenticeship
- ☐ 054K Commercial Maintenance Mechanics
- ☐ 035D Computer Aided Drafting
- ☐ 010G Computer Technology

- ☐ 040A Construction Cement Mason
- ☐ 040J Const. Electrical Lineman
- ☐ 040H Const. Electrical Residential
- ☐ 040I Const. Electrical Telecom
- ☐ 040E Construction Electrical Wireman
- ☐ 0040 Construction Management Technology
- ☐ 066D Culinary Arts
- ☐ 007D Cybersecurity Specialist
- ☐ 010K Database Administration
- ☐ 010D Database Development
- ☐ 031F Digital Marketing
- ☐ 0072 Early Childhood Education
- ☐ 053J Electrical Technology
- ☐ 0018 Electronics Technology
- ☐ 068C Emergency Medical Technician

- Fire Science
- ☐ 057A Fire Fighter I & II
- ☐ 057C Fire Apparatus Engineer
- ☐ 057D Fire Service Instructor I
- ☐ 057E Fire Service Officer I
- ☐ 057F Fire Service Instructor II
- ☐ 057G Fire Service Officer II
- ☐ 057H Hazardous Materials First Responder
- ☐ 057J Vehicle Rescue Operations
- ☐ 057L Rope Rescue I & 2
- ☐ 057N Confined Space Rescue 1 & 2
- ☐ 057P Trench Rescue 1 & 2
- ☐ 057Q Water Rescue 1 & 2

- ☐ 006A Floral Design
- ☐ 066B Food Service
- ☐ 066C Food Service & Management
- ☐ 074A Graphics Design
- ☐ 0038 Heating, Ventilation, Air-Conditioning and Refrigeration
- ☐ 0006 Horticulture
- ☐ 0054 Industrial Electricity
- ☐ 054D Industrial Maintenance Mechanics
- ☐ 040D Ironworker Apprentice
- ☐ 011F Java Programming
- ☐ 049C Management
- ☐ 031E Marketing
- ☐ 027A Massage Therapy
- ☐ 054L Master Cam
- ☐ 021A *Medical Assistant
- ☐ 017C Microcomputer Hardware Maint.
- ☐ 0064 Microsoft Office Specialist
- ☐ 007A Network Associate
- ☐ 027C Neuromuscular Therapy
- ☐ 025A Nurse Assistant
- ☐ 069A Office Support Technology
- ☐ 033A Office Technology Assistant I
- ☐ 0033 Office Technology Assistant II
- ☐ 040F Painting & Decorating Apprentice
- ☐ 068B Paramedic
- ☐ 021B Phlebotomy
- ☐ 054H Precision Machining Technology
- ☐ 012F Private Pilot
- ☐ 078A Psychiatric Rehabilitation
- ☐ 0097 Recording Technology
- ☐ 040B Sheetmetal Apprentice
- ☐ 024A Sign Language: Basic Communication
- ☐ 054M Solid Works
- ☐ 054N Stationary Engineering
- ☐ 029C Unarmed Private Security
- ☐ 069B Virtual Assistant
- ☐ 010F Visual Basic Programming
- ☐ 045W Warehousing & Distribution
- ☐ 011D Web Coding
- ☐ 011E Web Design
- ☐ 062A Welding Technology
- ☐ 062B Welding Technology - Advanced
- ☐ 062C Welding Technology - Specialized
- ☐ 062D Welding Technology - Advanced Welding Manufacturing

* Special application required prior to acceptance in this program.

STOP Now you're ready to continue to page 3.

For Students Taking CLASSES ONLY:

Step 1, select your intent:

- ☐ To prepare for transfer to a four-year college or university (1)
- ☐ To improve skills for my present job (2)
- ☐ To prepare for a future job immediately after attending SWIC (3)
- ☐ To prepare for the GED or improve basic academic skills (includes ESL) (4)
- ☐ For personal interest/self development - not career oriented (5)
- ☐ Other (6)

Step 2, select your class:

- ☐ 0101 Transfer/Baccalaureate
- ☐ 0799 Business & Office Career
- ☐ 0046 GS__Classes
- ☐ 1799 Career Health Vocational
- ☐ Adult Basic Ed Enrollees
- ☐ 0199 Career Agriculture
- ☐ 2001 Career Home Economics
- ☐ 2101 Career Technical and Industrial
- ☐ SERV Taking only CSA Course

STOP Now you're ready to continue to page 3.

Associate in General Studies Degree (0003):

Available for selected students whose educational objectives do not fall within either a traditional or occupational program. Students MUST see a SWIC counselor to secure a contract for this option.